

	Standard Operating Procedure Tube Feeding: Use of Non-Formulary Nutrition Products Approved for Use in Canada	Doc. No.	BD-00-16-40088
		Rev.:	01
		Rev. Date:	N/A

SITE APPLICABILITY:

All VCH and PHC acute and long term care sites.

PURPOSE:

To provide standard procedures for the use of non-formulary nutrition products approved for use in Canada. This Standard Operating Procedure builds on the [Lower Mainland Nutrition Standards – Non-Formulary Nutrition Products Approved for Use in Canada](#).

SCOPE:

- The facility provides Enteral Nutrition Formulary products for inpatients. The [Enteral Nutrition Formulary](#) is established to provide a wide range of products to meet the clinical/nutritional needs of most patients.
- To meet a unique clinical indication, the hospital may provide a non-formulary commercial product when ordered by the Most Responsible Provider (MRP) in collaboration with the Registered Dietitian (RD). The non-formulary product must meet the following criteria:
 - Approved for use in Canada
 - Can be procured by the facility
 - Can be prepared in the facility
- When not clinically indicated, the facility will not provide non-formulary nutrition products. Requests for a commercial non-formulary nutrition product to satisfy a patient preference are considered when the request is supported by the MRP in collaboration with the RD:
 - The patient (or patient designate) is responsible for product procurement. A new sealed/unopened container of the nutrition product is required for preparation and/or administration.
 - Ready to feed nutrition products will be stored at the patient bedside for administration.
 - Nutrition products requiring preparation, will be delivered in sealed/unopened containers to Food Services for preparation or prepared at bedside as per site specific procedure.
- Hospital feeding pumps will not be altered or manipulated to administer the nutrition product.

RESPONSIBILITIES:

- RD: Restricted Activity A

PROCEDURE:

To meet a unique clinical indication:

1. Prior to initiating a request for a commercial non-formulary nutrition product, the RD will:
 - a. Review the product to assess the nutrition composition compared to patient nutrition requirements.
 - b. Determine if product is appropriate for the current medical/nutrition concern (including age appropriateness).
 - c. Consult with the MRP and if product is appropriate, request the MRP to provide a written order.
 - d. Provide an estimate of product usage and length of time product will be required.
 - e. Communicate recommendations with dietitian practice lead (or designate).
 - f. Document all encounters in the patient record.
2. Dietitian practice lead (or designate) will:
 - a. Confirm product has been ordered by the MRP.
 - b. Confirm product is approved for use in Canada.
 - c. Confirm product can be procured in a timely manner.
 - d. Identify preparation, storage and administration requirements and determine if these can be achieved by the facility.

Note: This is a **controlled** document for VCH-PHC internal use. Any documents appearing in paper form should always be checked against the electronic version prior to use. The electronic version is always the current version.

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To satisfy a patient request:

3. Prior to initiating a request for commercial non-formulary nutrition product, the RD will:
 - a. Confirm product is approved for use in Canada.
 - b. Review the product to assess the nutrition composition compared to patient nutrition requirements.
 - c. Determine if the requested product is appropriate for the current medical/nutrition concern (including age appropriateness) and discuss findings with the MRP.
 - d. If appropriate, request the MRP to provide a written order.
 - e. Inform patient (or designate) of their responsibility to procure the nutrition product.
 - f. Once received from patient (or designate), follow site specific procedures for preparation at bedside or deliver the nutrition product to food services and provide instructions for product preparation.
 - g. In situations where the product is not available, a facility nutrition formulary product will be offered.
 - h. Communicate request with dietitian practice lead (or designate).
 - i. Document all encounters in the patient record.

GENERAL REQUIREMENTS:

1. Patient/resident nutrition and hydration needs will be met and preferences will be accommodated as able.
2. All encounters will be documented in the patient record.

REFERENCES/ASSOCIATED DOCUMENTS:

1. [VCH PHC Master Enteral Formulary](#)
2. [VCH PHC Oral and Enteral Formulary Selection Guide](#)

APPROVALS			
Practice Leader, VCH	Clinical Nutrition, Professional Practice Richmond		February 14, 2018
Nutrition Committee	Nutrition Committee, Vancouver Acute		February 14, 2018
Practice Leader, VCH	Clinical Nutrition, Professional Practice, Vancouver Community		February 14, 2018
Manager, VCH	Clinical Nutrition, Professional Practice Coastal		February, 2018
Practice Leader, PHC	Clinical Nutrition, Professional Practice, PHC		February 13, 2018
Regional Director	Regional Allied Health Professional Practice, VCH		February 13, 2018
Dietician	Dietitian (Provincial HEN, HPN Program), Clinical Nutrition Services, PHC		August 30, 2021
Manager	Manager, Clinical Nutrition, Clinical Nutrition, VCH		August 31, 2021
Director- Allied Health	Professional Practice Director of Allied Health, Professional Practice		September 8, 2021
Dietitian Practice Leader	Dietitian Practice Leader (interim), Professional Practice Allied Health		September 9, 2021
REVISION HISTORY			
Revision#	Description of Changes	Prepared by	Effective Date
00	Initial Release	VCH/PHC Clinical Nutrition	April 10, 2018
01	Content Change	Dietitian Practice Leader, Vancouver Acute	September 10, 2021

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