

Communication with Outside Physicians and Health Care Facilities

Policy

To ensure that non-British Columbia Cancer Agency physicians who have been involved in a patient's care are kept advised regarding a patient's ongoing treatment and condition, copies of patient's dictation will be sent to appropriate physicians.

To facilitate the continuity of patient care, all British Columbia Cancer Agency oncological consultations of patients who are in-patients of other hospitals will be made available to the outside hospital.

Procedures

1. All physicians flagged in the patient's electronic record to receive copies of notes, will receive a copy of the initial oncological consultation, unless the dictating oncologist specifies otherwise.
2. The flag in the patient's electronic record will be changed for "Y" to "N" for physicians who do not want to receive patient information.
3. For in-patients from another facility and first seen by BCCA P physician, a standard oncological consultation will be dictated and transcribed at the Agency facility. Copies of the consultations will be forwarded to the outside hospital where the patient is an in-patient, and to any referring physician. The oncologist will inform the Health Information Management Department of the consultation



Provincial Health Services Authority

Health Information Management

**To Be Updated when Cerner
is Implemented**

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if the patient was seen without a pre-assigned BCCA patient number
in order to:

- a) issue a patient chart number
- b) create a file
- c) obtain relevant material from the outside hospital's chart.

4. Where an Agency oncologist admits a patient to an outside
Hospital, a discharge summary will be made available both on the
Agency's and the outside hospital's patient record.

Person Responsible Brian Schmidt
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