

HSH206 AT2 Team Charter Trimester 1, 2022

Group members:	Michael A, Dimitra P and Angus C	Group Number/ Topic:	Fetal alcohol spectrum disorder (FASD)
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1. Goal (Outline what you aim to achieve i.e., new knowledge/skills, a particular grade, positive group)

(a) *Our shared aim as a group is to....* Complete this task to a relatively high degree

(b) *We will achieve this aim by...* Working collaboratively

2. Group interaction

(a) *We will treat each other...* Respectfully

3. Communication

(a) *We will communicate using...* Facebook messenger and email

(b) *If we are using platforms other than the group discussion board on the unit site (i.e., social media) to communicate, we confirm we will upload screenshots of our communication to the group*

(c) *We will allow for 1 days to respond to each other's communications*

(d) *If a group member does not make contact, we will...* Try to contact them again, using a different

(e) *If a group member decides to withdraw from the unit during the trimester, they agree to...*
Sending through any work already completed

4. Group members' skills and experiences

(a) *We will aim to support each other's strengths by...* Listening to people's ideas and any advice

(b) *We will support each other to develop in areas we wish to improve on by...* Seeking and providing advice for each other

(c) *Our past experiences of group assignments have taught us...* its important to communicate and understand our roles

(d) *Based on our past experiences, we will approach this task by...* deciding and sticking to a deadline and working collaboratively

5. Achieving the goal (Identify who will complete each section of the task in detail)

(a) *We will ensure that all group members have looked at, and understood, all parts of the assignment by...* Discussing the assignment as a group in person

(b) *We will divide the assignment tasks by...* Splitting the workload evenly and accommodating for peoples strengths

(c) *The specific tasks/assignment sections to be completed by each group member are...*
Part A&B = Michael,
Part C = Angus,
Part D&E = Dimitra

(d) *Preparing the presentation slides will be the responsibility of...* Each completing our own slides – Angus collating them together

(e) *Referencing and formatting will be the responsibility of...* Each person will complete their own referencing to then be collated at the end

(f) *Our timeline for completing this assessment is (enter all key dates i.e., meetings, deadlines to be met prior to the final stages/submission)...*
-Meet after seminar if required
-Team Charter completed by the 7th of April
-Individual slides completed by 28th of April (2 weeks before due date)
-Complete speech recording by 9th of May

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<i>(g) The submission of our assignment to the dropbox by the due date/s will be the responsibility</i>
<i>(h) If there are challenges on the day of the presentation, we will ensure we complete the task on time by... Multiple save files, maintaining communication, talking to our unit chair if</i>
6. Group dynamics (How your group members will work together)
<i>(a) If we miss two group meetings in a row, we will... Reschedule to a new time that suits</i>
<i>(b) If we can't attend a group meeting, we will... Inform our group members in the Messenger group chat</i>
<i>(c) If a group member does not complete their work on time, we will... Chase them up on it, and inform our teacher/ unit chair</i>
<i>(d) If we reach a stalemate/come into conflict, our group strategies will be to... Sit down in person and discuss the issue respectfully</i>
<i>(e) If a group member withdraws from the group, we will ensure we still get the work done by... spreading the remaining tasks among remaining members evenly</i>
<i>(f) If we fail to meet a deadline, we will... Follow up with group members and teacher on what work is left to do. And aim to complete the remaining as quickly as possible</i>

I agree to the responsibilities outlined in this Team Charter. I acknowledge that not meeting these obligations may result in my removal from the group and affect my final mark on this task.	*Name: Angus Colless	*Name: Dimitra Petsas
	*Name: Michael Alford	*Name:

*All group members must sign. Digital signatures (or typed signatures) are permitted.