

# Supervisor's Evaluation of the Student

Name \_\_\_\_\_ Major \_\_\_\_\_ Internship Semester \_\_\_\_\_

<b>ATTITUDE - APPLICATION TO WORK</b> _____ Outstanding enthusiasm _____ Very interested and industrious _____ Average in diligence and interest _____ Somewhat indifferent _____ Definitely not interested	<b>ABILITY TO LEARN</b> _____ Learned work exceptionally well _____ Learned work readily _____ Average in understanding work _____ Rather slow in learning _____ Very slow to learn	<b>DEPENDABILITY</b> _____ Completely dependable _____ Above average in dependability _____ Usually dependable _____ Sometimes neglectful or careless _____ Unreliable	<b>RELATIONS WITH OTHERS</b> _____ Exceptionally well accepted _____ Works well with others _____ Gets along satisfactorily _____ Difficulty working with others _____ Works very poorly with others
<b>JUDGEMENT</b> _____ Exceptionally mature in judgment _____ Above average in making decisions _____ Usually makes the right decision _____ Often uses poor judgment _____ Consistently uses bad judgment	<b>INITIATIVE</b> _____ Proceeds well on his/her own _____ Works independently at times _____ Does all assigned work _____ Hesitates _____ Must be pushed frequently	<b>MATURITY - POISE</b> _____ Quite poised and confident _____ Has good self-assurance _____ Average maturity and poise _____ Seldom asserts himself/herself _____ Timid or brash	<b>QUALITY OF WORK</b> _____ Excellent _____ Very Good _____ Average _____ Below Average _____ Very Poor
<b>QUANTITY OF WORK</b> _____ Unusually high output _____ More than average _____ Normal amount _____ Below average _____ Low output, slow	<b>ORAL COMMUNICATION SKILLS</b> _____ Outstanding _____ Very Good _____ Average _____ Marginal _____ Unsatisfactory	<b>WRITTEN COMMUNICATION SKILLS</b> _____ Outstanding _____ Very Good _____ Average _____ Marginal _____ Unsatisfactory	<b>WORK FORCE PREPAREDNESS</b> _____ Outstanding _____ Very Good _____ Average _____ Marginal _____ Unsatisfactory
<b>ATTENDANCE</b> _____ Regular _____ Irregular		<b>PUNCTUALITY</b> _____ Regular _____ Irregular	

The student's outstanding personal qualities are:

The personal qualities which the student should strive most to improve are:

Additional remarks: Please provide a brief assessment of Central's internship program; this will allow us to identify ways to improve our service to you.

Please verify total number of hours worked during internship \_\_\_\_\_ and total gross pay for internship \_\_\_\_\_.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Has this evaluation been discussed with the student? Yes No