



To,

Date: 16th September '16

Mr. Krishna Prasad Pattnaik,
At – Kesharpur, Via – Mandhatapur, Dist – Nayagarh,
Pin – 752079

APPOINTEMENT LETTER

Dear Prince,

With reference to your application & subsequent interview you had with us & our offer letter dt. 15-09-2016, we are pleased to appoint you as **"Sales Officer"** w.e.f 16-09-2016 on following T & C

1. That you will be on probation for a period of Six Months & the probation period is extendable depending upon your performance. After satisfactory completion of the probation period you will be confirmed in writing. However during probation period there shall be no notice period.
2. **Grade & Title-** That you are designated as **"Sales Officer"** & you shall be based at Odissa. You will be functionally reporting to the person as may be communicated to you from time to time.
3. That you shall be paid a CTC of Rs. 2,25,000/- (Rs. Two Lakh Twenty Five Thousand Two Hundred Only) Per annum.
4. That after confirmation, your services are liable for termination in normal course with one month notice on either side or compensation in lieu thereof.
5. That your service are liable to be transferred to our branch offices, other units &/ or associate companies anywhere in India & abroad.
6. That you are required to work in any section / department in any shift as may be deemed necessary from time to time.
7. That you hereby agree to discharge the duties entrusted to you faithfully, diligently, honestly, obediently besides attending the duties punctually & regularly.
8. If at any time during the period of your employment you are found to be dishonest, disobedient, intemperate, irregular in attendance or at work or if you otherwise misconduct yourself or commit a breach of the terms of your employment, the company shall notwithstanding anything to the contrary that may be contained herein be entitled to terminate your employment forthwith without any notice. Whatsoever or payment in lieu of notice & may deduct without prejudice to any of the due to you the amount of any loss the company may have sustain / has occurred shall be final conclusive & binding upon you shall not be questioned by you on any grounds whatsoever.
9. **Confidentiality :**
That you shall always maintain high degree of secrecy & keep as confidential the records documents & such other information relating to the business of the company which may be known to you or confided in you by any means & shall use the same only in you duly authorised manner in the interest of the company. You shall upon relinquishment of your service / employment for any reasons, return all such record documents & other information to the company immediately if they are in possession in any manner & shall not attempt to retain copies of any data, records know how or information of the company.



Parag Milk Foods Ltd.

CIN: L12204PN1992PLCO70209

Regd. Office: Plot No. 1, Phase II, 18, Near Rajaputra Co-Op Housing Society, Behind Kirta Memorial Hospital,
Bhubaneswar Road, Bhubaneswar, Odisha - 751018. Ph: 0674 2567424/2425

Corporate Office: Anand Bhawan, Bhubaneswar, Odisha - 751018. Ph: 0674 2567424/2425 Fax: 0674 2567424

Website: www.paragmilkfoods.com