

PATIENT REGISTRATION POLICY

Policy Purpose

To insure that all patient encounters are registered in the patient registration system of Providence Health Care

Policy Statement

As a public institution, Providence Health Care must be able to track utilization of its programs for the purposes of planning and fiscal management. Therefore all patient encounters within the Surgical Program are to be registered in the patient registration system.

Policy Scope

All patient encounters for each and every encounter are to be registered in the patient registration system.

Procedure

For each and every patient encounter, all patients will be entered into Access Manager®

Exceptions

No exceptions