

## Background Information about RGBC Bingo Fundraising

### Importance of Bingo:

- Bingo is and will be in the future our "bread and butter" fundraising effort. The funds generated from Bingo are crucial, as each boat we row, oars we use, shoes we put our feet in - have all been purchased with the hard work of all RGBC members doing their part in Bingo. Each individual Bingo shift has the **potential to earn approximately \$1000**, making abandonment of a shift a costly problem.
- Bingo is an integral part of RGBC culture. It's an opportunity for all members to give back to a club that gives its members so much.

## Instructions for Bingo Participation and Responsibilities

### 1. Obligation to Participate

- **Everyone, including Board members, must complete at least one Bingo shift each year.**
- Currently, no member is exempt from this obligation, except Supporters.
- Future exemptions are conditional:
  - If the number of trained members exceeds the needed Bingo slots, Executive Board members can be considered exempt first, then Directors, and then regular members' obligation may be decreased.
  - After all members, including board members, have completed one Bingo, non-Board members may be asked to complete a second round of Bingos.

### 2. Scheduling and Assignment

- All members must complete the 20 minute online training upon joining RGBC. Let the Bingo Lead know when complete.
- Members can choose an open Bingo date.
- However, if a specific date needs coverage and the Bingo Lead has exhausted other options, a shift may be assigned to a member.
- When assigning shifts, the Bingo Lead approaches membership in a specific order:
  - Normal members are obliged first.
  - Directors are next.
  - Executive Board members are approached last.

### 3. Replacement Responsibilities (Crucial)

- If a shift is assigned due to an urgent need, or if a member experiences a last-minute conflict and cannot perform their shift, it is the **member's responsibility to find a replacement.**
- The replacement must be another **trained RGBC member.**

- A shift must **under no circumstances be abandoned** until a trained replacement is found.
- The search for a replacement should be done personally, not by broadly requesting help from the entire membership, as a personal request is harder to refuse.
- A member should not ask for their shift to simply be covered by another, but to potentially trade dates.
- It is not the Bingo Lead's responsibility to find a replacement for a member.
- The member must promptly inform the Bingo Lead of their replacement.

#### **4. Partner Responsibilities**

- Members should reach out to their designated Bingo partner, whose name and contact information are on the Google Doc.
- It is the responsibility of both partners to remind each other of their Bingo date to prevent "No Shows".
- An easy option for reminders of your shift is to set an appointment on your phone.

#### **5. Recruiting Non-Members/Family for Replacement**

- Members may recruit a family member or non-member friend as a replacement.
- For such an individual to be considered a permanent replacement, they must meet the following criteria:
  - Be over 18 years old.
  - Have completed the online training.
  - Complete one RGBC shift with an experienced partner.

#### **6. Questions or Concerns**

- If you have any questions, or concerns, please raise them with the Bingo Lead.
- The Bingo lead is the person that can and will help.
- Before approaching the bingo lead, please understand the above and ultimately understand every club member's responsibility with bingo specifically.
- Please know that Bingo Lead has final say.

I understand the rights and responsibilities of membership at RGBC and agree to completely fulfill my bingo duties as stated above.

Date:

Printed Name:

Signed Name: