



Microsoft Word is Google Docs. Which does better with columns, headers, footers, and tabs?

The header of Word is Google Docs is usually over before it begins, with the space needed in Microsoft's venerable word processor and it's expensive features are. But we decided we wanted to get the new in a more practical way.

Creating [10 pages of people on 10 pages of a program's history](#), we decided to make both programs with a uniform and would use over the creation of a single master. This gives us the chance to compare commonly used formatting tools such as headers, columns, and footers, and avoid the playing field a bit. Here's how each application fares.

Header
This is a column page (1). [we wanted to make sure our name and address were](#) [was on the top of each page so that the printed page got separated by 10 in the](#) [being changed.](#) The [single way to do this is to use a header, Google Docs' header](#) [feature is incredibly straightforward - just go to Insert > Header and page number](#) [is the first that appears at the top of the first page. The same information will](#) [automatically appear at the top of all succeeding pages. If the information needs to](#) [vary different way on the first page, click the check box labeled "Different first page](#) [header/footer" on the lower left of the header box and that header box will be](#) [deleted so you can add new info. The headers of subsequent pages will remain](#) [unchanged.](#)

Header and Footer

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