



## ALUMNI ASSOCIATION OF SRI RAMACHANDRA INSTITUTE OF HIGHER EDUCATION AND RESEARCH

**President:**

Dr. Mohan Choudhary.B

**Vice President:**

Dr.S.Mythili

Dr.V.Pavithra

**Treasurer:**

Dr.V. Deepa Parvathi

**Joint Treasurer:**

Mrs.K.N.Priya

**Secretary:**

Dr. Koushik Muthu Raja.M

**Joint Secretary:**

Dr. Aruna.S

**Executive Members:**

Dr. Sudagar Singh.R.B

Mr.R.C. Perumal

Dr.Karthigeyan.J

Dr.N.Vanitha Rani

Mrs.Radhika.C.M

Mr.Abhinand.P.A

Mr.D.Jagadeswaran

Mrs.Kalaivani.P

Mrs.Jayachelvi Babu

Ms.MohanaSundari.P

Dr.Emilda Judith Ezhil Rajan

Ms.Sivakamakshi.M

Dr.Vaishnavi

### **Minutes of the Meeting – 19<sup>th</sup> July 2019**

Name of the Meeting : ANNUAL GENERAL BODY MEETING					
Venue: University Auditorium		Date: 19.07.2019		Time: 11.00 A.M – 12.00 PM	
Name	* Status	Name	* Status	Name	* Status
Dr. Mohan Choudhary.B	P	Mrs.K.N.Priya	P	Ms.MohanaSundari.P	P
Dr. S.Mythili	P	Dr.N.Vanitha Rani	P	Dr.Emilda Judith Ezhil rajan	P
Dr. V.Deepa Parvathi	P	Mrs.Radhika.C.M	P	Dr.Karthigeyan.J	P
Dr. Koushik Muthu Raja.M	P	Dr. Abhinand.P.A	P	Mrs.Jayachelvi Babu	P
Dr.Aruna.S	P	Dr.D.Jagadeswaran	P	Ms.Sivakamakshi.M	P
Dr. Sudagar Singh.R.B	P	Mrs.Kalaivani.P	P	Dr.Arun Kumar.K	P
Dr.R.C. Perumal	P	Dr.Pavithra. V	P	Dr.Vaishnavi	P

## **Minutes of the Meeting – 19<sup>th</sup> July 2019**

The meeting commenced with an Introduction of office bearers and the executive members of the Alumni association. This was followed by the presentation of the Annual report of 2018-2019 by Dr. Koushik Muthuraja, Secretary of the Association. He highlighted on the activities like registration of the Association in the Registry of societies, Initiation of “Alum Book” a social platform for the Alumni to register and network, introduction of membership cards for the Alumni and the privileges for the card; contribution of the Alumni association towards the alma mater and the society and events organized by the alumni chapters.

Dr. Mohan Choudhary, the President of the Association, sought for the approval of the annual report by the members present. The report was approved by Dr. Subramaniam, (Alumnus), Assistant Professor, SLHS and seconded by Dr. Suhas Prabhakar, Medical Director.

The next agenda was the presentation of the Financial audit by Dr. Deepa Parvathi, the Treasurer of the Association. She presented on the income and the expenditure details of the association for the period of 2017- 2018

Dr. Heramba Ganapathy, Associate Professor, SLHS, raised a question on mentioning Gaja Relief fund as an income in the presentation and inquired for clarification on the amount spent. Dr. Koushik explained that the amount was collected and was spent for purchase of food and other relief materials to the flood victims.

The financial audit report was approved by Dr. Heramba Ganapathy, Associate Professor, SLHS, and seconded by Dr. Sharada. T. Rajan, Associate Professor, Dept. of Oral Pathology.

The third agenda was the presentation on Amendments of Changes in the Bylaws. Dr. Koushik Muthuraja presented the existing clause (8.1) & (8.2) for amendment of Changes in the Bylaws and proposed the changes to be made in the clause 8.1 with respect to the minimum of Quorum needed for the amendment of changes in the bylaws.

### **➤ Existing By Law 8.1 to 8.2**

- **8.1 : Quorum for an AGM : Should be a 1/3<sup>rd</sup> of the members of Association**
- **8.2: Quorum for an EGM: Should require a minimum of 1/3<sup>rd</sup> members for meeting. If there is no quorum, the EGM will stand dissolve.**

➤ For Amendment 8.1

**8.1: Quorum for an AGM : The quorum of Annual General Body Meeting (AGBM) shall be 100 Members of the General Body, personally present, among whom at least two office bearers, including Secretary and Treasurer, and one member or Office Bearer of the Board must be present.**

- If the quorum is not complete, the meeting may be adjourned and reconvened at any time after a gap of half an hour, in which quorum shall be ten members personally present, among whom at least Secretary and Treasurer must be present.

Even after adjournment, if the quorum is not complete, the meeting may be adjourned and reconvened next day, in which no quorum shall be needed, but the President or Vice President, Secretary and Treasurer must be present.

➤ For Amendment 8.2

**8.2: The quorum of Extraordinary General Body Meeting (EGBM) shall be 50 Members of the General Body, personally present, among whom at least two office bearers, including President or Vice President and Secretary, and one member or Office Bearer of the Board must be present.**

- If the quorum is not complete, the meeting may be adjourned and reconvened at any time after a gap of half an hour, in which quorum shall be ten members personally present, among whom at least Secretary and Treasurer must be present.

Even after adjournment, if the quorum is not complete, the meeting may be adjourned and reconvened next day, in which no quorum shall be needed, but President or Vice President, Secretary and Treasurer must be present along with 5 percent of executive members.

There was presence of 3/4<sup>th</sup> of the members in the General Body Meeting for the above acceptance of the change in the Bylaws.

Dr. Subramaniam, SLHS, suggested closing the GBM on the same day instead of continuing it on the next day if the required quorum is not present. Dr. Sudhakar Singh, Professor, Dept. of General Medicine, stated that a Quorum is not needed for an emergency meeting but for Annual GBM a minimum Quorum is mandatory, presence of Executive members along with the President, Vice president & treasurer can be added to the third point of the clause. Dr. Sridhar, Dept. of Microbiology, further recommended specifying as the presence of 50% of executive members for the quorum.

In response to the suggestion given by Dr. Subramaniam, Dr. Emilda opined whether the meeting can be conducted within 3 hours on the same day instead of the next day. However the members decided to conduct the meeting on the next day with the required quorum. The changes in the Bylaws were approved by Dr. Sridharan and the same was seconded by Dr. Sudhakar Singh.

Dr. Deepa, BDS 1995-96 batch alumnus, external executive member of the Dental chapter suggested that the Notice period for attending an annual general body meeting should be atleast a period of two month to facilitate the participation of the members in the meeting. Dr. Koushik welcomed the suggestion and also stated that the minimum notice period should not be short of 21 days. The members then discussed on the next Annual GBM date and decided unanimously on the first week of July 2020. Dr. Perumal and Dr. Mohan Choudhary further suggested to have it in the 1<sup>st</sup> Saturday of July 2020.

The fourth agenda of the meeting was Appointment of an auditor which was approved by Dr. Vijaya Nirmala (Alumnus- MDS) and seconded by Dr. Kesavi, Dept. of Anatomy.

Following this Dr. Pavithra presented the future plans of the Association.

Dr. Deepa, (First Batch BDS), insisted to prioritize the issue of membership card for the alumni by the time they graduate and leave the college as it would encourage them to navigate in the campus without hindrance and contribute to their alma mater. Dr. Koushik acknowledged the suggestion and further demonstrated that an online membership card can be generated by the alumni through the Alum book.

Dr. Pavithra requested a representation from each batch to get the details of the alumni of their batch for facilitating the issue of membership card for the past batches. She also stated that any alumni facing problems inside the campus can just give a call to the Alumni number. Being an alumnus the medical Director, Dr. Suhas Prabhakar also offered to facilitate the requirements of the Alumni inside the campus.

Dr. Mohan and Dr. Koushik assured that the members would work on the issue of Identity cards and also sensitize the security and other personnel on the alumni identity cards. Dr. Suhas suggested the Association to encourage regular meetings and other activities by individual chapters and send the minutes and reports to the association which can be presented in the annual GBM. Dr. Sridharan opined that Alumni can contribute by adopting a village or offering placements for the graduates in their own organizations; also consider initiating group insurance for deserving patients.

Dr. Koushik welcomed the suggestions and also stated that the association has a long term plan to issue "Alumni health card". Dr. Veena Paul (Alumnus MD. Pathology) congratulated the members for their meticulous effort in the successful conduct of the meeting.

Dr. Mythili, Alumnus, Faculty of dental Sciences, proposed the vote of thanks and adjourned the meeting.