



OFFICIAL ASI DOCUMENT

# Professional Scope & Boundaries

*Understanding Your Role at Level 0 Foundations*

ASI LEVEL

0

**Key Principle:** As a Level 0 Foundations credential holder, you have completed educational training in your specialty area. This credential demonstrates foundational knowledge and personal development — it does **not** authorize clinical practice, diagnosis, or treatment.

## 1 Your Role at Level 0

Level 0 is an educational credential. You are equipped to apply knowledge in your own life, support others informally, and prepare for professional-level certification. This foundational understanding positions you for growth while maintaining clear professional boundaries.

## 2 What Is Permitted vs. Not Permitted

### ✓ PERMITTED at Level 0

- Sharing educational information
- Supporting friends and family informally
- Applying knowledge to your own life
- Discussing general concepts
- Referring to qualified professionals
- Participating in learning communities
- Preparing for professional certification

### ✗ NOT PERMITTED at Level 0

- Charging for services
- Diagnosing conditions
- Creating treatment protocols
- Claiming professional status
- Replacing medical care
- Providing clinical recommendations
- Using "Certified Practitioner" title

## 3 Understanding the Professional Spectrum

Category	What It Means	Who Does This
Education	Sharing knowledge, concepts, information	Anyone with knowledge
Support	Listening, encouraging, holding space	Friends, mentors, peers
Coaching	Goal-setting, accountability, guidance	Certified coaches (Level 1+)
Therapy	Treating mental health conditions	Licensed therapists only
Clinical Practice	Diagnosing, treating, prescribing	Licensed clinicians only

## 4 When to Refer

Always refer when you encounter:

- **Medical symptoms** requiring diagnosis or treatment
- **Mental health concerns** such as depression, anxiety, trauma
- **Safety concerns** including self-harm, abuse, crisis situations
- **Requests outside your scope** — anything requiring professional licensure
- **Situations beyond your comfort level** — trust your instincts

**Remember:** Referral is not failure. It is a sign of professional integrity. The most respected practitioners know their limits and build networks of trusted professionals.

## 5 Professional Language Guide



### Safe Phrases to Use

*"Based on what I've learned..."*

*"You might consider exploring..."*

*"Some people find it helpful to..."*

*"Have you thought about..."*

*"From an educational perspective..."*

*"I can share information about..."*

*"This is something to discuss with your doctor..."*

*"I'm not qualified to advise on that, but..."*

### Never Promise:

- Specific outcomes or results
- Cures or healing
- Diagnosis or clinical assessment
- Replacement for professional care
- Anything you cannot ethically deliver

## 6

### Escalation Protocol

---

1. **Recognize** — Notice when a situation exceeds your scope
2. **Acknowledge** — "This sounds like something that needs professional support"
3. **Refer** — Provide appropriate resources or professional contacts
4. **Support** — Continue offering appropriate educational support
5. **Document** — Keep notes on referrals made (for your own records)

## ✦ Professional Alignment Statement ✦

By continuing with this credential program, I acknowledge that I have read, understood, and agree to operate within the professional scope and boundaries outlined in this document. I understand that Level 0 is an educational credential and does not authorize clinical practice.

ACCREDIPRO INTERNATIONAL STANDARDS INSTITUTE • THE GOLD STANDARD IN ACCREDITATION



**AccrediPro International Standards Institute**  
Professional Scope & Boundaries – Level 0 Foundations

**Document Version 1.0**  
Effective January 2024  
© 2024 ASI. All rights reserved.