



ALUMNI ASSOCIATION OF SRI RAMACHANDRA INSTITUTE OF HIGHER EDUCATION AND RESEARCH

President:

Dr. Mohan Choudhary.B

Vice President:

Dr.S.Mythili

Dr.V.Pavithra

Treasurer:

Dr.V. Deepa Parvathi

Joint Treasurer:

Mrs.K.N.Priya

Secretary:

Dr. Koushik Muthu Raja.M

Joint Secretary:

Dr. Aruna.S

Executive Members:

Dr. Sudagar Singh.R.B

Mr.R.C. Perumal

Dr.Karthigeyan.J

Dr.N.Vanitha Rani

Mrs.Radhika.C.M

Mr.Abhinand.P.A

Mrs.Kalaivani.P

Mrs.Jayachelvi Babu

Ms.MohanaSundari.P

Dr.Emilda Judith Ezhil Rajan

Ms.Sivakamakshi.M

Dr.Arun Kumar.K

Dr.Vaishnavi

Minutes of the Meeting – 17th October 2019

Name of the Meeting : Alumni Association					
Venue: Mini Conference Room, IQAC wing, 3rd floor, Medical college building		Date: 17.10.2019		Time: 2.00 PM – 4.00 PM	
Name	* Status	Name	* Status	Name	* Status
Dr. Mohan Choudhary.B	A	Mrs.K.N.Priya	P	Ms.MohanaSundari.P	P
Dr. S.Mythili	P	Dr.N.Vanitha Rani	P	Dr.Emilda Judith Ezhil rajan	P
Dr. V.Deepa Parvathi	P	Mrs.Radhika.C.M	A	Dr.Karthigeyan.J	P
Dr. Koushik Muthu Raja.M	P	Dr. Abhinand.P.A	P	Mrs.Jayachelvi Babu	A
Dr.Aruna.S	P	Mrs.Kalaivani.P	P	Ms.Sivakamakshi.M	P
Dr. Sudagar Singh.R.B	A	Dr.Pavithra. V	P	Dr.Arun Kumar.K	A
Dr.R.C. Perumal	P			Dr.Vaishnavi	P
* Status – P = Present R=Representative		* Status – A= Apologies			

<p>Agenda</p>	<ul style="list-style-type: none"> ❖ Discussion of Convocation held on 14.10.2019 ❖ Financial contribution for the Convocation ❖ Social Event ❖ Addition of Executive members ❖ Alumni reunion/programme - Faculty of Biomedical Sciences
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➤ **Discussion of Convocation held on 14.10.2019:-**

The Alumni association under the guidance of Dr.Koushik (Secretary) for the first time had introduced to alumni kits which included the alumni id card, a note on alumni privileges and an instant photograph of the graduates receiving the degree.

This was distributed with the help of 83 student volunteers and committee members of the alumni association on the day of the graduation.

This was well appreciated by the Chancellor, Pro Chancellor and other the officials of the University.

Dr.Koushik had also introduced for the first time live streaming of the convocation and there 8200 viewers across the world.

The instant feedback taken from the graduates regarding the new system of introduction of the alumni kit and the live streaming was excellent. Many of the students well appreciated the fact of coordination and receiving the instant photographs.

Dr.Koushik appreciated the committee members who had volunteered during the convocation for having emerged as a strong team and making it as a grand success. Special thanks was mentioned to Mrs.Supramma (Personal Secretary) for having put in her efforts and coordinated well among the students and team members.

The feedbacks for the next convocation was well received among the other members :

- Dr.Deepa (Treasurer) had requested to make a Google feedback form and share it to all the graduates to get the feedback of the newly introduced system
- Committee members were asking for more printers to speed up the process next time and to plan the number of printers according to the strength of numbers.
- Partition was requested to be created next time for the printers alone in the same area designated.
- The designated area for the distribution can be continued for the next convocations too.
- The committee members requested for drinking waters and A/C to be arranged well next time .
- Dr.Pavithra (Vice President) requested for a paper frame to be inserted along with the photo with the institute name, logo and the date of convocation for the next time.

➤ **Financial contribution for the Convocation :**

The committee members decided and finalized to contribute 50% from the central alumni fund for the instant photographs and for the live streaming video and the rest 50 % by the institution.

Dr.Deepa was requested to speak to the Director of Finance regarding the same and finalize the issue.

➤ **Social Event :**

Dr Koushik was requesting the committee members to plan for a social event organized on behalf of the association. Dr.Perumal (Executive member) ,Dr.Karthikeyan (Executive member) , Dr.Mythili (Vice President) & Mrs.K.N.Priya (Joint Treasurer) suggested for the following:

- PHC renovation
- Safety Awareness Programme
- Wending Machines at our Campus

Further decision will be taken up in the next meeting as an agenda for the above.

➤ **Addition /Replacement of Executive members:**

- Replacement for Dr.Jagadeeswaran from the Faculty of Allied health sciences was requested. Dr.Pavithra had requested Dr Koushik to speak to the Principal of Allied Health Sciences for the same.
- An additional Executive member for the B.Sc Sports and Sciences was discussed as the course has been separated from the Faculty of AHS and started to function as its own.
- An additional Executive member from the Clinical nutrition on the college side was also discussed, as the present coordinator Mrs.Kalaivani was from hospital side and she mentioned to discuss this with Dr.Hema – HOD of Clinical nutrition and then take a decision.

➤ **Alumni reunion/programme - Faculty of Biomedical Sciences**

- Faculty of Biomedical Sciences is likely to conduct an alumni reunion/programme in the month of November 2019.