

Shereen Qaralusi

Richardson, TX, 75081; 469-831-7286; shereenqaralusi@gmail.com

<https://www.linkedin.com/in/shereen-qaralusi/>

EDUCATION

The University of Texas at Dallas

Bachelor of Science, Healthcare Management

Collegium V Honors | Academic Excellence Scholar (AES)

Graduated early through the Texas First Diploma Program

Salutatorian, Richardson High School

May 2028

Major GPA 4.00

PROFESSIONAL EXPERIENCE

Texas Health Presbyterian Hospital, Dallas, TX

April 2025 – Present

Medical Assistant/Ophthalmic Technician & Front Desk

- Supported ophthalmologists and optometrists in patient care and minor procedures.
- Managed patient flow, appointment scheduling, insurance verification, and prior authorizations.
- Maintained accurate and confidential patient records in compliance with HIPAA.
- Ensured smooth clinic operation by coordinating clinical and administrative duties.
- Assisted in comprehensive eye exams, visual acuity testing, OCT scans, visual field testing, and performing diagnostics such as fundus photography.

IndoPak Supermarket, Richardson, TX

July 2021 – October 2021

Cashier & Customer Service

- Processed accurate and efficient transactions while delivering excellent customer service.
- Assisted in the in-store café, taking orders and maintaining cleanliness.
- Restocked shelves and ensured organized product displays for an optimal shopping experience.
- Collaborated with team members to maintain smooth store operations in a fast-paced environment.
- Developed multitasking, time management, and problem-solving skills.

Arabic Teacher Assistant, Richardson, TX

June 2019 – February 2020

- Assisted students in memorizing the Qur'an and improving Arabic language skills.
- Provided individual and group support, ensuring an engaging and structured learning environment.
- Helped prepare lesson materials, monitored student progress, and fostered a positive educational experience.

ACADEMIC PROJECT EXPERIENCE

The Future of Professional Skills in an AI-Dominant Workplace, Business Communication

February 2025

- Researched the impact of Artificial Intelligence on the workforce, identifying key professional skills needed to adapt to an AI-driven job market.
- Analyzed emerging trends in automation and AI-assisted collaboration, presenting findings in a professional development seminar for prospective interns.
- Developed actionable strategies for integrating AI tools while emphasizing uniquely human skills like critical thinking and adaptability.

Addressing Vaccine Hesitancy in the Digital Age, Honors Global Health and Society

August 2024 – December 2024

- Conducted a qualitative comparative analysis of Twitter, Instagram, and YouTube in order to assess vaccine hesitancy trends in South Asian countries, particularly India.
- Performed a sentiment analysis on social media data, identifying platform-specific characteristics influencing public perception and the dissemination of misinformation regarding vaccines.
- Developed recommendations for targeted health communication strategies, providing insights for combating misinformation and improving vaccine acceptance globally.

ORGANIZATION EXPERIENCE

RISD Healthcare Careers Academy, Methodist Richardson Medical Center

August 2023 – May 2024

- Shadowed multiple medical departments, observing healthcare professionals in patient care, medical procedures, and hospital operations.
- Gained clinical experience by rotating through specialties, developing skills in patient interaction and interdisciplinary collaboration.
- Strengthened understanding of healthcare management, reinforcing a passion for the medical field.

ADDITIONAL INFORMATION

Certifications: Certified EKG Technician (CET), Java IT Specialist, CPR & AED, Health Professions Readiness I Skills Achievement Award, Business Foundations for Nurses Professional Certificate

Languages: English, Arabic

Eligibility: US Citizen, Eligible to work in the US for internships and full time with no restrictions