

COMBINED EVENTS COORDINATOR INFO

(USATF Rule 200; NCAA Rule 9)

GENERAL INFO

1. Prior to competition:
 - Meet with combined events Referee to determine groups/flights, number of pits to be used, number of flights, how flight assignments are made, warm-up time between flights
 - Obtain list of competitors. Learn paper flow – where to get event sheets, # of copies, where to deliver results, posting location
 - Determine if clerking & hiping will be done by Clerk or C.E. Coordinator. At Clerk area or start line?
 - Determine location of & best routes to bathrooms, field events, medical staff
 - Meet with results person – need a copy of standings immediately after update of each event
 - Check field event venues for safety, shade, equipment, water
 - Locate area to hold athletes before last event (with seating, shade, & water)
 - Meet with announcer, implement inspector, and medical staff
2. In Clerking/hipping area:
 - Meet & greet athletes; introduce yourself; have Vertical Progressions chart, select starting height/column to be used, get PV & HJ opening heights; brief athletes – see outline below
3. Competition:
 - NCAA - If 2 facilities are used for a field event, they must be equal and held concurrently. (9-2.4) USATF – Usually warranted if 16 or more (200.5)
 - NCAA - Consider multiple flights if more than 13 athletes. Split competitors into equal sections - by lot or by past seasonal performance (9.2.4).
 - USATF – May use multiple sections. Either permanent groups selected by Games Committee; or assign by past performance, or if no data then by lot; if necessary for time constraints – as & when competitors become available from previous event. (200.5)
 - Provide event heads with event sheets for the primary and secondary recorders; provide PV & HJ opening heights to crew chiefs as early as possible
 - If possible, keep your own record of attempts; and event start & end times
 - Monitor venues; assist if problems occur
 - Obtain both event sheet copies signed by event chief and coordinator; review results, sign & get Referee signature; send one copy to Scorer, retain one copy
 - Set start time for next event, announce personally & over PA; escort athletes to next venue
 - Obtain composite standings sheets and provide copies to athletes/coaches
 - At end of first day reemphasize time and place you'll meet athletes the second day
 - If the last running event has 2 sections, group points leaders in the final section

INSTRUCTIONS TO ATHLETES & RULES (USATF & NCAA)

All normal rules for the conduct of running & field events apply, except the following

1. The Referee or Coordinator will announce the start time for each event. Report time for the first event today is ____; for the first event tomorrow _____. After the 1st event, the start of each succeeding event is at least 30 minutes after the last attempt in the preceding event. (200.4a; 9-3.1) Competition may start earlier if all competitors agree to an earlier start.
2. If you fail to attempt to start or take a trial you've abandoned the competition and cannot participate in any following events. If you're withdrawing from the competition you must immediately inform the event head, Coordinator, and Referee. (200.8; 9-2.8) In the event of injury, you must go to medical for release from further competition.
3. You are disqualified in running events if you have a 2nd false start. (200.3; 9-2.2)
4. In the throws and horizontal jumps, you're allowed 3 trials only. (200.3; 9-2.2)
5. In the vertical jumps, increments for raising the bar are constant throughout the competition at 3 cm for HJ, and 10 cm for PV (5 cm & 15 cm for USATF Youth). (200.6, 302.6, 9-2.2)
6. You may cross the track to speak with a coach, until running events start
7. Bibs must be worn – name on front, number on back (only one number for PV & HJ)
8. I'll provide you & coaches with results & standings (point totals) after each event.
9. All athletes will stay with me all day – we'll move as a group from one venue to another
10. Any questions?
11. Let me know now your desired opening height for the (HJ or PV); of course you may change this as you're warming up.

COMBINED EVENTS COORDINATOR (Cont'd)

BRIEFING FOR COMBINED EVENT OFFICIALS

1. Event Head Officials:
 - Make assignments well in advance of start of competition, brief your crews on their duties
 - Ensure all needed equipment is in place, including wind gauge & water
 - Be here at in time to have venues set up & ready *½ hour before warm-ups begin* (if one crew works all events, then *all* venues must be set up before 1st event)
 - When two venues are used for an event, one event chief should give instructions to both flights; start the competition at both venues at the same time
 - Keep instructions to a minimum – these athletes are not new to the events
 - Assign two recorders; record start & finish times; no places; record wind speeds for outdoor LJ, 100m, and 110m hurdles; sign & give sheets to the coordinator
 - Keep athletes advised of time left in warm-ups; cut off warm-ups to start on time (Note: competition may start earlier than 30 minutes if all competitors agree to an earlier start.)
 - All officials assist as needed with hurdle set up
 - Need help? Seek assistance from the CE Coordinator or Referee
 - Hurdle races – we'll be using lanes _____.
2. We'll deliver heat/event sheets before each event and results after each event, and start times for each event (30 minutes after the conclusion of the previous event) will be provided to athletes and event heads. Tentative HJ and PV opening heights will be provided as soon as possible, however, these may change.
3. Follow normal rules except: 1 false start allowed; only 3 attempts in Throws & Long Jump; different time limits when 3 or fewer competitors remain; vertical bar increments – always 3 cm HJ and 10 cm PV
4. Keep in mind C. E. time limits:

	<u>USATF</u> (180.8d)			<u>NCAA</u> (9-2.2h & g)		
	HJ	PV	Other	HJ	PV	Other
More than 3 competitors	1	1	1	1	1	1
2 or 3 competitors	1.5	2	1	2	3	1
1 competitor or consecutive attempts	2	3	2	2	3	1
Consecutive attempts	2	3	2	2	3	1
5. Identify roles & duties for Marshals if available
6. Venue equipment – pick up at _____ // is in box at the venue; clean up venue when done
7. Safety – be alert during warm-ups; medical assistance is located at _____.
8. Questions ???