

SRI Alumni Steering Committee

Call for Volunteers

Email the committee at steering@srialumni.org

Steering Committee

**Blue = retiring/retired from committee.
Thank you for your contributions!**



Linda Hawke-Gerrans
(retiring 2025)
Publications



Don Nielson
(limited availability)
Archive



Caren Rickhoff
(retiring 2025)
Publications



Gary Bridges
(retired 2024)
Events and
Photography



Dave Harvey
(retiring 2025)
Events



Linda Jansen
Membership



Mimi Campbell
(retiring 2025)
Editing



Augustina Biosic
(retired 2024)
Membership



Patti Schank
Website, IT
and Secretary



Donald Shockey
Membership



JD Smith
Finances

Tasks in Need and Their Approximate Size

	Present Approach	New Approach
Steering Meetings	Once a month on line – 1 hour	Once a month on line – 1 hour
Membership	Database maintained at SRI – 10 hrs/mo Dues - mail notification and collection via regular mail 2/year – 12 hrs/year Directory issued 3/year – 3 hrs/issue	Database maintained on line – 6 hrs/mo. Dues - email notification but regular mail collection – 10 hrs/year Directory issued 3/year – 2 hrs/issue
Newsletter	3 Issues/year - printed/mailed and emailed Layout/printing/mailing - 2-3 days/issue Newsletter enclosures – 5 hrs/issue Article solicitation – open but ~3 hrs/issue SRI News compilation – 8 hrs/issue Obituaries and related articles – 10 hrs/issue Copy editing – 8 hrs/issue	3 Issues/year - electronic only Layout – only electronic - 2 days/issue Newsletter enclosures – 4 hrs/issue Article solicitation – open but ~3 hrs/issue SRI News compilation – 8 hrs/issue Obituaries and related articles – 10 hrs/issue Copy editing – 8 hrs/issue
Events	Reunion – Planning - 8 hrs over days/year Ancillary tasks – 10 hrs/year Spring Fling at various locations - 12 hrs/year	Reunion – Planning - 8 hrs over days/year Ancillary tasks – 10 hrs/year Spring Fling - one location or stop – 0 - 8 hrs/year
Hall of Fame	Solicitation of nominees – 4 hrs/year Poster, certificates, plaque plates – 4 hrs/year	Solicitation of nominees – 4 hrs/year Poster, certificates, plaque plates – 4 hrs/year
Archiving	Archiving paper, film, video – 180 hrs/year	Return task to SRI

Slimming Down and Modernizing Tasks

Under the guidance of Steering Committee member Patti Schank, we are transitioning as much as possible to online applications. Her talents are available to teach volunteers in their use.

This will open the door to remote volunteer participation, whether local to the Bay Area or not. Those local also get an SRI entry badge.

Because Don Nielson has to seriously reduce his availability and unless someone volunteers to manage the non-project SRI archives, we will transition that back to SRI. Temporary help is needed for that transition.

We'd like to continue the Hall of Fame activity and the Spring Fling but that depends on an adequate volunteer response.

Highest Priority Needs

Steering Committee – meet virtually 1 hour/month

Membership – maintain membership online database, solicit and record dues, compile directory

- 2 volunteers totaling 8 hours/month and another 8 hours/year

Newsletter – Produce 3 issues per year if possible

- Steering Committee helps drive content including solicitations and accepting offers
- 1 volunteer to receive content and do layout at 2-3 days every 4 months
- 1 volunteer to compile/write SRI news and alumni obituaries at 10 hours every 4 months
- 1 copy editor at 8 hours every 4 months

Events – Coordinate annual reunion using SRI facilities and catering

- 1 volunteer to plan, schedule date, arrange program at 18 hours once a year
- 1 volunteer to plan Spring Fling at 10 hours a year (may discontinue)

Thus, we need at least 6 volunteers, all of whom should also be Steering Committee members.

If we farm out the newsletter layout, that would reduce the number needed to at least 4.

If at all interested, please contact Steering@srialumni.org

Other Needed or Possible Actions

Transition the paper, pre-digital film, and what video archives we have back to SRI

- Provide access instructions for each category of archive material
- Consistent with campus redevelopment, integrate all the above archives into one place

Open the Association to PARC, Princeton, and alumni from other dispersed locations

- Learn whether each has a formal alumni group
- If so, contact the existing leader and invite their consideration
- If positive, plan an integration that includes full membership and ways to participate including an invitation to submit articles to our present Newsletter

Bring non-local members into the Steering Committee and set up two-way Zoom access to our Reunion and other possible events

Distribute the Newsletter electronically to SRI-wide staff and increase its searchability on the web

- Work with SRI to gain permission
- Find a simple means to distribute the electronic copy
- Explore ways to have the Internet trolls find our unique news about SRI and its history

Determine the number of volunteers, if any, to accomplish these other goals

Discussion

Please understand, participation is both enjoyable and rewarding and is modest and flexible enough so as to not materially impact your schedules.

Your thoughts, suggestions?

Quick raise of hands if you might be interested or want to learn more?

We'd love you to join the Committee! Talk to any steering committee member or reply to

Email steering@srialumni.org