**RESUME**

* **Pooja Ramesh Sarode**
* **Email Id** – [poojasarode1597@gmail.com](mailto:poojasarode1597@gmail.com)
* **Mobile No.** – 9921632303
* **Address** – Gate no. 515, Flat no. - 904, Bhosale Pride, Moshi, Pune 412105.

**Career Objective :**

To work in an environment that provides a challenging and rewarding career ensuring a high level of job satisfaction where I can effectively contribute skills for the growth of the organization.

**Education Details :**

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| **Qualification** | **Year of Passing** | | **Board/University** | **Class** | |
| M.A. | 2022 | | Pune University | First Class | |
| B.A. | 2020 | | Pune University | First Class | |
| Post Diploma in Interior Design and Decoration | 2018 | | Autonomous | First Class | |
| Diploma in Interior Design and Decoration | 2016 | | Autonomous | First Class | |
| H.S.C. | 2014 | | Maharashtra | First Class | |
| S.S.C. | 2012 | Maharashtra | | First Class |

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* Working as an Assistant Designer at Wood World Interior Since 1st Jan 2021 till date.
* Making Quotation’s, Making 2D working’s, 3D View’s.
* Communicate with customer eg. Explain Design, Explain the path of work, Giving information about the Material etc.
* Communicate with Labor eg. Explain Design with All Details, Make Work Easy to do, Day to Day Discussion, Visit’s on site.

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**Skill’s :**

* **Auto Cad**
* **3ds Max**
* **Goggle Sketchup**
* **Photoshop**

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**Personal Details:**

* **Date of Birth** – 15/06/1997.
* **Birth Place** – Pune
* **Nationality** – Indian
* **State** – Maharashtra
* **Marital Status** – Single
* **Languages Known** – English, Hindi, and Marathi.
* **Computer Courses** – MS-CIT, Typing.
* **Hobbies** – Listening Music, Watching Movies.

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**Objectives:**

Determined to be part of and to work in an organization that promotes professional development and high growth orientated organization of repute and which continuously helps to explore completely to identify the potential through continuous accumulation of knowledge.

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**Covering Letter**

May I take liberty addressing to you enclosing my resume to your kind perusal. I further request you to offer me an opportunity to associate myself as an employee in your esteemed organization.

I hereby declared that the particulars above are true to the best of my Knowledge.

**Sarode Pooja Ramesh**