

Abbotsford Centre

SITE DIRECTIVE

AC PHARMACY DIRECTIVE	
Title: Medication repackaging	Number: III - 30
Effective Date: May 2009	Approved By: Roxana Ho, Pharmacy PPL
Revision Date(s):	
Review Date(s):	

DIRECTIVE

1. Bulk/batch medication repackaging records must be kept for all repackaged medications for two years after the repackaged medication expiry date.
2. BC CANCER - AC specific repackaging batch numbers are assigned using the following format

Batch number = YYMMDD01 , YYMMDD02 etc

YY = year

MM = month

DD = date

01 = first item repackaged on the date

02 = second item repackaged on the date

etc

3. The label of the finished bulk/repackaged medication must be permanent and must contain descriptive information including:
 - a. Generic names(s)
 - b. Strength(s)
 - c. Dosage form
 - d. Amount, if applicable
 - e. Expiry date
 - f. Manufacturer identification and lot number or pharmacy batch number
 - g. Storage conditions, if applicable
 - h. Auxiliary labels, if applicable, and
 - i. Hospital identification

PROCEDURES

1. Choose bulk stock with same lot numbers when possible

2. Print labels using Avery 5971 format (master format can be found in the H:/Pharm-AC/Forms folder. The expiry date of the package is the earliest expiry date of the bulk item.
3. Package and label drug, cross off all labels not used and leave for the checker to double check.
4. Complete the repackaging record (H:/Pharm-AC/forms/repackaging record)
5. Checker to account for all labels and destroy unused labels