

## **RENTAL APPLICATION**

Landlord: South Pine Rentals

This Application is made to rent:

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The Applicant understands that the Landlord may perform a credit check and / or criminal background check to verify the Applicant's credit references and criminal history in connection with the processing of this Rental Application

### **APPLICANT INFORMATION**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

NEAREST RELATIVE NOT LIVING WITH YOU:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Do you own real estate? Yes:\_\_\_No:\_\_\_

If yes, please explain: \_\_\_\_\_

Have you ever been evicted from any rental premises? Yes:\_\_\_No:\_\_\_

If yes, please explain: \_\_\_\_\_

Have you ever willfully and intentionally withheld rent past due? Yes:\_\_\_No:\_\_\_

If yes, please explain: \_\_\_\_\_

Are there any circumstances which may interrupt your income or ability to pay rent? Yes:\_\_\_No:\_\_\_

If yes, please explain: \_\_\_\_\_

Have you ever been convicted of a felony? Yes:\_\_\_No:\_\_\_

If yes, please explain: \_\_\_\_\_

### **VEHICLE INFORMATION**

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

License Plate: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

License Plate: \_\_\_\_\_

## ADDRESS HISTORY

PRESENT ADDRESS: \_\_\_\_\_

How long at present address: \_\_\_\_\_

Landlord Name: \_\_\_\_\_

Landlord Phone: \_\_\_\_\_

PRIOR ADDRESS: \_\_\_\_\_

How long at prior address: \_\_\_\_\_

Landlord Name: \_\_\_\_\_

Landlord Phone: \_\_\_\_\_

## SOURCES OF INCOME

CURRENT EMPLOYER: \_\_\_\_\_

Position: \_\_\_\_\_ How Long: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Annual Income: \_\_\_\_\_

Wage: \_\_\_\_\_ Salary: \_\_\_\_\_

Tips: \_\_\_\_\_ Commission: \_\_\_\_\_

Gov't Assistance: \_\_\_\_\_ Child Support / Alimony: \_\_\_\_\_

Other: \_\_\_\_\_

PREVIOUS EMPLOYER: \_\_\_\_\_

Position: \_\_\_\_\_ How Long: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Annual Income: \_\_\_\_\_

Wage: \_\_\_\_\_ Salary: \_\_\_\_\_

Tips: \_\_\_\_\_ Commission: \_\_\_\_\_

Gov't Assistance: \_\_\_\_\_ Child Support / Alimony: \_\_\_\_\_

Other: \_\_\_\_\_

## PERSONAL REFERENCES

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

***FINANCIAL INFORMATION:***

(Can be substituted for THREE most recent Bank or Credit Statements)

[If this form is used please sign and date the final form of this document to release the information]

**BANK REFERENCES**

Name: \_\_\_\_\_

Branch: \_\_\_\_\_ Account Number: \_\_\_\_\_

Name: \_\_\_\_\_

Branch: \_\_\_\_\_ Account Number: \_\_\_\_\_

**CREDIT REFERENCES**

Credit Card Name: \_\_\_\_\_

Issuing Institution: \_\_\_\_\_

Account Number: \_\_\_\_\_

Credit Limit: \_\_\_\_\_ Balance Owed: \_\_\_\_\_

Year Issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Monthly Payment: \_\_\_\_\_

Credit Card Name: \_\_\_\_\_

Issuing Institution: \_\_\_\_\_

Account Number: \_\_\_\_\_

Credit Limit: \_\_\_\_\_ Balance Owed: \_\_\_\_\_

Year Issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Monthly Payment: \_\_\_\_\_

**CREDIT PURCHASE PLANS (E.G. Store Account) :**

Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Credit Limit: \_\_\_\_\_ Balance Owed: \_\_\_\_\_

Year Issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Monthly Payment: \_\_\_\_\_

Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Credit Limit: \_\_\_\_\_ Balance Owed: \_\_\_\_\_

Year Issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Monthly Payment: \_\_\_\_\_

Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Credit Limit: \_\_\_\_\_ Balance Owed: \_\_\_\_\_

Year Issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Monthly Payment: \_\_\_\_\_

I hereby represent that the information provided in this Rental Application is true and correct to the best of my knowledge. South Pine Rentals is authorized to verify the various references, employment, and criminal information granted within this document and request a credit check for this purpose. IT IS AGAINST THE LAW TO DISCRIMINATE AGAINST PROSPECTIVE TENANTS ON THE BASIS OF RACE, RELIGION, NATIONAL ORIGIN, AGE, DISABILITY OR FAMILY STATUS. STATE OR LOCAL LAWS MAY INCLUDE ADDITIONAL CLASSES WHICH ARE PROTECTED FROM DISCRIMINATION IN HOUSING.

The information provided by the prospective tenant(s) may be used by South Pine Rentals to determine whether or not to accept this Application. Upon written request within 60 days, South Pine Rentals will disclose to the Applicant in writing the nature and scope of any investigation they have requested, and will, if the Application is refused, state in writing the reason for said refusal.

Date of Acceptance: \_\_\_\_\_ Date Refused: \_\_\_\_\_

By (Printed Name): \_\_\_\_\_ Signature: \_\_\_\_\_

Applicant's Name (Print): \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

South Pine Rentals

Dear Employer:

We are in the process of confirming information provided by a prospective tenant who has provided your name as their current employer in connection with a rental application. Please verify the information provided by the tenant by telephone at 804 514 0227 or return the form to [s.pinerentals@gmail.com](mailto:s.pinerentals@gmail.com).

Thank you for your cooperation!

### **CANDIDATE'S SUPPLIED INFORMATION**

Prospective Tenant's Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Wage / Salary: \_\_\_\_\_ Per: \_\_\_\_\_  
Length of time with Employer: \_\_\_\_\_

We have completed the above information with relevance to a rental application. The addressee of this letter is authorized to verify the information and supply the above named landlord with the information requested in the following items. Your response is solely a matter of courtesy for which no responsibility is attached to your institution or any of your officers, officials, or employees.

### **VERIFICATION TO BE COMPLETED BY EMPLOYER**

Is the listed employment information correct? Yes:\_\_\_No:\_\_\_  
This employment is currently scheduled as:  
Part-Time:\_\_\_\_\_Full-Time:\_\_\_\_\_Temporary:\_\_\_\_\_Permanent:\_\_\_\_\_  
Responder's Name (Print):\_\_\_\_\_Title:\_\_\_\_\_  
Responders Signature:\_\_\_\_\_Date:\_\_\_\_\_

South Pine Rentals

Dear Sir or Madam:

Please verify the following account information provided in connection with a rental application by the prospective tenant listed below. Please verify the details via telephone at 804 514 0227 or return the form to us at [s.pinerentals@gmail.com](mailto:s.pinerentals@gmail.com)

Thank you for your cooperation!

### CANDIDATE'S SUPPLIED INFORMATION

Name of Prospective Tenant: \_\_\_\_\_

Facility Address: \_\_\_\_\_

Type of Account:                      Checking \_\_\_\_\_ Savings \_\_\_\_\_ Other \_\_\_\_\_

Account Number: \_\_\_\_\_

Balance: \_\_\_\_\_ at Date: \_\_\_\_\_

Type of Account:                      Checking \_\_\_\_\_ Savings \_\_\_\_\_ Other \_\_\_\_\_

Account Number: \_\_\_\_\_

Balance: \_\_\_\_\_ at Date: \_\_\_\_\_

We have completed the above information in connection with a rental application. The addressee of this letter is authorized to verify this information and supply South Pine Rentals with the information requested in the following items. Your response is solely a matter of courtesy for which no responsibility is attached to your institution or any of your officers, officials, or employees

### VERIFICATION TO BE COMPLETED BY INSTITUTION

Type of Account:                      Checking \_\_\_\_\_ Savings \_\_\_\_\_ Other \_\_\_\_\_

Account Number: \_\_\_\_\_

Balance: \_\_\_\_\_ at Date: \_\_\_\_\_

Average Balance for previous two months: \_\_\_\_\_

Date Account Opened: \_\_\_\_\_

Type of Account:                      Checking \_\_\_\_\_ Savings \_\_\_\_\_ Other \_\_\_\_\_

Account Number: \_\_\_\_\_

Balance: \_\_\_\_\_ at Date: \_\_\_\_\_

Average Balance for previous two months: \_\_\_\_\_

Date Account Opened: \_\_\_\_\_

Responder's Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_

Responders Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Account Holder  
Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Account Holder  
Date: \_\_\_\_\_