KISHORE MEKA

Technical Project Manager

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📍 Bengaluru, Karnataka, India

TECHNICAL SKILLS

- JIRA
- Scrum
- MS Office
- Azure DevOps
- Confluence
- Ms Project
- Clarity

CORE COMPETENCIES

- Stakeholder Management
- Agile Transformation
- Resource Optimization
- Release Management
- Change Management
- CICD Pipeline
- SDLC
- PMO

CERTIFICATIONS

- Certified Scrum Masters (CSM) affiliated by Scrum Alliance.
- Agile Crash course, Agile Project Management from Udemy.
- Certified in Microsoft Azure AI Fundamentals (AI-900).
- Had hands on training on Azure (AZ-104): Microsoft Azure Administrator.

EDUCATION

Bachelor of Technology (ME) - Jawaharlal Nehru Technological University (JNTU), Kakinada

PROFESSIONAL SUMMARY

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Targeting assignments as Scrum Master with a leading organization of repute.

WORK HISTORY

Kyndryl Solutions Private Limited - Project Manager
06/2024 – 10/2024

CGI Information Systems & Management Consultants Private Limited - Technical Project Manager
08/2019 – 05/2024

- Guide scrum team and organization to follow generally accepted Agile/Scrum practices and daily activities to actively promote prioritization, team readiness, and commitment for each Sprint
- Facilitate Scrum Agile ceremonies to scrum team, Collaborate with Product owner to communicate delivery of work product from the scrum team and escalate key risks and issues impeding scrum team effectiveness
- Use empirical data to help team assess their 'Scrum Maturity', optimize scrum team velocity to organizational KPIs, and identify improvement opportunities to achieve higher level of team performance
- Proactively address systemic impediments to team agility and guide the team on methods to escalate when needed to prevent challenges from becoming blockers
- Drive Scrum adoption across all levels in the organization
- Conduct various Scrum/Agile ceremonies Sprint Planning, Daily Scrum, Sprint Review and Sprint Retrospective at regular frequency
- Project Management, Tracking & Reporting, Stakeholders management, Risk Management - Preparing project plans, estimation, scheduling, scoping, strategy, Process Improvement - Product Support, Escalation Management
- Liaise with stakeholders to Maintain/Organize the Requirement Traceability Matrix
- Spearheading cross-functional agile teams conducting all agile ceremonies and leading scrum implementations
- Assisting the team in identifying obstacles and devising solutions, focusing on maximizing team's productivity
- Ensuring Scrum artifacts are updated regularly for a better visibility and transparency on the Product Burn up

PROJECT EXPERIENCE

• Project 1: Software catalogue
• Client: CGI Ops
• Organization: CGI
• Technology: .Net, React
• Role: Technical Project Manager

• Project2: Ecommerce home page
• Client: AFF – American first finance
• Organization: CGI
• Technology: CSS, Java
• Role: Technical Project
Manager/Scrum Master

LANGUAGES

English, Hindi,
Telugu

- Tracking team's Velocity, Sprint Burn down, and Product Burn up to communicate the Product's health to all stake holders
- Experience in playing the role of Scrum Master and leading teams in the distributed agile model using scrum
- Expert in facilitating daily stand up, iteration planning, sprint reviews, retrospective meetings, and participation in Scrum of Scrums
- Strong people & project management skills, capable of managing members having distributed skill sets, ensuring judicious utilization of resources as well as ensuring skill up-gradation of team members
- Assist the Project Manager in providing the right inputs about team member development, Metrics Capturing, Status Reports, Risk, and Issue Analysis
- Determined the team capacity (velocity) from historical data
- Monitored the project progress and radiated the information to stakeholders
- Identified and mitigated team risks and impediments (Blocking Issues, Critical Defects) on daily basis
- In depth knowledge of software Development Life Cycle (SDLC)
- Attended Scrum of Scrums to coordinate dependencies across various other scrum teams in the project
- Manage the end-to-end project and associated milestones, success, and acceptance criteria for deployment/migration of infrastructure.
- Managed project teams in Agile environment, realizing success through application of SDLC methodologies and exceptional leadership skills.

ACCOMPLISHMENTS

- Received We Care and Apex Awards.
- Awarded as Top performer in the team for multiple months.
- Received appreciation for taking up the additional responsibilities, preparation of performance report, mentoring the team members and adhering to timely submission of all the reports with accuracy.
- Recognized by Onshore partners multiple times for delivering beyond expectations.