

Quality Assurance - Deck Handover

Project	Zen Plan B
Location	Test stuff
Submitted By	2
Formwork deck fully complete with no gaps or	No
holes	
All decking panels and formwork sheets firmly	No
secured	
Edge boards complete and firmly secured	No
Edge protection in place and adequate	No
Scaffold and perimeter safety screens in place	No
with no gaps	
Deck fully extends to edge of scaffold	No
Hand railing complete, firmly fixed and of	Yes
adequate strength	
Steel safety mesh installed in all service	No
penetrations	
All penetrations covered, secured and clearly	No
stencilled	
Fencing/cordons in place in areas not ready for	Yes
handover	
Required signage in place in areas not ready for	No
handover	
Safe access available for other trades at entry	Yes
points of deck	
Slip/trip hazards removed (excess materials,	Yes
timber etc.)	
Deck swept and cleaned of all debris	No
Engineer Sign off	Yes
Comments	Test
The submitter of this report has confirmed that the specified deck is safe to use and is structurally	
adequate to support site personnel and design working loads (structural certificate to be provided	
by structural engineer prior to pour).	
The person who has verified this report has confirmed the deck has been inspected to ensure that	
all required actions and controls have been implemented.	
Verified By	Test
Verified On	9-May-2016

Photos On Next Page.....





