

Job description

1. Web developer

- A web developer is a professional who is responsible of the design and construction of websites. They ensure that sites meet user expectations by ensuring they look good, run smoothly and offer easy access points with no loading issues between pages or error messages.
- Responsibilities and Duties:
 - Write well-designed, testable, efficient code by using best software development practices.
 - Create website layout/user interface by using HTML/CSS practices.
 - Integrate data from various back-end services and databases
 - Gather and refine specifications and requirements based on technical needs
 - Create and maintain software documentation
 - Be responsible for maintaining, expanding, and scaling our site
 - Stay plugged into emerging technologies/industry trends and apply them into operations and activities
 - Cooperate with web designers to match visual design intent
- Requirement and Qualifications
 - Proven working experience in web programming
 - Top-notch programming skills and in-depth knowledge of modern HTML/CSS
 - BS in computer science or a related field
 - Familiarity with at least one of the following programming languages: PHP JavaScript or Ruby
 - Basic knowledge of search engine optimization process
 - Ability to work and thrive in a fast-paced environment, learn rapidly and master diverse web technologies and techniques.

2. IT support

An IT support individual is in charge of supporting end user technologies, including desktop, printers, devices and potentially network and system of

all types, providing technical support and ensuring the whole company runs smoothly. IT support monitors and maintains the company computer systems, installs and configures hardware and software, and solves technical problems. Because of the nature of the job, some companies may require their IT support to undertake shift work.

- Duties and responsibilities
 - Installing and configuring computer hardware, software, system, networks, printers, and scanners.
 - Monitoring and maintaining computer systems and networks .Responding technical support across the company
 - Setting up accounts for new users
 - Repairing and replacing equipment as necessary
 - Testing new technologies
 - Possibly training more junior staff members
- Requirements and Qualifications
 - Computer science
 - Computing
 - Engineering
 - A technical, logical thought process
 - Problem-solving skills
 - Communication skills
 - An ability to stick to strict deadlines
 - An ability to priorities and delegate
 - A keen eye for detail

3. UX/UI design

- A UI UX designer is a professional who identifies new opportunities to create better user experience. Aesthetically pleasing branding strategies help, they effectively reach more customers. They also ensure that the end-to –end journey with their products or services meets desired outcomes.
- Responsibilities and Duties

- Gathering and evaluating user requirements, in collaboration with product managers and engineers
- Illustrating design ideas using storyboards, process flows and sitemaps
- Designing graphic user interface elements, like menus, tabs and widgets

- Requirements and Qualifications

- Proven work experience as a UI/UX Designer or similar role
- Portfolio of design projects
- Knowledge of wireframe tools (e.g. Wireframe.cc and InVision)
- Up-to-date knowledge of design software like Adobe Illustrator and Photoshop
- Good time-management skills