

MEETING REPORT - 02

Team Name: PMS Date of Meeting: 22.03.2018

Start Time: 11:00 End Time: 14:00

Meeting Location: E7E

Moderator: Sara Qirko Recorder: Ariola Lami

Other Members Present: Kejda Balla

Ilvana Dollaroviq

Members Absent: _____

Topics Discussed:

1. We discussed about the hierarchical organization of a polyclinic.
2. We discussed about the features that our software should/might have.
3. We discussed about the jurisdictional information about the public health service in Albania.

Decisions Made:

1. Until the end of the week we should meet with the client (Polyclinic representative), in order to understand better how things work in a polyclinic and what are the main problems in this existing system that we can improve with our software.
2. We should immediately start to think about the platform and technologies that we are going to use.
3. We should think about the organization of the database that we will need for our project.

Tasks Assigned:

1. Sara will meet with the representative of a polyclinic and gather as much information as possible about it.
2. All members of the group should do some research about the possible platforms that we may use.

Time, Place, and Agenda for Next Meeting:

Next meeting: 26.03.2018, Epoka University Library

Sara will inform us about the meeting with the client and we will try to assign specific tasks for each member until next meeting. We will also talk about possible database structures.