**Minutes of Meeting**

Date: 11-04-204

Time: 5 pm to 6 pm IST

Participants:

**Agenda**:

1. Discussion on website updates and modification.
2. Doubts regarding course details, duration, and course codes.

**Meeting summary:**

**Discussion on website updates and modification:**

**In Home page :**

FAQ Section:

- Ensure that "Kingly College" is capitalized with the first letters in the FAQ section.

- Modify the first question's answer in the FAQ section to the terms "March / September."

**In About us page:**

1. Message from Principal:

- Move the "Message from Principal" section to precede the "Vision" section and plan to add photos in the future.

2. Core Course:

- Remove semicolons from the headings in the "Core Course" section.

3. Mission Section:

- Keep only the first two lines in the "Mission" section.

- Move the remaining sentences to the preceding section.

4. Footer Section:

- Update the text from "as Kingly College established in England" to "as Kingly College Limited registered company phone number xxxxxxxxxx established in England."

**In Faculty page:**

- Plan to change Nalan's photo in the future.

**Doubts regarding course details, duration, and course codes:**

1. The course duration is six months for all programs.
2. The course code format follows the pattern: school-course-serial number.
3. The number of subjects is limited because it is a research degree.
4. Course code - CML
5. Repetition of same course code