

Shannon R. Douglas

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EDUCATION AND PROFESSIONAL CERTIFICATIONS

- Certified Management Accountant (CMA) - Part 1 Passed (Institute of Management Accountants - IMA) **2025**
University of Vermont (UVM), Grossman School of Business, Burlington, VT **May 2026 (Expected)**
- BS Major: Business Administration with a dual concentration in Accounting & Analytics, Minor: Computer Science
 - GPA (Cumulative): 3.81
- University College of Dublin, School of Arts & Humanities, Dublin, Ireland **Spring 2025**
Windsor High School, Windsor, CT **June 2022**
- Graduated 5th of 260, High Honors student, completed 8 Advanced Placement courses for credits

WORK EXPERIENCE

- Business Insights & Analytics Intern, Travelers, Hartford, CT **June - August 2025**
Business Insights Delivery, Business Insurance
- Coded and developed a fully automated system for assigning and notifying team members to certain projects, using Microsoft Power Apps and Power Automate within several days.
 - Created customer-facing dashboards using MicroStrategy; gathered requirements, consulted with stakeholders.
 - Enhanced data outputs by leveraging various Python libraries, contributed code in a collaborative repository.
 - Designed an internal SharePoint site for a department, partnered with team leads to gather requirements and implemented improvements.
 - Led a team to produce bi-weekly intern newsletters; facilitated meetings, managed distribution, communicated updates to leadership.
- Founder/Owner of aTrippieHippie ETSY Shop **Summer 2021 - Present**
- Gross revenue to date exceeds \$133,000. Total unit sales exceed 2,200.
 - Maintains average 5-star rating across 880+ reviews, earns monthly Bestseller and Star Seller badges.
 - Responsible for account reconciliations, tax filing, product design, production and shipping, advertising, inventory management, customer relationship management, and budgeting.
 - **Key customers include Universal Studios, who bought hoodies in bulk for Halloween Fright Night.**
- Beverage Cart Driver, Keney Park Tavern and Golf Course, Hartford, CT **Summers 2023 & 2024**
- Stocked cart, tracked inventory, managed cash and card transactions, built relationships with repeat clients.
 - Banquet/Events: Arranged and organized banquet hall, completed any tasks necessary to specific events.
- Teaching Assistant (TA) and Tutor, UVM, Burlington, VT **Fall 2023 & Spring 2024**
- TA for Professor (Vermont Senator) Chittenden with the Information Technology course.
 - Graded assignments and tests, coordinated with other TAs to ensure consistent grading methods, attended lectures, held office hours twice a week, and proctored exams.
 - Paid tutor position for Financial Accounting course, worked 4 hours per week with various students.

JOB SKILLS

- Programming: Proficient in Python (and several libraries), Java, JavaScript, C++, HTML, CSS, and PHP
- Software: Excel, SQL Script, Access, Microstrategy, Tableau, Tableau Prep, Qlik, CondaPlus, AI, GitHub, JupyterLab, SharePoint editor, WordPress, hosting/server management
- Soft Skills: Meeting facilitation, team coordination, feedback implementation, requirement gathering, presenting

AWARDS AND HONORS

- UVM Gallagher Flynn Award for Excellence in Accounting | Junior year **May 2025**
- UVM Dean's list | 6 time recipient | Freshman, Sophomore, Junior and Senior years **2022 - 2025**
- UVM Student of Distinction Award | 2 time recipient | Freshman and Sophomore years **May 2024**
- 55th Shad Derby Queen | Town of Windsor, Connecticut **May 2022**

CLUBS AND EXTRACURRICULARS

- UVM: Olympic Weightlifting team and Club Secretary (2023 - Present), Case Competitor in the Lazaridis International Case Competition (2025), Catamount Innovation Fund: Venturer (2023 - 2024), Entrepreneurship Club (2022 - 2023)
- Other: Website Development Personal Project (2024 - Present), Volunteer at CT Cat Connection (2024 - Present), Internship at Humane Society of Chittenden County (2024)