Date: 14 July 2025
To: Rafsan Hossain Opi
Dotted Supervisor
Sparktech Agency
Banasree, Dhaka

Subject: **Sick Leave Application for 12th & 13th July**

Dear Team Leader,

I hope this message finds you well. I had been experiencing a fever since last week, and over the past few days, my condition worsened beyond my expectations. As a result, I had to take two days off—on the 12th and 13th of July—to rest and recover properly.

I appreciate your understanding and support.

Best regards,
Md.Hosain ali
Frontend Developer
ID: 19281