

Lindsey Spitzley

817 E Shaw Lane, East Lansing, MI 48825

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Education

- Michigan State University
 - GPA- 2.8
 - Major: Professional Writing
 - Expected graduation May 2016

Work Experience

- Physical Plant/ Sue Alchin, HVAC-Refrigeration Supervisor
Clerical Assistant
East Lansing, MI
July 2012 – Present
Daily responsibilities, inventory, organizing, etc.
- McDonalds/ Missy Thelen, Manager
Crew Member
Portland, MI
July 11, 2011 – Present
Front counter, presenter, back cash, sales promoter, etc.
- PFCU Bank
Cathy Simon, Supervisor
Pewamo-Westphalia Schools Branch
October 2011- Present
Bank Teller
Enter codes into the computer, and confirm transaction

Volunteer Experience

- | | |
|-------------------------------|--------------------------------|
| ➤ Academic Research at MSU | ➤ Service Learning at Foster's |
| ➤ Participated in high school | Community Center |
| MDOT clean up | ➤ Blood Drives |

Skills and Abilities

- | | |
|---------------------------|----------------------------|
| ➤ Work well independently | ➤ 2 semesters of Spanish |
| ➤ Work well with others | ➤ 2 years of American Sign |
| ➤ Out-going | Language |

Activities and Awards

- Varsity letter in bowling (2008-2012)
- MSU Bowling Club
- Service Learning 2013