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IN-HOSPITAL CLINIC DICTATIONS

Policy Purpose

To establish the principle of patient encounter dictations from in-hospital clinics

Policy Statement

Dictations on the hospital dictation system become a part of the patient's clinical record. All encounters with patients in the in-hospital clinics are a part of the patient's clinical record and as such, documentation of the encounter, including the physician's assessment and treatment should be included. Therefore, the physicians in the clinic are to document the encounter by dictating information about the clinic visit into the hospital dictation system.

Policy Scope

All initial consultations and relevant, significant follow-up visits.

Procedure

Dictations will be made into the M Modal dictation system

Exceptions

Follow-up visits for routine post-operative wound assessment and care (e.g. suture/staple removal, removal of packing, etc.) and ongoing wound care for chronic wounds – unless otherwise indicated.