MD. Sohel Rana

Khariza golna , Golna Kachari Bazar-5330

Jaldhaka-Nilphamari

Phone: 01768841040

Email: sr1444313@gmail.com

Github: https://github.com/sr1444313

Linkedin: https://www.linkedin.com/in/sohel-rana-287461347

Fiveer: https://www.fiverr.com/sohel_rana17

CAREER OBJECTIVE

A Proficient professional with expertise in MS word, MS Excel, MS Access, MS PowerPoint, Data entry, Data analytic and Data processing, also Digital marketing experience. Experienced in handing complex documentation, streamlining workflows, and delivering accurate and timely results. Adept at multitasking, ensuring efficiency, and contributing to organizational success with precision and attention to detail.

EDUCATION

Bachelor of Science(BSc) in Zoology.

University name: National University

Department name: Zoology

Session: 2018-2019

Result: CGPA- 3.40 (Out of 4.0)

Passing year: 2022

Higher School Certificate (H.S.C)

Institution name: Jaldhaka Govt. College

Board: Dinajpur

Group: Science

Result: GPA-3.75 (Out of 5.00)

Passing year: 2017

Secondary School Certificate (S.S.C)

Institution name: Chira Viza golna high School

Board: Dinajpur

Group: Science

Result: GPA- 4.78 (Out of 5.00)

Passing year: 2015

Training

Computer Fundaments and Office Applications Training

Organized by Bangladesh Computer Council and Center for Digital Transformation (CDT), Begum Rokeya University, Rangpur

Funded by Enhancing Digital Government & Economy (EDGE) Project

Year of Completion-2025

- Gained proficiency in basic computer operations and Microsoft Office applications.
- Hands-on experience with tools like Word, Excel, PowerPoint, and others.
- Learned essential skill for digital government service and economic applications.
- Learned essential skills for Adobe Photoshop, Adobe Illustrator and hardware maintenance.

Personal Information

Father name: MD. Mahubar Rahman

Mother Name: MST. Hajera Khatun

Thana: Jaldhaka

Zilla: Nilphamari

References

Reference no: 01

Name: Md. Yousuf Ali

Organization-Nilphamari Govt. College

Designation-Lecturer of ICT

Reference no: 02

Name: Md. Jahangir Alam

Organization- Nilphamari Govt. College

Designation- Associate professor of Chemistry

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Date: 23-01-2025   Sohel Rana