STANDARD OPERATING PROCEDURE

Transport Home of Patients Who are COVID-19 Positive SPH and MSJ

Site Applicability St. Paul's Hospital, Mount St. Joseph Hospital

Purpose To describe procedure for physically moving discharged patients who are PUI¹/COVID-19 positive to their home

Procedure

The Patient Care Manager/Clinical Nurse Leader /Social Worker/Charge Nurse will:

- Ensure that the Public Health Officer has been informed of the discharge AS SOON AS POSSIBLE so appropriate instruction can be given to the patient regarding responsibilities post discharge
- Notify family or friend of date, time and pick up location of discharge
- Request family/friend to send only one person (to limit exposure) to pick up patient at designated date and time
- At time of pickup, have designated family member call the unit and then wait outside at the designated entrance. The patient will be brought out to them
 - SPH Thurlow Street entrance
 - MSJ Prince Edward roundabout
- If no family or friend is available for pickup, make transportation arrangements based on client needs (taxi, SNT, BC EHS)
- Do not disclose COVID-19 status to 3rd parties including taxi operators

The Nurse will:

- Ensure patient has any required discharge documents (e.g. prescription, follow-up appointment)
- Provide patient with 4 procedure masks and ensure patient can demonstrate safe and effective mask use
- Ensure that the patient washes their hands and dons a mask before leaving their room
- If porter/ward aide not available, escort patient to pick-up location
- If patient is travelling by SNT, provide a mask, gown and gloves for the driver (drivers should have their own goggles)

The Porter or designate will:

- Wear a surgical mask, eye protection and gloves while escorting the patient out
- Escort the patient in a Staxi chair to the pickup location using the dedicated wheeled elevators
- Ensure that no one else is allowed to enter the elevator, even if it stops on another floor
- Ensure that the patient is picked up by family /friend/taxi
- Doff gloves and perform hand hygiene
- Return the Staxi chair back to the unit, using the dedicated wheeled elevators

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¹ Person under investigation



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- Perform hand hygiene, then wipe down all surfaces of Staxi chair with Caviwipes
- Perform hand hygiene and return Staxi chair to usual location

Related Documents

Transition Planning for COVID-19 Positive Patients - From Hospital to Home (doc#)

References

COVID-19: Emergency Prioritization in a Pandemic – Personal Protective Equipment (PPE) Allocation Framework March 25, 2020

VCH SOP Discharge of Patients Who Are COVID-19 Positive Home from VGH

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Initial Effective Date:	17-APR-2020
Posted Date:	
Last Revised:	28-APR-2021
Last Reviewed:	
Approved By:	PHC
	Professional Practice Standards Committee
Owners:	PHC
	IPAC

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