

Policy Title: Mobile Equipment Handling	
Section: Mobile Services	Reference No. SH 060
Effective: May 2010	Revision: February 2018

1. SCOPE

Mobile Service Staff

2. POLICY

BC Cancer provides the independent mobile mammography service Operator mobile mammography equipment unique to the performance of services relating to image acquisition at Mobile Sites. The Breast Screening program oversees the maintenance and repairs of the mobile mammography equipment used for providing images for the mobile mammography service in consultation with the mobile Operator and the mobile technologist shift supervisor.

The Operator shall be responsible for ensuring that the equipment is handled and used with due care for the specific purpose of providing the services only.

The Operator delegates the day to day use and handling of the equipment in a safe and responsible manner to each of their technologist employees. The Operator is responsible to ensure that each technologist, at the start of employment and then annually after, reviews and signs the “*Mobile Mammography Unit*” checklist (attached).

3. PROCEDURE

General Guidelines:

1. Only Operator authorized individuals are permitted to operate the equipment. A signed *Mobile Mammography Unit* checklist must be submitted to Central Office for each authorized technologist.
2. The mobile technologist shift supervisor must report any damage or equipment failure to the mobile Operator and Central Office management immediately and notify the assigned program Physicist within 48 hours. (see Policy SH 020 – Mobile Mammography Equipment Servicing)
3. Repairs made to equipment caused by willful damage or carelessness will be reviewed on a case by case basis to determine whether financial responsibility for the cost of repairs will be borne by the mobile operator or the program.

4. RELATED POLICIES

[SH 020 – Mobile Mammography Equipment Servicing](#)

5. RESPONSIBLE PARTY

Screening Operations Director

Mobile Mammography Unit Annual Agreement

Technologist Name (please print)	
Mobile Coach	<u>Coastal</u>
Breast Screening Program Policies and Procedures (including mobile)	Date reviewed:

The mobile mammography equipment must be safely operated, maintained and monitored in a manner that ensures performance specifications are met.

The equipment must be used only as intended by the manufacturer.

The mobile mammography service reports, investigates and resolves problems involving all equipment in a timely fashion.

I acknowledge that I have read and understand the Breast Screening Program policy concerning mobile mammography unit operation

Employee Signature

Date

Mobile Business Operator Signature

Date