

ISO/IEC 27001:2013 Information security management systems

-HR Security – Termination or change of employment-



Security category – 7.3. Termination or change of employment

Control – 7.3.1. Termination or change of employment responsibilities

The organization has to define and communicate to its employees and its contractors their duties and responsibilities related to information security that remain valid after their employment is terminated or changed.

Termination or change of employment not handled correctly may cause security problems.

Aspects on termination or change of employment:

- ensure logical and physical access rights are removed;
- ensure equipment belonging to the organization is returned;
- responsibilities and duties valid after termination should be included in the terms and conditions of employment (ex. confidentiality).

Change of employment = termination of a job and beginning of another.

