



ALUMNI ASSOCIATION OF SRI RAMACHANDRA INSTITUTE OF HIGHER EDUCATION AND RESEARCH



President:

Dr. Mohan Choudhary.B

Vice President:

Dr.S.Mythili

Dr.V.Pavithra

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Dr. Koushik Muthu Raja.M

Joint Secretary:

Dr. Aruna.S

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Mr.D.Jagadeswaran

Mrs.Kalaivani.P

Mrs.Jayachelvi Babu

Ms.MohanaSundari.P

Dr.Emilda Judith Ezhil Rajan

Ms.Sivakamakshi.M

Dr.Arun Kumar.K

Dr.Vaishnavi

Minutes of the Meeting – 8th March 2019

Name of the Meeting : Alumni Association					
Venue: Alumni Board Room, Third Floor, Medical College Building		Date: 08.03.2019		Time: 2.00 PM – 4.00 PM	
Name	* Status	Name	* Status	Name	* Status
Dr. Mohan Choudhary.B	A	Mrs.K.N.Priya	P	Ms.MohanaSundari.P	P
Dr. S.Mythili	A	Dr.N.Vanitha Rani	A	Dr.Emilda Judith Ezhil rajan	P
Dr. V.Deepa Parvathi	P	Mrs.Radhika.C.M	P	Dr.Karthigeyan.J	P
Dr. Koushik Muthu Raja.M	P	Mr. Abhinand.P.A	A	Mrs.Jayachelvi Babu	P
Dr.Aruna.S	R	Mr.D.Jagadeswaran	A	Ms.Sivakamakshi.M	A
Dr. Sudagar Singh.R.B	A	Mrs.Kalaivani.P	P	Dr.Arun Kumar.K	A
Mr.R.C. Perumal	P	Dr.Pavithra. V	P	Dr.Vaishnavi	A
* Status – P = Present R=Representative		* Status – A= Apologies		++ Special Invities	
Agenda	❖ PAN & TAN Application ❖ Tally Software ❖ Sub - Accounts				

- ❖ Website Upgradation
- ❖ Alumni Board Room
- ❖ Distinguished Alumni Award 2019
- ❖ Alum Book App - Portal
- ❖ NEET – Coaching Classes
- ❖ Bridges
- ❖ Next Meeting Date

➤ **PAN & TAN Application:-**

Updated PAN & TAN details were circulated among the committee members.

➤ **Tally Software:-**

Requirement of Tally software for accounts and audit was discussed among the committee members.

➤ **Sub – Accounts:-**

Opening of sub accounts will be initiated shortly. Details of authorised signatory for each chapter were requested

➤ **Website Upgradation:-**

The committee members had requested Mrs.K.N.Priya to upgrade the changes regarding alumni activities in the college website.

➤ **Alumni Board Room:-**

The committee members decided in the meeting to hand over the alumni board room key to Dr.Koushik Muthu Raja. If in case the members wants to use the room for official purposes, they are requested to inform orally to Ms.Supramma (Secretary) or by giving the request letter to the Alumni Association.

➤ **Distinguished Alumni Award 2019:-**

- Dr.Pavithra had informed that the registration form for the distinguished alumni award has been flashed in the website and requested all to spread the news to all the alumni and respective chapter deans and principals.
- She had requested the forms to reach the alumni office by June 2019 for formal selection.

➤ **Alum Book App – Portal :-**

The committee members had discussed to create a link for the alumni feedback and that link has to be given in the home page of Alumni Association of Sri Ramachandra Institute of Higher Education and Research.

➤ **NEET – Coaching Classes:-**

Dr.Koushik Muthu Raja had invited Dr.Srinivas R(Executive Director of Venper Academy) to provide the details of having a MOU collaboration with their academy for the NEET preparation coaching classes for our Medical & Dental College students.

➤ **Bridges:-**

The bridges December and January issue was circulated among the executive members.

➤ **Next Meeting Date :-**

The committee members discussed to conduct regular Alumni meeting once in each month was decided to be on second Friday of every month at 12.00 p.m.