

**ENROLLMENT FORM**  
**KING DAVID MONTESSORI**  
**P. O. BOX EF 283 EFFIA. TEL: 0245398964/0505054715/0244871362**  
**WEBSITE: kingdavidmontessori.netlify.app**  
PLEASE ENSURE THAT YOU PROVIDE ALL REQUIRED INFORMATION.  
PLEASE USE CAPITAL LETTERS

PASSPORT SIZE  
PHOTOGRAPH  
HERE

Application Number \_\_\_\_\_

**Student Information:**

Name: \_\_\_\_\_

Surname

First Name

Middle Name

Date of Birth: ...../ ...../ ..... Age: \_\_\_\_\_ Nationality \_\_\_\_\_ Gender: M/F  
Day month year

Place of Birth \_\_\_\_\_ Language Spoken at Home \_\_\_\_\_

Other Languages Spoken \_\_\_\_\_

Home Address & Location : \_\_\_\_\_

Tel Numbers: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Please enter the level for which your child is seeking admission \_\_\_\_\_

**Schooling history:**

Previous school \_\_\_\_\_

Address \_\_\_\_\_

Dates attended \_\_\_\_\_

Class \_\_\_\_\_

Telephone \_\_\_\_\_

Language(s) Spoken \_\_\_\_\_

Language of instruction \_\_\_\_\_

**FAMILY INFORMATION**

**Father's name:** \_\_\_\_\_

Surname

First name

Middle name

Home address (if different from applicant's): \_\_\_\_\_

Mobile #: \_\_\_\_\_ Email: \_\_\_\_\_

Occupation and Position: \_\_\_\_\_

Business Location: \_\_\_\_\_

Business telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Schools, colleges attended:

\_\_\_\_\_  
\_\_\_\_\_

**Mother's name:** \_\_\_\_\_

Surname

First name

Middle name

Home address (if different from applicant's):

\_\_\_\_\_

Mobile #: \_\_\_\_\_ Email: \_\_\_\_\_

Occupation and Position: \_\_\_\_\_

Business Location: \_\_\_\_\_

Business telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Schools, colleges attended:

\_\_\_\_\_  
\_\_\_\_\_

**Guardian's name:** \_\_\_\_\_

Surname

First name

Middle name

Home address (if different from applicant's): \_\_\_\_\_

\_\_\_\_\_

Mobile #: \_\_\_\_\_ Email: \_\_\_\_\_

Occupation and Position: \_\_\_\_\_

Business address: \_\_\_\_\_

Business telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Schools, colleges attended:

\_\_\_\_\_

**Names of Brothers and Sisters (Please list from eldest to youngest)/Contact**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**PHYSICAL ABILITY & DISABILITY:**

Has your child ever been identified as having a learning disability? Yes \_\_\_\_\_ No \_\_\_\_\_ Not Sure \_\_\_\_\_

Has your child ever experienced social, emotional or behavioral difficulties? Yes \_\_\_\_\_ No \_\_\_\_\_ Not Sure \_\_\_\_\_

Does your child have a physical disability? Yes \_\_\_\_\_ No \_\_\_\_\_ Not Sure \_\_\_\_\_

If 'Yes', please describe and attach any relevant information or test reports.

Does your child have any sickness? Yes \_\_\_\_\_ No \_\_\_\_\_ Not Sure \_\_\_\_\_

Is your child allergic to any food? Yes \_\_\_\_\_ No \_\_\_\_\_ Not Sure \_\_\_\_\_

If 'Yes', please describe and attach any relevant information or test reports.

**AGREEMENT:**

The parent's or guardian's signature below constitutes and amounts to a binding agreement with the school as regards to the following:

1. The parent or guardian will abide by the School's established policies and procedures.
2. The parent or guardian understands that classes go on field trips to take advantage of the cultural and environmental resources of Ghana, as part of the regular educational programme. All school trips will be supervised by staff members and/or other responsible adults who will exercise all reasonable caution. However, the parent or guardian agrees that the school and/or the school board cannot accept any liability for accidents either enroute, or during the activity or outing itself.
3. The eligibility requirements for admission to the standard applied for, the information as stated in the application materials of the KING DAVID MONTESSORI SCHOOL and the documents forming the basis of the admission are true and correct.
4. Meeting all financial responsibilities with respect to admission and the pursuit of education of the child in the school.
5. All monies being paid in whichever form to the school are non-refundable.
6. Failure to pay any debt due my ward before any form of withdrawal is made will attract a legal implication.
7. Consent to the Administrator or the Teacher-in-charge to act on the child's behalf, in loco parentis, should the need arise for their signature in a medical emergency or any/unavoidable

situation beyond the control of the school. The decision of the school authority regarding such emergency etc shall be final and binding on the parents/guargian.

8. Adherence to changes, if any, in the standard terms and conditions of the school from time to time as circumstances may require.
9. The display of changes in the standard terms and conditions and/or any other issue concerning the education of the child either on the notice board and/or communication by email/ circular/ calendar of the child will be deemed to sufficient notice to the parents/guardians regarding such changes and will be binding.
10. The Centre officially opens at 6:30 am and closes at 3:30 pm. Within this period parents are expected to bring and receive their children accordingly.
11. Parents are to ensure that they bring along enough diapers and play dress for their children to be changed into, when the need arises.
12. Parents are to ensure that their kids are neatly dressed in their school uniforms before coming to school.
13. The decision of the school shall be final.

\_\_\_\_\_  
Father's Signature

\_\_\_\_\_  
Mother's Signature

\_\_\_\_\_  
Guardian's Signature

Date: \_\_\_\_\_

.....

**PLEASE FOR OFFICIAL USE ONLY**

Date of admission: \_\_\_\_\_

Admission Number: \_\_\_\_\_

Class of Admission: \_\_\_\_\_

Term of Admission: \_\_\_\_\_

Admitted by:

Stamp and sign