**SURAT KETERANGAN PRESTASI**

Kepala Sekolah ................................................................ \*(nama sekolah)

Saya yang bertanda tangan di bawah ini :

|  |  |  |
| --- | --- | --- |
| Nama | : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| NIP | : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Jabatan | : | Kepala Sekolah \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Alamat | : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Dengan ini menerangkan bahwa saudara yang namanya tersebut di bawah ini :

|  |  |  |
| --- | --- | --- |
| Nama | : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| NIS | : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Pendidikan | : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Alamat | : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Telah memperoleh prestasi pada sekolah yang kami pimpin sebagai berikut :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Kelas | | Peringkat | Nilai Rata-rata | Ket |
| Kelas X | Semester I : |  |  |  |
| Semester II : |  |  |  |
| Kelas XI | Semester I : |  |  |  |
| Semester II : |  |  |  |
| Kelas XII | Semester I : |  |  |  |
| Semester II : |  |  |  |

1. Prestasi Akademik.
2. Prestasi Non Akademik. (jika ada)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No | Jenis Kejuaraan | Tingkat Perlombaan (lokal/nasional/internasional) | Prestasi/Juara (I,II & III) | Tahun | Ket |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
|  |  | ................,....................... Kepala Sekolah ...............  Ttd & Stempel  (......................................) |