

# Full Name

emailaddress@domain.com | 0000 000 000 | Suburb, State, Postcode

**Summary** This is your elevator pitch where you have just a few lines of text to sell yourself to a potential employer. Try to keep it brief and to the point. For some great examples of personal summaries, visit: [How to sell yourself in 25 words or less.](#)

**Career history** **Role Title** at Company Name  
Month YYYY – Month YYYY  
Overview of role in 1 to 2 lines  
**Key responsibilities**

- Insert 2 to 3 key responsibilities

**Achievements**

- Insert 2 to 3 key achievements

**Role Title** at Company Name  
Month YYYY – Month YYYY  
Overview of role in 1 to 2 lines  
**Key responsibilities**

- Insert 2 to 3 key responsibilities

**Achievements**

- Insert 2 to 3 key achievements

**Education** **Course or qualification** from Institution Name  
Graduated YYYY  
**Course or qualification** from Institution Name  
Graduated YYYY

**Key skills** Skill one, Skill two, Skill three, Skill four, Skill five, Skill six, Skill seven, Skill eight, Skill nine, Skill ten

**References** Available upon request