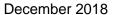




BC Cancer Breast Screening Program - Policy & Procedure Manual: Change Guide

Section:	Policy Title:	Type of Change Made:
SA – General	SA 030 – Unusual Occurences and	Edit: policy content.
	Incident Reporting	Addition: new "Unusual Occurrence" form
		template.
	SA 050 – Breast Screening Centre	Procedure change (minor).
	Fundraising	
SB – Eligibility	SB 001 – Breast Screening Policy	Edit: new definitions ('High Risk Women'
		outlined).
		Addition: new gene mutations in
		correspondance with the Hereditary
		Cancer program (HCP).
		Edit: Risk and referral table updated to be
		more clear and consise.
		Edit: Additional Considerations for under
		40 and age 75 and over have changed.
	SB 010 – Eligibility Criteria – Basic	Edit: Transgender language has been
	Booking Guidelines	updated.
		Addition: new policy reference, SB 120.
		Reference to policy SB 001 (see changes
		as described above).
	SB 020 – Special Needs (Limited	Addition: PHSA policy added in for
	Mobility)	reference.
	SB 040 – Breast Symptoms	Edit: change in procedure.
	SB 070 – Lobular Carcinoma In Situ	Edit: addition of LIN 1/2.
	(LCIS) & Equivical Diagnosis for	
	Breast Cancer	
	SB 080 – Breast Cancer	Edit: policy update.
	SB 090 – Lymphoma	Removed policy.
	SB 090 – Incomplete Exam Policy	Addition: new policy wording.
		New procedure for 'Incomplete Results'.
	SB 100 – Single Breast Exam	Previously titled: 'One Breast'.
	SB 120 – Breast and Chest Screening	New policy.
	for Transgender, Two-Spirit, and	Created in partnership with Trans Care
	Gender Diverse People	BC, PHSA program in 2018.
		Staff educational webinar to follow in
		January 2019.
SC – Scheduling	No policy and/or content changes.	





SD – Results	SD 001 – Technologist Recording of	Edit: updated procedure.		
	Clinical History on Mammography (MA) Report			
	SD 010, SD 020, and SD 030 were combined, edited, and rearranged.			
	SD 010 – Screener Interpretation of	Previously titled: 'Reporting of		
	Mammogram	Mammographically Detected		
		Abnormalities'.		
		 Total content change, moved to SD 020. 		
	SD 020 – Communication of	Previously titled: 'Comparison with		
	Mammographically Detected	Previous Films'.		
	Abnormalities			
	SD 040 – Result Entry Verification	Addition: OCR procedure.		
		Addition: related policies.		
	SD 060 – "Fast-Track" Facilitated	Addition: new procedure for fast track and		
	Referral to Diagnostic Work-up	new matierials update.		
	SD 90 - Misdirected Screening	Edit: minor change to the procedure and		
	Reports	inclusion of BC Cancer Risk Management.		
	SD 100 – Amendment of	Addition: new procedure, reflects SA 030.		
	Mammography Reports			
	SD 120 - No Identifier on Client Films	Removed: analog policy.		
SE – Diagnostic	No policy ar	nd/or content changes.		
Follow-Up	- 1 3			
SF – Film and	CF 020 Decord Detention	A LEG		
	SF 020 – Record Retention	Addition: new procedure for record Addition: new procedure for record Addition: new procedure for record		
File Management	OF 000 Transfer of Files Detuces	retention. (2 → 7 pgs.)		
	SF 030 – Transfer of Files Between	Addition: new procedure to coincide with		
	Centres	digital imaging changes.		
SG – Quality				
SG – Quality		Electrical and the state of the		
•	SG 010 – Professional Standards -	Edit: minor revisisions to the qualification requirements.		
Management	Technologists	requirements.		
•	Technologists SG 020 – Professional Standards –	requirements. • Addition: extended physicist responsibility		
•	Technologists SG 020 – Professional Standards – Physicists	requirements. • Addition: extended physicist responsibility section.		
•	Technologists SG 020 – Professional Standards – Physicists SG 040 – Minimum Reading Volume	 requirements. Addition: extended physicist responsibility section. Edit: updated policy language and 		
•	Technologists SG 020 – Professional Standards – Physicists	requirements. Addition: extended physicist responsibility section. Edit: updated policy language and included annual volume < 2,500 will be		
•	Technologists SG 020 – Professional Standards – Physicists SG 040 – Minimum Reading Volume for Screeners.	requirements. Addition: extended physicist responsibility section. Edit: updated policy language and included annual volume < 2,500 will be monitored.		
•	Technologists SG 020 – Professional Standards – Physicists SG 040 – Minimum Reading Volume	 requirements. Addition: extended physicist responsibility section. Edit: updated policy language and included annual volume < 2,500 will be monitored. 		
•	Technologists SG 020 – Professional Standards – Physicists SG 040 – Minimum Reading Volume for Screeners. SG 060 – WorkSafe BC Regulation –	requirements. Addition: extended physicist responsibility section. Edit: updated policy language and included annual volume < 2,500 will be monitored.		
•	Technologists SG 020 – Professional Standards – Physicists SG 040 – Minimum Reading Volume for Screeners. SG 060 – WorkSafe BC Regulation – Ionizing Radiation	requirements. Addition: extended physicist responsibility section. Edit: updated policy language and included annual volume < 2,500 will be monitored. Edit: updated evidence citation.		



December 2018

	SG 130 – Breast Screening Image Assessment Program. SG 140 – Management of Critical Incidents	 Previously titled: 'Quality of Image Audit for New SMPBC Screening Centres'. Edit: procedure change. Addition: yearly image assessments for all sites process. Previously: P&P manual had the policy listed as "Under Review". Policy has been completed and updated.
SG DG – Digital		
Mammography	No policy and/or content changes.	
ag.apy		
SH – Mobile Services	SH 001 – Mobile Service Site Criteria	 Edit: new procedure set, combined previous policies SH 001 and SH 080. Removed: old criteria check list. Addition: new cirteria form, "Breast Screening Mobile Site Assessment".
	SH 040 – Mobile Service Staff – Travel Expenses	Edit: updated to reflect the PHSA travel policy guidelines.
	SH 060 – Mobile Service Secondary ID Back up System	Removed: analog policy.
	SH 060 – Mobile Equipmen Handling (current)	With the previous policy deletion the policy was renumbered to remain sequential.
	SH 080 – Mobile Site Selection	Removed: policy was removed as the content was moved into policy SH 001.
SI – Access to Information	SI 060 – Computer and Laptop Use and Maintenance	Addition: set of related PHSA IMIT policies for reference.
SJ – Financial	SJ 001 – Capital Equipment Funding for Screening Centres	Edit: updated Ministry of Health reference from 1999 to 2013.
	SJ 010 – SMP Volunteer Expenses	Removed: outdated policy.
SK – Professional Development	No policy and/or content changes.	
SL – Program Information and Promotion	SL 001 – Program Promotion and Education Materials	Edit: procedure reduction from four steps to only two steps.