

Europass Curriculum Vitae

Personal information

Surname(s) / First name(s)

Address(es)

Telephone(s)

Email(s)

Nationality(-ies)

Date of birth

Gender

Mag. Jira, Marcel

Böcklinstraße 35/10

A-1020 Vienna

+43 1 711 32 3214 Mobile: +43 680 211 57 71

marcel.jira@hvb.sozvers.at

Austria

March 23, 1983

Male



Work Experience

Dates

Occupation

Main Activities and Responsibilities

Name and Address of Employer

Dates

Occupation

Main Activities and Responsibilities

Name and Address of Employer

Dates

Occupation

Main Activities and Responsibilities

Name and Address of Employer

Dates

Occupation

Main Activities and Responsibilities

Name and Address of Employer

Since July 2011

Official in Charge

- Combating social fraud
- Project AVAU (enable companies to observe the insurance status of contractors' employees)
- Declarations according to the law of health and social benefits (GSBG)
- Supervising economic research contracts
- Commission for Long-Term Security of Pensions

Main Association of Austrian Social Security Institutions, Kundmannngasse 21, A-1030 Vienna

March 2015 → August 2015

Lecturer

- Conducting the lecture "Economic and Fiscal Policy"
- Selection, concept and presenting economic content
- Examination and evaluation

Vienna University of Economics and Business, Welthandelsplatz 1, A-1020 Vienna

December 2010 → January 2014

University Assistant at the Institute for Social Policy

- Data preparation and evaluation, among others with social insurance data
- Research and publication in the field of the labour market for social and health services
- Lectoring
- Supervising theses




Vienna University of Economics and Business, Nordbergstraße 15, A-1090 Vienna;
Welthandelsplatz 1, A-1020 Vienna






April 2009 → September 2010

Parliamentary Research Assistant

- Investigation
- Preparing information and briefing material
- Textual preparation of meetings and appointments

Dr. Sabine Oberhauser, MAS, Parlament, A-1017 Vienna

Dates	January 2009 → April 2009
Occupation	Research Assistant at the Institute of Statistics and Mathematical Methods in Economics
Main Activities and Responsibilities	<ul style="list-style-type: none"> – Literature and data research – Econometric tasks on social insurance data Sozialversicherungsdaten – Processing of findings
Name and Address of Employer	Vienna University of Technology, Karlsplatz 13, A-1040 Vienna
Dates	March 2009 → June 2009 and March 2008 → June 2008
Occupation	Tutor at the Institute of Statistics and Mathematical Methods in Economics
Main Activities and Responsibilities	<ul style="list-style-type: none"> – Concept and presenting economic content – Performance evaluation
Name and Address of Employer	Vienna University of Technology, Karlsplatz 13, A-1040 Vienna
Dates	October 2001 → September 2002
Occupation	Alternative Civilian Service
Main Activities and Responsibilities	<ul style="list-style-type: none"> – Assisting education and leisure activities of disabled students – Maintenance of computer systems – Graphical design of publications
Name and Address of Employer	Bundes-Blindenerziehungsinstitut, Wittelsbachstraße 5, A-1020 Vienna
Occupation	Intern
Names of Employers	<ul style="list-style-type: none"> – Kinderfreunde Niederösterreich (August 2006, July 2007, July 2008) – Wiener Städtische Versicherung AG (September 2001, August 2003, September 2004, September 2005) – Bank Austria Creditanstalt AG (July 1999, July 2000)
Education	
Dates	March 2014 → March 2015
Title of Qualification Awarded	Completion of professional training
Educational Institution	Academy of Austrian Social Security Institutions
Dates	October 2002 → November 2008
Title of Qualification Awarded	Master of Social and Economic Science
Studienrichtung	Economics
Educational Institution	University of Vienna
Dates	September 1993 → June 2001
Title of Qualification Awarded	Matura (school leaving examination)
Educational Institution	Bundesrealgymnasium Wien III
Skills and Competences	
First Language	German
Foreign Languages	<ul style="list-style-type: none"> – English  – French  – Spanish 

Information and Communication Technology	<ul style="list-style-type: none"> - Office Software (Microsoft Office, Libre Office, etc.)  - Statistics and mathematics software (R, EViews, NumPy, etc.)  - Web technology and CMS (HTML, JavaScript, Wordpress, Django, etc.)  - Programming and markup languages (Java, Python, php, LaTeX, SQL, etc.)  - Operating Systems (Microsoft Windows, Linux, Android) 
Other competences and skills	<ul style="list-style-type: none"> - Multiple seminars in group dynamics by the Austrian Society for Group Dynamics and Organization Consulting (ÖGGO) - Project management and -funding
Personal Commitment	
Representation	<ul style="list-style-type: none"> - Elected member of student representatives for economics - Chairperson of a political youth organisation
Current Personal Commitment	<ul style="list-style-type: none"> - Mentor for new employees at the Main Association of Austrian Social Security Institutions - Support for refugees in Austria - Participation in social scientific and political discussion meetings
Previous Personal Commitment	<ul style="list-style-type: none"> - Author and editor for the student representatives' periodical - Counselling students in context of the student representative - Tutor for first-year students of economics

October 1, 2016