



## Key skills

- Financial Operations
- PMO Management
- Budgeting
- Power BI
- PowerPoint
- Invoicing
- Forecasting Skills
- Project Coordination
- Planning
- MS Project
- JIRA Tool
- Stakeholder Management
- Project Tracking
- Project Management Office
- Pharmaceuticals
- Banking Operations
- Product Management



## Personal Information

City **Bengaluru**

Country **INDIA**

# Arjun Krishnakumar

## Project management Consultant



8 Years 6 Months



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## Profile Summary

Accomplished Project Management Professional with over 8 years of experience, specializing in strategic and tactical planning, and adept at leading teams to achieve both short-term and long-term objectives. Recognized for exceptional analytical skills, flexibility in adapting to new challenges, and a strong commitment to organizational goals. Proven track record in enhancing project delivery through effective stakeholder engagement and meticulous resource management.



## Education

B.B.A/ B.M.S, 2015

Bangalore University



## Work Experience

Oct 2022 - Oct 2024

Project management Consultant

Capgemini(Clients- Bluescope steel LTD, Team Global Express, Cathay Pacific Airlines,Goldmansachs )

- Utilized Microsoft Power BI to prepare detailed progress reports and interactive dashboards.
- Developed and updated demand forecasts and resource records to facilitate data-driven decision-making.
- Conducted in-depth data analysis to identify trends and successfully negotiated with vendors, resulting in a significant cost reduction.
- Communicated resource planning status and project progress to senior management, ensuring transparency and alignment with organizational goals.
- Spearheaded strategic initiatives, providing valuable insights to senior leadership and fostering cross-functional alignment.
- Collaborated with cross-functional teams to devise and implement effective data-driven strategies for business growth.
- Crafted executive-level presentations, strategic reports, and PMO dashboards, simplifying complex data insights for diverse stakeholders.
- Managed high-priority projects using Agile methodologies (Jira), ensuring on-time delivery and alignment with business objectives.
- Identified opportunities for improvement and offered actionable, data-driven recommendations for enhancing operational efficiency.
- Demonstrated strong interpersonal skills, effectively influencing stakeholders across all levels of the organization.
- Proficient in MS Excel, PowerPoint, and Jira; adept in Agile project management methodologies.
- Oversaw project documentation, invoicing, and financial reporting

coordination with precision and attention to detail.

- Developed and executed project plans, optimizing resource allocation and tracking budgets to meet project milestones.
- Generated comprehensive reports for risk, action, issue, and decision management (RAID) to mitigate project uncertainties and facilitate informed decision-making.

#### **Jul 2020 - Sep 2022**

Program Project and Service Management Analyst

**Accenture( Verizon, Starbucks, Walgreens) ( Jul 20- Sept 22)**

- Supported Project Manager and department leaders, Service delivery team to facilitate project delivery and Operations
- Coordinate and collaborate with various internal and External stakeholders to ensure teams are engaged
- Experienced in handling project team, working with quality Audit team
- Publishing project status report, Deck, Ad hoc report and sending timesheet reminders and regular checks on action items
- Allocation of resources Setup and administration of PM tools such as Clarity, VERCN and CVIEW
- Working with both internal and external customers on weekly basis on project status updates
- Worked on Agile methodology
- Efficiently dealing with escalations and working under Pressure and flexibility to adjust demands, priorities and Shifting and rapid changes
- Mentored and guided associates in approaches designed to exceed expectations of customers

#### **Nov 2017 - Jun 2020**

Project Control Officer

**CGI (Client- Bell Canada Nov 17- Jun 20)**

- Supported PMO teams in end-to-end operations, enhancing project delivery.
- Spearheaded resource management, optimizing team composition and efficiency.
- Developed and shared MIS and ad hoc reports for strategic planning.
- Collaborated on invoice and billing management for fiscal accuracy.
- Crafted monthly documents and presentations to engage stakeholders.
- Managed project documentation in Microsoft CRM.
- Organized corporate events, fostering team cohesion.
- Led monthly meetings to drive continuous improvement and strategic alignment.

#### **Oct 2015 - Apr 2017**

Orchestrate Systems Pvt. Ltd

**Orchestrate (AT&T, Verizon)(Oct 2015- Apr-2017)**

- Handled customer inquiries and complaints, providing effective problem resolution.
- Interfaced with internal departments daily.
- Resolved 350 inquiries weekly, meeting benchmarks in speed, accuracy, and volume.
- Attained 100% customer service ratings for communication, listening skills, problem resolution, and politeness.
- Achieved work targets ahead of deadlines.
- Answered calls promptly to minimize on-hold times.
- Maintained customer satisfaction with strategies focused on resolving concerns.



## Certification

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- CAPM Certification Training Course
- PMP Certification Training Self Paced