

ABBOSJON FOZILOV

Student

PERSONAL PROFILE

Dedicated accounting manager with 10 years of experience in payroll administration, corporate accounting, risk and budget analysis, and human resources

CONTACT DETAILS

Home: 123-456-7890
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123 Anywhere Street, Any City, State, Country 12345

AWARDS & RECOGNITION

Awarded by the San Dias Accounting Society:

- Tax Team Lead of the Year (2015 & 2018)
- Accountant of the Year (2012)
- New Accountant of the Year (2010)

SKILLS AND ABILITIES

Good communication skills
Reliable and professional
Organized
Good time management skills
Team player
Dedicated
Fast learner
Motivated
Hard worker

EMPLOYMENT HISTORY

Account Manager

Globeworks Accounting | Aug 2018 - Present

- Performs periodic budgeting to project cash requirements
- Prepares financial reports required by law
- Prepares annual expense forecasts to achieve budget

Accounts Assistant

Seed Intelligence Firm | Jan 2017- Aug 2018

- Worked with spreadsheets, sales, and purchase ledgers and journals
- Prepared statutory accounts
- Calculated and checked payments, accounts, and records

ACADEMIC PROFILE

San Dias Academy

Bachelor of Science in Accountancy

- President of San Dias Academy's Student Accounting Organization
- Contributor to San Dias Academy's weekly newspaper
- Member of the Business Organization

Beechtown High School

Class of 2013
Valedictorian
4.0 Cumulative GPA

- President and Founder, Accounting Club
- Student Council President
- Debate Team Vice President
- Member of the Math Team
- Member of the Chess Team

