USATF OFFICIALS BEST PRACTICES

Volunteer Requirements – Championship Meets

Volunteer assistance is required for competition officials in activities as described below.

Volunteer Coordinator (1)

Assist with volunteer check-in, assignment changes, meals, clothing, ... (seated & standing)

Officials' Check-in & Meals (1-2)

Assist checking-in officials, distributing packets/credentials/clothing; sign-out radios (seated) Assist in setting up & cleaning up officials' meal areas, and controlling access (seated)

<u>Clerk</u> (1-2)

Handle inquiries and help check-in athletes; run relay cards to press box (seated most of the time)

Marshal (6-10)

Safety & crowd control – ensure no one is in an area where there's a potential for injury; control flow of pedestrian traffic & deny entry of unauthorized persons (standing most of the time)

High Jump (2)

Bar raisers - place the crossbar onto pegs (seated, but standing after every missed jump)

Pole Vault (2)

Bar raisers – lift & place the crossbar onto pegs (standing and frequently climbing onto & off the pit)

Horizontal Jumps (2-4)

Pit rakers – rake the sand in pits for several hours (standing almost all the time)

Tape pullers (if no laser measurement) - pull tape measure taut (step onto runway and squat after every attempt)

Shot Put / Discus / Hammer / Weight Throw / Javelin (2 each)

Retrievers - carry implements back from the field to the athletes (standing and walking, carrying implements - moderate weight)

Tape pullers (if no laser measurement) - pull tape measure taut (step behind ring and squat after every attempt)

<u>Implement Inspection</u> (1)

Assist with issue and receipt of officials' equipment boxes, and delivery of implements to venues (seated most of the time, lifting - moderate weights)

Electronic Scoreboard / Palm Pilot Operator (6)

Enter data (make/miss/pass, or distance) into tablet for display or transmission. (seated most of the time, electronic data entry & processing)

Basket Crew (20) 2 Leaders plus 2 crews of 9 each

Carry baskets with athletes' clothing & bags from start to finish lines (standing and walking much of the time, carrying baskets – moderate weight)

<u>Hurdle & Blocks Crew</u> (5) 1 leader plus crew of 4

Move and place hurdles and starting blocks around the track, also move PV poles (seated much of the time; lifting & carrying heavy items)

<u>Performance Board Operator</u> (6) (if no electronic displays)

Convert distance from metric to imperial and change numbers on display board (standing after every attempt)

Protest Table (1)

Assist in processing protests and appeals; running documents to Referee & Games Committee. (seated most of the time)