University of Cebu – Main Campus

College of Allied Engineering

Sanciangko St., Cebu City

July 28, 2025

**DR. GREG BELONGILOT, MST, M.Eng**

Dean, College of Engineering

Good day!

The undersigned 2nd year civil engineering student, writing this letter to ask for **approval to insert** in the class with the subjects with the details below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Course Code | Descriptive Title | Units | Time | Day | Room |
| 32532 | Fundamentals of Surveying | 4 | 1:30 - 4:30 PM | TTH | K703 |
| 33746 | Ethics | 3 | 5:31 - 6:31 PM | MWF | K605 |
| 34124 | Gender and Society | 3 | 4:30 - 5:31 PM | MWF | K705 |
| 13656 | Sport and Dance (PATHFIT 3) | 2 | 9:30 - 11:30 AM | SAT | 7FHS |

I’m a working scholar assigned to the JHS Department and certain class schedules conflict with my assigned duty hours and one of my class is dissolved.

Hoping for a positive response.

Thank you!

Respectfully yours,

**ATHENA ANGELIQUE T. GERALDINO**

BSCE 2

Noted by:

**DR. GREG BELONGILOT, MST, M.Eng**

Dean, College of Engineering