



ALUMNI ASSOCIATION OF SRI RAMACHANDRA INSTITUTE OF HIGHER EDUCATION AND RESEARCH

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Dr. Mohan Choudhary.B

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Mrs.Jayachelvi Babu

Ms.MohanaSundari.P

Dr.Emilda Judith Ezhil Rajan

Ms.Sivakamakshi.M

Dr.Arun Kumar.K

Dr.Vaishnavi

Minutes of the Meeting – 3rd October 2019

Name of the Meeting : Alumni Association					
Venue: Mini Conference Room, IQAC wing, 3 rd floor, Medical College Building		Date: 03.10.2019		Time: 2.00 PM – 4.00 PM	
Name	* Status	Name	* Status	Name	* Status
Dr. Mohan Choudhary.B	A	Dr. Sudagar Singh.R.B	A	Mrs.Kalaivani.P	A
Dr. S.Mythili	A	Dr.R.C. Perumal	P	Mrs.Jayachelvi Babu	P
Dr.Pavithra. V	P	Dr.Karthigeyan.J	A	Ms.MohanaSundari.P	A
Dr. V. Deepa Parvathi	P	Dr.N.Vanitha Rani	P	Dr.Emilda Judith Ezhil Rajan	P
Mrs.K.N.Priya	P	Mrs.Radhika.C.M	P	Ms.Sivakamakshi.M	P
Dr. Koushik Muthu Raja.M	P	Dr.Abhinand.P.A	P	Dr.Arun Kumar.K	A
Dr. Aruna.S	A			Dr.Vaishnavi	P
* Status – P = Present R=Representative		* Status – A= Apologies			
Agenda	❖ Discussion of convocation to be held on 14.10.19				

➤ **Discussion of Convocation to be held on 03.10.2019:-**

- Dr. Koushik Muthu Raja proposed the concept of giving ID card, Instant photo of convocation and bylaws of alumni association during the convocation.
- The logistics of providing instant photographs and print out with ID card was discussed among the members.
- The alumni Privileges will be printed in the small booklet along with the ID card in a plastic file will be distributed after the convocation.
- Hence, for the distribution of alumni kit the student's volunteers from each individual chapter are requested to help in distributing the photos and alumni kit.
- Dr.Koushik Muthu Raja suggested that bylaws can be sent by mail to all the alumni who have been registered.
- The members suggested for printing of privileges in booklet it should consist of 8 pages and the logo should be in multi colour, font in red colour and the content should be in blue colour. The EC Members name list also to be included in the one side of the privileges book.
- The live telecasting of convocation was discussed among the Executive members.