

Basic operations

To click (tap)

Tap on the touch screen once with a finger. You can select a button, such as **OK** and **Cancel**, or an item in a menu by tapping it.

To double-click (double-tap)

Tap on the touch screen twice in quick succession with a finger.

You can start an app, such as a word processor or a spreadsheet program, or open a file by double-tapping its icon.

To drag

Put a finger on the desired point on the touch screen and slide the finger. You can move a file or change the window size with this motion.

To drag and drop

Touch the desired file icon, slide to another folder, window or app icon, and then lift your finger off the screen. You can move or copy a file with this motion.

Advanced operations

You can make a simple motion (gesture) with your fingers on the touch screen to operate your VAIO computer.

The response to a gesture varies depending on the apps.

To right-click (touch and hold)

Touch and hold the desired point on the touch screen for a few seconds and lift your finger off the screen. Depending on the point you touch, you can display various menus.

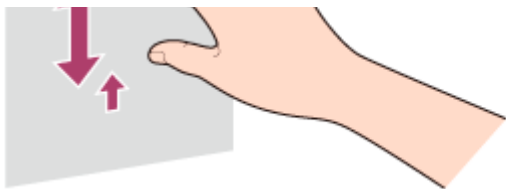
To scroll

Touch and slide a scrollable area of a window, such as an **Internet Explorer** window. You can also drag the slider on the vertical scroll bar of the selected window to scroll the window.

To zoom in or out on an image such as a photo (zoom)

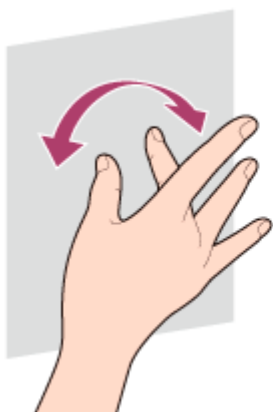
Pinch on the touch screen with two fingers for zooming on an image, such as a photo on **Photos**. Pinch open to zoom in or pinch close to zoom out.





To rotate an image such as a photo (rotate)

Put two fingers on the touch screen and slide them in circles to rotate an image, such as a photo. You cannot rotate images depending on the apps you are using.



To select by swiping

Slide your finger in short distance in the direction that the screen does not scroll. You can select an item, such as an app tile or a picture.

