

# Europass Curriculum Vitae

## Personal information

Surname, First name

Address

Telephone

Email

Nationality

Date of birth

Gender

**Mag. Jira, Marcel**

Böcklinstraße 35/10

A-1020 Vienna

+43 1 711 32 3214      Mobile: +43 680 211 57 71

[marcel.jira@hvb.sozvers.at](mailto:marcel.jira@hvb.sozvers.at)

Austria

March 23, 1983

Male



## Work Experience

Dates

Occupation

Main Activities and Responsibilities

Since July 2011

### Official in Charge

- Combating social fraud
- Project AVAU (enable companies to observe the insurance status of contractors' employees)
- Declarations according to the law of health and social benefits (GSBG)
- Supervising economic research contracts
- Commission for Long-Term Security of Pensions

Name and Address of Employer

Main Association of Austrian Social Security Institutions, Kundmannngasse 21, A-1030 Vienna

Dates

Occupation

Main Activities and Responsibilities

March 2015 → August 2015

### Lecturer

- Conducting the lecture "Economic and Fiscal Policy"
- Selection, concept and presenting economic content
- Examination and evaluation

Name and Address of Employer

Vienna University of Economics and Business, Welthandelsplatz 1, A-1020 Vienna

Dates

Occupation

Main Activities and Responsibilities

December 2010 → January 2014

### University Assistant at the Institute for Social Policy

- Data preparation and evaluation, among others with social insurance data
- Research and publication in the field of the labour market for social and health services
- Lectoring
- Supervising theses

Name and Address of Employer

Vienna University of Economics and Business, Nordbergstraße 15, A-1090 Vienna;  
Welthandelsplatz 1, A-1020 Vienna

Dates

Occupation

Main Activities and Responsibilities




April 2009 → September 2010






### Parliamentary Research Assistant

- Investigation
- Preparing information and briefing material
- Textual preparation of meetings and appointments

Name and Address of Employer

Dr. Sabine Oberhauser, MAS, Parlament, A-1017 Vienna

|                                      |  |
|--------------------------------------|--|
| Dates                                | January 2009 → April 2009  |
| Occupation                           | <b>Research Assistant at the Institute of Statistics and Mathematical Methods in Economics</b>   |
| Main Activities and Responsibilities | <ul style="list-style-type: none"> <li>– Literature and data research</li> <li>– Econometric tasks on social insurance data Sozialversicherungsdaten</li> <li>– Processing of findings</li> </ul>  |
| Name and Address of Employer         | Vienna University of Technology, Karlsplatz 13, A-1040 Vienna  |
| Dates                                | March 2009 → June 2009 and<br>March 2008 → June 2008   |
| Occupation                           | <b>Tutor at the Institute of Statistics and Mathematical Methods in Economics</b>  |
| Main Activities and Responsibilities | <ul style="list-style-type: none"> <li>– Concept and presenting economic content</li> <li>– Performance evaluation</li> </ul>  |
| Name and Address of Employer         | Vienna University of Technology, Karlsplatz 13, A-1040 Vienna  |
| Dates                                | October 2001 → September 2002  |
| Occupation                           | <b>Alternative Civilian Service</b>  |
| Main Activities and Responsibilities | <ul style="list-style-type: none"> <li>– Assisting education and leisure activities of disabled students</li> <li>– Maintenance of computer systems</li> <li>– Graphical design of publications</li> </ul>   |
| Name and Address of Employer         | Bundes-Blindenerziehungsinstitut, Wittelsbachstraße 5, A-1020 Vienna   |
| Occupation                           | <b>Intern</b>  |
| Names of Employers                   | <ul style="list-style-type: none"> <li>– Kinderfreunde Niederösterreich (August 2006, July 2007, July 2008)</li> <li>– Wiener Städtische Versicherung AG (September 2001, August 2003, September 2004, September 2005)</li> <li>– Bank Austria Creditanstalt AG (July 1999, July 2000)</li> </ul>  |
| <b>Education</b>                     |  |
| Dates                                | March 2014 → March 2015  |
| Title of Qualification Awarded       | <b>Completion of professional training</b>   |
| Educational Institution              | Academy of Austrian Social Security Institutions   |
| Dates                                | October 2002 → November 2008   |
| Title of Qualification Awarded       | <b>Master of Social and Economic Science</b>   |
| Studienrichtung                      | Economics  |
| Educational Institution              | University of Vienna   |
| Dates                                | September 1993 → June 2001   |
| Title of Qualification Awarded       | <b>Matura (school leaving examination)</b>   |
| Educational Institution              | Bundesrealgymnasium Wien III   |
| <b>Skills and Competences</b>        |  |
| First Language                       | German   |
| Foreign Languages                    | <ul style="list-style-type: none"> <li>– English </li> <li>– French </li> <li>– Spanish </li> </ul> |

|  |   |
|--|---|
| Information and Communication Technology | <ul style="list-style-type: none"> <li>- Office Software (Microsoft Office, Libre Office, etc.) </li> <li>- Statistics and mathematics software (R, EViews, NumPy, etc.) </li> <li>- Web technology and CMS (HTML, JavaScript, Wordpress, Django, etc.) </li> <li>- Programming and markup languages (Java, Python, php, LaTeX, SQL, etc.) </li> <li>- Operating Systems (Microsoft Windows, Linux, Android) </li> </ul> |
| Other competences and skills             | <ul style="list-style-type: none"> <li>- Multiple seminars in group dynamics by the Austrian Society for Group Dynamics and Organization Consulting (ÖGGO)</li> <li>- Project management and -funding</li> </ul>  |
| <b>Personal Commitment</b>               |   |
| Representation                           | <ul style="list-style-type: none"> <li>- Elected member of student representatives for economics</li> <li>- Chairperson of a political youth organisation</li> </ul>  |
| Current Personal Commitment              | <ul style="list-style-type: none"> <li>- Mentor for new employees at the Main Association of Austrian Social Security Institutions</li> <li>- Support for refugees in Austria</li> <li>- Participation in social scientific and political discussion meetings</li> </ul>  |
| Previous Personal Commitment             | <ul style="list-style-type: none"> <li>- Co-organising the series of lectures "Socioeconomic Perspectives" at the TU Wien</li> <li>- Author and editor for the student representatives' periodical</li> <li>- Counselling students in context of the student representative</li> <li>- Tutor for first-year students of economics</li> </ul>  |

October 2, 2016