

My No : F/FR/03/GBR/Circular
Ministry of Public Administration,
Provincial Councils and Local Government
Independence Square
Colombo 07.

15.12.2025

Secretaries to Ministries
Heads of Departments
District Secretaries

Submission of report on arrears of revenue for code “20.02.01.01”
Rent on Government Buildings & Housing as at 31.12.2025

Your attention is drawn to Circular No. 01/2015 dated 20.07.2015 (This can be downloaded from - <https://www.treasury.gov.lk/api/file/9b53869c-39ec-48b9-a16b-609a0e01a9e5>) issued by the Department of Fiscal Policy and the revisions made to the same.

02. The Chief Accounting Officers/Accounting Officers, who have been entrusted with the responsibility to collect revenue under revenue code 20.02.01.01, “revenue of rent on government buildings & housing”, for which the Secretary of the Ministry of Public Administration, Provincial Councils and Local Government acts as the Revenue Accounting Officer, should submit a report on arrears of revenue relevant to the said revenue code once in six months to the Auditor General as per the provisions of F.R. 128 (2) (C).

03. Therefore, the accounts books related to arrears of revenue, which are maintained as per rules and regulations under revenue of rent on government buildings & housing, revenue code No. 20.02.01.01, should be reconciled properly, and the reports on arrears of revenue prepared as at 31.12.2025 as per Form No. 01 attached herewith according to the above-mentioned Fiscal Policy Circular No. 01/2015 and relevant revisions should be sent to the Chief Finance Officer of this Ministry along with a soft copy to “buildingrentpubad@gmail.com” before 15.01.2026 If such arrears of revenue are not available as at the relevant date, a nil report should be submitted indicating the same.

04. Further, it is kindly informed that the particulars of amounts recovered within the year 2025 corresponding to the arrears of revenue relevant to each year and, in addition, the arrears of revenue which have been waived off on the approval received from the General Treasury within the period as per F.R. 113, if any, should also be submitted in accordance with Form 02 attached herewith.

Sgd/. S.Alokabandara
Secretary
Ministry of Public Administration, Provincial
Councils and Local Government
Telephone: - 0112-691015
Fax :- 0112-683131
Email :- fin.report.pubad@gmail.com

Copies :- 1. Auditor General
2. Director General, Department of Fiscal Policy

Report on the Revenue in Arrears as at 31.12.2025

I. Statute / Authority – Establishments Code / Land Development Ordinance / Public Administration Circular: 33/2025

II. Statutory Authority – Ministry of Public Administration, Provincial Councils and Local Government

III. Revenue Item – Rent on Government Buildings & Housing

IV. Revenue Code – 20.02.01.01

Description (Classification of Government Building Rental revenue) (1)	Revenue in Arrears					Reasons for arrears	Measures taken to recover the arrears	Assessme nt of the recoverab ility of the arrears
	Accumulated amount in arrears up to 31.12.2022 Rs. (2)	Amount in arrears relevant to year 2023 Rs. (3)	Amount in arrears relevant to year 2024 Rs. (4)	Amount in arrears relevant to year 2025 Rs. (5)	Total amount in arrears up to 31.12.2025 (2+3+4+5) Rs. (6)			
(i) Official Quarters								
(ii) Circuit Bungalows and Holiday Bungalows								
(iii) Commercial Buildings								
(iv) Stores								
(v) Other (Canteens, Auditoriums, other buildings for rent or lease income)								
Total								

The totals under these columns should be equal to the amount obtained after deducting recoveries, if any, made during the year 2025 from each of the arrears reported in columns 2 to 4 of the above table, as per the Report on the Arrears of Revenue submitted on 30.06.2025. If not, reasons for each difference should be reported separately as annexures to this report.

* Clear, valid reasons should be compulsorily mentioned for 7, 8 and 9 columns. If the space given in the form is not sufficient, they should be reported as an annexure to this report.

N.B- Kindly note to report the revenue in arrears under the above classification.

It is hereby certified that the above information is correct

Date-

.....
Secretary/ Head of Department/ District Secretary
(Official Stamp)

Report on collection of revenue in arrears and approved waivers of revenue as at 31.12.2025

Ministry/ Department:

Revenue Code: **20.02.01.01**

Description	Collection of Revenue in Arrears in 2025				*Waivers of Revenue in Arrears in 2025						
	Collection correspondi ng to the amount in arrears up to 31.12.2022 Rs.	Collection correspon ding to the amount in arrears in respect of year 2023 Rs.	Collection correspon ding to the amount in arrears in respect of year 2024 Rs.	Total collection in respect of the arrears (2+3+4) Rs.	Up to 31.12.2022		2023		2024		Total of the waivers in respect of the amount in arrears (6+8+10) Rs.
					Waivers correspo nding to the amount in arrears Rs.	Reference No and date of the letter of the Treasury by which authority was granted for the waiver as per F.R. 113	Waivers correspo nding to the amount in arrears relevant to the year Rs.	Reference No and date of the letter of the Treasury by which authority was granted for the waiver as per F.R. 113	Waivers correspo nding to the amount in arrears relevant to the year Rs.	Reference No and date of the letter of the Treasury by which authority was granted for the waiver as per F.R. 113	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
(i) Official Quarters											
(ii) Circuit Bungalows and Holiday Resorts											
(iii) Commercial Buildings											
(iv) Stores											
(v) Other (Canteens,Auditoriums ,other buildings for rent or lease income)											

❖ Any waivers of the revenue under each revenue code should be made only on prior approval of General Treasury as per F.R. 113. Therefore, only such revenue waivers for which authority was granted by the Treasury (Department of Public Finance) should be indicated here, and each copy of letters by which such authority was granted should be attached

It is hereby certified that the above information is correct

Date-

.....
 Secretary/ Head of Department/ District Secretary
 (Official Stamp)