



# THE FLOW OF EDITING

I think of the editing process in a similar way to that of creating a sculpture.

With a sculpture, you might begin by formulating sketches to represent how you want your final piece to look; you might think about how you'd like people to feel when they view your work. You would then be faced with an unshaped piece of clay which, with the right tools, you can begin to mould into shape by altering, correcting and refining as you go. Once you have your completed shape, you can start work on the finer details and add the finishing touches before presenting your work to your target audience.

## DEVELOPMENTAL EDITING

*Sketching, Carving & Moulding*

Developmental editing deals with the bigger picture of your manuscript. Your developmental editor can help you to improve the structure and clarity of your writing and may even guide you through planning the overall outline, chapter by chapter.



## COPY-EDITING

*Sculpting, Arranging & Refining*

Copy-editing (also copyediting or copy editing, and sometimes abbreviated to ce) is the process of improving accuracy, readability, and ensuring your writing fits its purpose. It will also ensure that it is free of error, omission, inconsistency, and repetition.



## PROOFREADING

*Finishing, Polishing & Quality Control*

A proofread is the final stage of editing and is not a stage where you want to be making big changes to the structure or layout. The proofread is the opportunity to ensure that any errors, inconsistencies or other glaring issues that your copy-editor may have missed are dealt with before your book goes to print (be it digitally or otherwise).