

	<b>RESPIRATORY SERVICES</b>	DATE CREATED: January 2012  DATE REVIEWED/REVISED: <b>November 2015</b>
<b>PROCEDURE</b>	TITLE: <u>PULMONARY DIAGNOSTICS</u> - Damaged Equipment  NUMBER: B-00-16-12002	RELATED DOCUMENTS:

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#### **SITE APPLICABILITY:**

ST. PAUL'S HOSPITAL  
MOUNT SAINT JOSEPH HOSPITAL

#### **PROCEDURE:**

1. In the event of faulty or damaged equipment, please contact Biomedical Engineering at 68264 at SPH or 78292 at MSJ.
2. Fill in an online BME maintenance requisition.
3. Print 2 copies.
4. Attach a copy of the requisition to the faulty equipment and save the second copy for the Pulmonary Function Lab records.
5. Take the faulty or damaged equipment down to Biomed (if possible) for servicing.
6. If there is an equipment emergency after hours, call switchboard to page the Biomedical Engineer on call.

#### **DEVELOPED BY:**

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#### **REVIEWED BY:**

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