

Objective - Dedicated and detail-oriented Data Analyst since August 2024 in generating MIS reports, data analysis, and business intelligence. Adept at leveraging various tools to drive data-driven decision-making and improve organizational efficiency.

Professional Experience

Junior Data Analyst / Kfin Technologies,

Hyderabad, India | 08/2024 – Present.

- Assisted in the creation of monthly and quarterly MIS reports for senior management.
- Extracted, cleaned, and analysed data using SQL and Excel.
- Prepared visualizations and dashboards to present findings.
- Supported ad-hoc data requests and generated custom reports as required.

Skills

- Technical Skills:** SQL, Excel, Power BI, Basics of Python, Java & C
- Data Analysis:** Data cleaning, data visualization, statistical analysis, predictive modelling
- Reporting:** MIS reporting, dashboard creation
- Soft Skills:** Analytical thinking, attention to detail, problem-solving, communication, teamwork

Education

B.Sc. Computer Science & Statistics - Nalanda Degree College, Vijayawada | 11/2021 - 06/2024

Relevant Coursework: Data Analysis, Database Management, Business Intelligence, Statistics

Certifications

- Certified Data Analyst (Microsoft Power-BI: Data Analyst Associate)
- JAVA J2EE from Wipro.

Projects

MIS Reporting Dashboard -

- Designed and implemented an MIS reporting dashboard in Power BI to streamline reporting processes and improve data accessibility for stakeholders.
- Analysed sales data to identify trends and patterns, resulting in actionable insights that contributed to increase in revenue.

Canara Rebeca Mutual Fund -

- Contact Centre Dashboard: Visualizing daily call performance metrics like answered calls, IVR usage, and AHT for deeper operational visibility.
- Email & Ticket Analysis: Providing a breakdown of email status, TAT (Turnaround Time) performance, and team productivity.

Pizza Sales Analysis Dashboard -

- Displayed key KPIs (total revenue, AOV, orders, pizzas sold, daily averages) using dynamic cards; analysed temporal patterns with bar charts to highlight peak days and hours.
- Built trend and comparative views with clear visuals and slicers, offering layered insights into order volumes, sales contribution, and customer preferences.