

June 2, 2017

Hello Suraj,

Please see review comments throughout (Sorry for the use of red ink):

As per our initial conversation, I have included the follow up items below:

Data examples for demo:

Surety Companies	Agencies	Agents
American First Surety Company	Ami First Bail Bonds	Barry Golfberg
Capitol Surety Bail Company	Capitol Bail Bonds	Sally Summerset
Bail Bonding Insurance Company	Great South Bail Bonding	Grant Bishop
Bail Surety and Indemnity Company	Mint Valley Bail Bonds	Bold Altman
Great West Surety Company	Great West Bail Service	Victor Washington
Hardford Surety Insurance Company	Hardford Bail Bonds	Dwayne Smith
Hudson River Surety Company	Hudson River Bail Bonds	Andrew Smalltown
Fordelity First Surety Company	Fordelity Bail Bonds	Pablo Goldsmith
Lexington Surety Company	Lexington City Bail Bonds	Xavier Montgomery
First Out Surety Company	First Out Bail Bonds	Roger Montana
National Surety Insurance Company	North Valley Bail Bonds	Dennis Locksmith
Great North Surety Insurance Co	Great North Bail Service	George Graysome
Old Country Surety Company	Old Country Bail Bonds	Mary White
Old Town Surety Company	Old Town Bail Bonds	Valery Gomez
Phili Surety Insurance Company	Phili Bail Bonds	Thomas Anderson
Colorado River Surety Company	Colorado River Bail Bonds	Courtney Hightown
CBB Surety Company	CBB Bail Bonds	Steven Franklin
BailTec Surety Company	BailTec Bail Bonds	Walter Jackson

Please ignore spelling issues in these fictitious names.

For the 'Suspend Agent' interface:

The interface should be labeled: Agent Censoring. We will need a tabbed interface to support the functionality specified.

(Might need to specify a suspension period?? From [date] to [date]?. Suspension implies reinstatement?)

By: [List] <State DOI> <State Surety> (List from 'User_Types' table where censor_use is True. After Select)	
Tab: Maintain <History>	
<input type="checkbox"/> Suspended Statewide (Read Only! Checked, If DOI selected and Agent already DOI Suspended. ETC) State Suspension Date: 03/14/2017 or blank.	State's Suspension Reason: [] Display only! Leave Blank if not (Suspended Statewide)
If Suspended Statewide: <input type="checkbox"/> Reinstate? , Else <input type="checkbox"/> Suspend? Date: [04/17/2017] (rules needed)	Reason: [] (For suspension or reinstatement reason.)
	[Statewide Update] <button>
Counties: [] List of counties in current State. After a county is selected, if agent is already in suspension for the selected county, show: Suspension Date: 04/12/2017 or blank if not.	Suspension Reason: [] Initially blank, and set if a selected county is currently suspended for agent. Read Only. Blank if not suspended.
<input type="checkbox"/> Reinstate County? (if selected county is already suspended). <input type="checkbox"/> Suspend in County? (Otherwise) Date: [04/18/2017] (rules needed)	Reason: []
	[County Update] <button>

Comment: You need checkboxes to allow user to elect to 'Suspend' or 'Reinstate'. Choose counties from list below.

Note: Two different buttons. I am assuming from design that the Surety will want to keep the state and Surety censoring activity closely correlated.

Agent Censoring (Continued).

By: [List] <State DOI> <State Surety> (List from 'User_Types' table where censor_use is True. After Select) Same Above Tabs.	
Tabs:< Maintain> History	
Statewide Suspensions: [None] or [Date List]	State's Suspension Reason: [] Display only
	Reinstatement Date: [] Reinstatement Reason: [] Display Only
Counties: [] List of counties with prior suspensions for the Agent or NONE. Dates: [] List of suspension dates for selected county or [none]	Suspension Reason: [] Initially blank, and set for selected date. Clear or new County Selection.
	Reinstatement Date: [] Reinstatement Reason: [] Display Only

Same for 'Suspend Agency' interface:

The interface should be labeled: Agency Censoring. We will need a tabbed interface to support the functionality specified.

(Might need to specify a suspension period?? From [date] to [date]?. Suspension implies reinstatement?)

By: [List] <State DOI> <State Surety> (List from 'User_Types' table where censor_use is True. After Select)	
Tabs: Maintain <History>	
<input type="checkbox"/> Suspended Statewide (Read Only! Checked, If DOI selected and Agency is already DOI Suspended. ETC) State Suspension Date: 03/14/2017 or blank.	State's Suspension Reason: [] Display only! Leave Blank if not (Suspended Statewide)
If Suspended StateWide: <input type="checkbox"/> Reinstate? , Else <input type="checkbox"/> Suspend? Date: [04/17/2017] (rules required.)	Reason: [] (For suspension or reinstatement reason.)
	[Statewide Update] <button>
Counties: [] List of counties in current State. After a county is selected, if agency is already in suspension for selected county, show: Suspension Date: 04/12/2017 or blank if not.	Suspension Reason: [] Initially blank, and set if a selected county is currently suspended for agency. Read Only. Blank if not suspended.
<input type="checkbox"/> Reinstate County? (if selected county is already suspended). <input type="checkbox"/> Suspend in County? (Otherwise) Date: [04/18/2017] (rules required.)	Reason: []
	[County Update] <button>

Comment: You need checkboxes to allow user to elect to 'Suspend' or 'Reinstate'. Choose counties from list below.

Note: Two different update buttons. I am assuming from design that the Surety will want to keep the state and surety censoring activity closely correlated.

Agency Censoring (Continued).

By: [List] <State DOI> <State Surety> (List from 'User_Types' table where censor_use is True. After Select) Same Above Tabs.	
Tabs:< Maintain> History	
Statewide Suspensions: [None] or [Date List]	State's Suspension Reason: [] Display only
	Reinstatement Date: [] Reinstatement Reason: [] Display Only
Counties: [] List of counties with prior suspensions for the Agency or NONE. Dates: [] List of suspension dates for selected county or [none]	Suspension Reason: [] Initially blank, and set for selected date. Clear or new County Selection.
	Reinstatement Date: [] Reinstatement Reason: [] Display Only

Spreadsheet reference:

(Agency:C179..I182)

Agency Email	xxxxxxxxxx			Counties	State
DOI Status	xxxxxx	Reason		<u>Suspended</u>	<u>Suspended</u>
Surety Status	Suspended	XXXXXXXXXXXXXXXXXX		Santa Clara	
Last Surety Status Date	XX/XX/XX			Alameda	

(Agent: C235..I238)

Agency Zip Code	xxxxx			Counties	State
DOI Status	xxxxxxxxxx	Reason		<u>Suspended</u>	<u>Suspended</u>
Surety Status	xxxxxxxxxx	XXXXXXXXXXXXXXXXXX		Santa Clara	
Agency Quota	\$x,xxx,xxx			Alameda	

Note:

Top menu bar should now include state:

<u>California</u> : CBB Surety Company	----	Dashboard
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Users will be required to select a state, or be defaulted to a state, since DOI is state specific.

Comment: CBB Surety Company/California works, but do not overwrite information with menu options selection. Keep the information on the top menu. This is required since the company could be managing multiple states.

The features on the vertical menu bar and the interface labels will be sufficient for navigation support.

California Counties (Can use a subset for the county list)

Alameda County	Madera County	San Joaquin County
Alpine County	Marin County	San Luis Obispo County
Amador County	Mariposa County	San Mateo County
Butte County	Mendocino County	Santa Barbara County
Calaveras County	Merced County	Santa Clara County
Colusa County	Modoc County	Santa Cruz County
Contra Costa County	Mono County	Shasta County
Del Norte County	Monterey County	Sierra County
El Dorado County	Napa County	Siskiyou County
Fresno County	Nevada County	Solano County
Glenn County	Orange County	Sonoma County
Humboldt County	Placer County	Stanislaus County
Imperial County	Plumas County	Sutter County
Inyo County	Riverside County	Tehama County
Kern County	Sacramento County	Trinity County
Kings County	San Benito County	Tulare County
Lake County	San Bernardino County	Tuolumne County
Lassen County	San Diego County	Ventura County
Los Angeles County	City and County of San Francisco	Yolo County
		Yuba County

From 'Surety Home' interface, the following functionality is also required:

Comment: Items 5 and 6 not done.

1. Total Liabilities icon should be clickable [**Label on interface: All Bonds**]:
 - drops down to a page of posted bonds sorted in descending order on the bond amount
 - Allow paging
 - Allow filtering and query by date range on posted date
 - Allow click through on Agency (to Agency detail), Agent (To Agent Detail), Bond Amount (to Bond Detail)
 - List Agency Name, Agent Name, Bond Id, Bond Amount, Date Posted, Next Court Date
2. Total Quota Remaining icon should be clickable: [**Label on interface: Draft Bonds**]:
 - drops down to a page of draft bonds sorted in ascending order on the entry date
 - Allow paging
 - Allow filtering and query by date range on entry date
 - Allow click through on Agency (to Agency detail), Agent (To Agent Detail), Bond Amount (to Bond Detail)
 - List Agency Name, Agent Name, Bond Id, Bond Amount, Entry Date, Detention Center Name
3. Bonds in Forfeiture icon should be clickable:
 - drops down to a page of bonds in forfeiture sorted in descending order on the bond amount
 - Allow paging
 - Allow filtering and query by date range on posting date
 - Allow click through on Agency (to Agency detail), Agent (To Agent Detail), Bond Amount (to Bond Detail)
 - List Agency Name, Agent Name, Bond Id, Bond Amount, Date Posted, Next Court Date
4. Summary Judgement Unpaid icon should be clickable:
 - drops down to a page of bonds with SJU sorted in descending order on the bond amount
 - Allow paging
 - Allow filtering and query by date range on posting date
 - Allow click through on Agency (to Agency detail), Agent (To Agent Detail), Bond Amount (to Bond Detail)
 - List Agency Name, Agent Name, Bond Id, Bond Amount, Date Posted, Last Activity Date
5. **From the 'Top Five Agency' lists, on current home interface:**
 - Drill down from Agency Name to the same agency detail interface from the Agency menu option
 - Drill down from the Forfeited \$ to the list of bonds in forfeiture for the agency. Same functionality on the bond list as in item 3.
6. **From the 'Top Five Agents' lists, on current interface:**
 - Drill down from Agent Name to the same agent detail interface from the Agent menu option
 - Drill down from the Forfeited \$ to the list of bonds in forfeiture for the agent. Same functionality on the bond list as in item 3.

(Copy all bonds interface, available from menu, and replace status column with new required column)

Comment:

Also note that the following data items should change:

1. Set 'Number of bonds' on the 'Total Liabilities' icon to 1,573
2. Adjust the 'Total Quota Remaining' icon:
 - Liability Limit: \$80,000,000
 - Quota Remaining: \$24,950,000
 - Approximate Number of bonds: 713
3. Adjust the 'Bonds in Forfeiture' icon:
 - Bonds in Forfeiture: \$950,000
 - Forfeiture % Limit: 5%
 - Current %: 1.73%
 - Remaining %: 3.27%
4. Adjust 'Summary Judgement Unpaid' icon:
 - \$550,000
 - Number of bonds: 14

Top 5 Agencies with highest Forfeiture Amounts - Last 4 Weeks						
Name	License No.	Quota Remainig	No of Forfeited Bonds	Forfeited \$	Forfeited %	
Ami First Bail Bonds	FELO2584659	\$ 350,000	4	\$ 600,000	6.22%	
Capitol Bail Bonds	FELO2584659	\$ 600,000	4	\$ 550,000	5.85%	
Great South Bail Bonding	FELO2584659	\$ 450,000	3	\$ 375,000	3.93%	
Mint Valley Bail Bonds	FELO2584659	\$ 750,000	3	\$ 285,000	3.08%	

Top 5 Agents with highest Forfeiture Amounts - Last 4 Weeks						
Agency Name	Agency License No.	Agent Name	Agent License No.	No of Forfeited Bonds	Forfeited \$	Forfeited %
Hardford Bail Bonds	FBAO25234	Dwayne Smith	FELO2584659	2	\$ 325,000	3.46%
Hudson River Bail Bonds	TAZO586858	Andrew Smalltown	XAQ09863548	2	\$ 300,000	3.14%
Fordelity Bail Bonds	XAZ895334	Pablo Goldsmith	ADX0856974	5	\$ 200,000	2.16%
Lexington City Bail Bonds	ZASO252585	Xavier Montgomery	OPN014254728	4	\$ 160,000	1.73%

Bond View Interface:

Comment: Only the 'Bond Details' tab should have the 'Cancel' and 'Save' buttons.

Like agency, and agents, we need a drill down to bond details from the 'All Bonds' list (Bonds Interface).

Since only agents will be adding bonds, I do not believe the interface to add a bond is needed for the surety user walk-through.

Defendant Name – Bond Number	<Most Information is for viewing only.>	
Bond Details <Tab 1>		
Agent's License No. <Clickable for details>		
Agent's First Name	Agent's Last Name	
Agent's Phone	Agent's Email	
Bond Amount	Posting Date	
Posting Location	Bond Status	
Premium	Premium Balance	
<input type="checkbox"/> Printed, Date: []	<input type="checkbox"/> Increase Requested, Last Date: []	
<input checked="" type="checkbox"/> Increase Approved <Can Check>, Last Date: []	Increase Amount	
Checkboxes. 'Increase Approved' is checkable If needed. Show checks if dates are not null.	<Save>	
Increase History		
Amount	Request Date	Approve Date User Name
Note: Bond Status must be 'Draft' to <Save> and Approve Bond Increase.		

Defendant Name – Bond Number	<Information is for viewing only.>	
Agency <Tab 2>		
Agency's License No. <Clickable for details>		
Agency's Name	Agency's Phone	
Agency's Email	Agency Per Bond Limit	
Agency's Expenses		

Defendant Name – Bond Number	<Information is for viewing only.>	
Court <Tab 3>		
Court Type	County	
Court Name	Judicial District	
Case Number	Division Number	
Booking Number	Next Court Date:[] Time: []	
Charges : <Multi Line Box>	Rewrite Number: []	
Court Appearance History		
Court Date Time Appeared		

Defendant Name – Bond Number	<Information is for viewing only.>
Defendant <Tab 4>	
Date Released	Date of Birth
SS Number	Phone
Email	
Address: : <Multi Line Box>	
<input type="checkbox"/> Collateral Taken:	
Collateral Description [Multi Line Box]	

Defendant Name – Bond Number	<Information is for viewing only.>
Indemnitor <Tab 5>	
Indemnitor's First Name	Last Name
Date of Birth	SS Number
Address: [Multi Line Box]	

Defendant Name – Bond Number	<Information is for viewing only.>
Detention <Tab 6>	
Type	County
Name	Phone
Address: <Multi Line Box>	

On 'Quota Maintenance' interface (Agencies):

Current Available Quota: \$125,000

Average Payment Date, should be: Average Payment Days

Current % in Forfeiture, should be: Current % in Forfeiture

3 Mo Average % in Forfeiture, should be: 3 Mo Average % in Forfeiture

Also note:

Graft is labeled as: AVERAGE MAXIMUM QUOTA PERCENTAGE, but the Y-Axis is not showing percent values. Range should go from 5% to 125% (suggested).

6/6/17 Review

Suraj,

For the agent and agency censoring interfaces I was explaining the functionality of the interfaces when actual data is available for processing. I am assuming that elements on an interface can be data dependent? If not, then please let me know.

Can a checkbox be checked, but inactive (grayed out and unchangeable)?

Censoring By: Is a list of choices, **not two separate lists**. On selection of one of the available choices, data would be displayed on the interface for that choice.

[1] Sate DOI

[2] Sate Surety

For an agent that is currently suspended by the State DOI:

If [Sate DOI] is the default selected item or it is selected, then the current statewide status of the agent with the DOI is displayed.

[Section 1]

Use the checkbox, checked and inactive, to indicate Suspended Statewide. List the suspension date as 03/14/2017 and use a multiline textbox to show the suspension reason: Excessive forfeitures.

A multiline textbox is requested because a long descriptive suspension reason is expected.

[Section 2]

Since agent is shown as suspended, the text for the single checkbox in this section is now Reinstate? User must check Reinstate and provide a reinstatement reason in a multiline textbox, to process a Statewide Update.

If Reinstate is not checked, then the user would be notified that the checkmark is required to do a Statewide Update request. Likewise, if a reinstatement reason is not provided the user would also be notified.

For an agent that is NOT currently suspended by the State DOI:

The 'statewide' top section of the screen would only require a single section.

[Section 1]

Since agent is shown as not suspended, the text for the single checkbox is now Suspend? User must check Suspend and provide a suspension reason in a multiline textbox, to process a Statewide Update.

If suspend is not checked, then the user would be notified that the checkmark is required to do a Statewide Update request. Likewise, if a suspension reason is not provided the user would also be notified.

Continuing with Sate DOI county suspensions:

[Section 1]

If the agent is suspended, by the DOI, in the default listed county, Alameda County, the current suspension date is displayed, and a multiline textbox is used to display the suspension reason.

[Section 2]

Since section 1 is displaying a suspended county for the selected agent, the single checkbox here is active and labeled Reinstatement in County? , Date: TODAY(default date), and a multiline textbox for the reinstatement reason.

To process a 'County Update' the user must check reinstatement and provide a reason.

[Section 1]

If the agent is not suspended in the selected county, New County, then section 1 now only displays the county list.

[Section 2]

Since section 1 is now showing a county where the agent is not suspended, the single checkbox here is active and labeled Suspend in County? , Date: TODAY(default date), and a multiline textbox for the suspension reason.

To process a 'County Update' the user must check Suspend and provide a reason.

For an agent that is currently suspended by the Surety company:

If [Sate Surety] is the default selected item or it is selected, then the current statewide status of the agent with the Surety company is displayed.

[Section 1]

Use the checkbox, checked and inactive, to indicate Suspended Statewide. List the suspension date as 03/13/2017 and use a multiline textbox to show the suspension reason: Excessive forfeitures.

A multiline textbox is requested because a long descriptive suspension reason is expected.

[Section 2]

Since agent is shown as suspended, the text for the single checkbox in this section is Reinstate? User must check Reinstate and provide a reinstatement reason in a multiline textbox, to process a Statewide Update (an agent status change) for the surety.

If Reinstate is not checked, then the user would be notified that the checkmark is required to do a Statewide Update request. Likewise, if a reinstatement reason is not provided the user would also be notified.

For an agent that is NOT currently suspended with the surety company (Sate Surety selected at top):

The 'statewide' top section of the screen would only require a single section.

[Section 1]

Since agent is shown as not suspended, the text for the single checkbox is Suspend? User must check Suspend and provide a suspension reason in a multiline textbox, to process a Statewide Update.

If suspend is not checked, then the user would be notified that the checkmark is required to do a Statewide Update request. Likewise, if a suspension reason is not provided the user would also be notified.

Continuing with the agent's county suspensions **by the Surety:**

[Section 1]

If the agent is suspended in the default listed county by the Surety, Alameda County, the current suspension date is displayed, and a multiline textbox is used to display the suspension reason.

[Section 2]

Since section 1 is displaying a suspended county for the selected agent, the single checkbox here is active and labeled Reinstate in County? , Date: TODAY(default date), and a multiline textbox for the reinstatement reason.

To process a 'County Update' the user must check reinstate and provide a reason.

[Section 1]

If the agent is not suspended in the selected county, New County, then section 1 now only displays the county list.

[Section 2]

Since section 1 is now showing a county where the agent is not suspended, the single checkbox here is active and labeled Suspend in County? , Date: TODAY(default date), and a multiline textbox for the suspension reason.

To process a 'County Update' the user must check Suspend and provide a reason.

On the history section, we are showing DOI and Surety history just like we did on the 'Maintain' tab.

If By: State DOI is selected:

[Section 1]

Show a list of suspension dates for statewide DOI agent suspensions. List might be empty – show NONE, have a single suspension date or a few suspension dates.

By choosing a suspension date, the user wants information on:

1. Reinstatement date of the selected, past suspension.
2. Suspension reason for the selected, past suspension
3. Reinstatement reason for the selected, past suspension.

[Section 2]

Show a list of only the counties with past DOI suspensions. List might be empty – show NONE, have a single suspension county or a few suspension counties.

By choosing a suspended county, the user wants a list of suspensions for the selected county, so build a selection date list below it. The date list will have one or many dates.

If the suspended counties list is empty, then nothing else is required for [Section 2], except the county list with the single entry 'NONE'.

If the user selects a listed suspension date for the selected county, the user is requesting:

1. Reinstatement date of the selected, past suspension.
2. Suspension reason for the selected, past suspension
3. Reinstatement reason for the selected, past suspension.

If By: State Surety is selected:

[Section 1]

Show a list of suspension dates for statewide agent suspensions by the surety. List might be empty – show NONE, have a single suspension date or a few suspension dates.

By choosing a suspension date, the user wants information on:

4. Reinstatement date of the selected, past suspension.
5. Suspension reason for the selected, past suspension
6. Reinstatement reason for the selected, past suspension.

[Section 2]

Show a list of only the counties with past surety suspensions for the agent. List might be empty – show NONE, have a single suspension county or a few suspension counties.

By choosing a suspended county, the user wants a list of suspensions for the selected county, so build a selection date list below. The date list will have one or many dates.

If the suspended counties list is empty, then nothing else is required for [Section 2], except the county list with the single entry 'NONE'.

If the user selects a listed suspension date for the selected county, the user is requesting:

4. Reinstatement date of the selected, past suspension.
5. Suspension reason for the selected, past suspension
6. Reinstatement reason for the selected, past suspension.

For agencies, the logic is the same, so please review the agency censoring interface.