# Quick Starter Guide

1. **To add a new contact:**

- Click on Add new contact button.
- You will be navigated to the add contacts screen, where you will find all the necessary fields to be given in order to add you as a new contact in the database.
- There are two fields that are mandatory. You will need to give a first name and a last name to process the request.
- There will be buttons to add new addresses, phone details, or date fields. Clicking those buttons will project a new address form in which additional addresses can be added.
- If you would like to delete an address/phone/date you have given before submitting, then you can do so by clicking on the delete address/phone/date button.
- Once, everything is filled, click on create new entry button at the end of the page. This will add you to the contact database. You will now be redirected to the homepage.
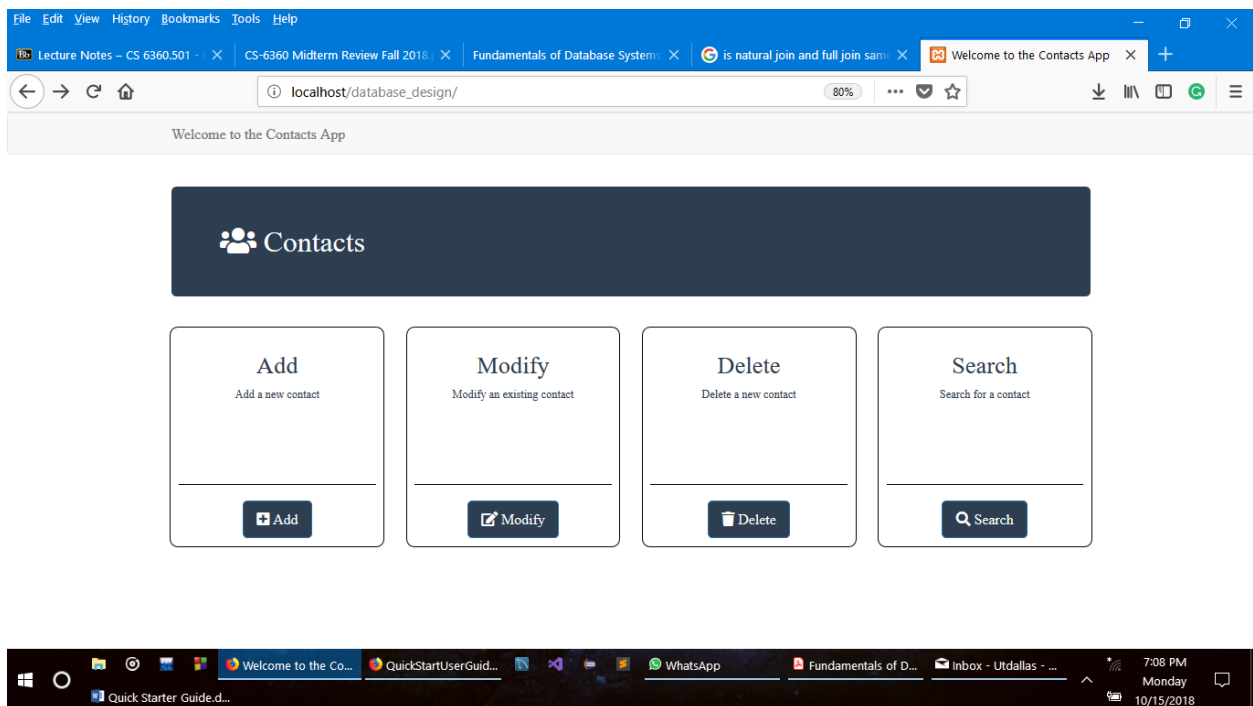
2. **To modify an existing contact:**

- Click on Modify button.
- You will be redirected to a search page, where you will need to search for the contact with any relevant details.
- Upon, entering the details, you will see the relevant search results. Please click on modify button next to the contact's information.
- Modify button will navigate you to a page which has all the information about that contact prepopulated.
- You can choose to modify the existing details or even add or delete a field set.
- The page is dynamic in nature and any update would involve you clicking on a respective modify button. Also, delete button will delete that field set. This change cannot be reversible.
- To add a new field, click on the button and hit submit query the moment you fill the details.
- Click on back to search link at the bottom of the page when you are done updating the information.

3. **Delete a contact:**

- Click on delete contact button.
- You will be redirected to a search page, where you will need to search for the contact with any relevant details.
- Upon, entering the details, you will see the relevant search results. Please click on delete the contact button next to the contact's information.
- This would redirect you to a confirmation page with 2 buttons.
- You can choose to click on delete button if you are sure to delete that contact.
- You can also choose to go back to the search page if you changed your mind.
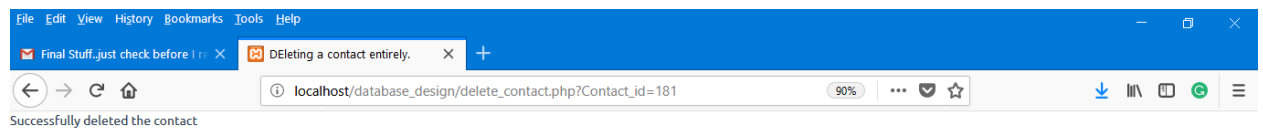
4. **Search for a Contact:**

- Click on search contact button.
- You will be redirected to a search page, where you can search for any contact with any relevant data.
- Upon, entering the details, you will see the relevant search results.
- You can then choose to delete the contact or modify a contact should the need arise.