

Outdoor Adventure Club Constitution

Article I. Name of Club

Section 1: This organization shall be known as the U.B. Outdoor Adventure Club; hereafter called the OAC.

Article II. Purpose of Club

Section 1:

The objectives of the OAC are to promote the enjoyment of the outdoors in variety of venues and activities as well as educate about the aforementioned venues and activities and their associated safety thereof. The OAC will pursue these objectives through regularly scheduled meetings, activities, and projects.

Article III. Qualification of Membership

Section 1:

1. Membership:
 - a. Any undergraduate student at University at Buffalo may become a member of the club. This club honors the Student Association full participation policy of undergraduate students.
 - b. Membership is defined but not limited to attendance of meetings and scheduled activities.
 - c. Active members are considered those who attend at least one meeting per semester and two scheduled activities per semester.
2. All members of the Club are subject to the Constitution of the OAC.

Section 2:

1. Voting Members:
 - a. Only undergraduate University at Buffalo Students may be a voting member of the club
 - b. Only Active members may vote.
2. Non-voting Members:
 - a. Any undergraduate and graduate University at Buffalo Students and faculty members may be non-voting members of the club.
 - b. In order to become a non-voting member one must attend at least one meeting per month and one scheduled activity per semester.

Article IV. Officers

Section 1:

1. Only full-time undergraduate University at Buffalo students may be officers of the club.
2. All officers must be in good academic standing according to the University at Buffalo to become and stay officers of this club.

Section 2:

1. The officers of the OAC shall be: President; Vice-President; Treasurer; Secretary; and a Senior Trip Leader and four Trip Leaders at the discretion of the E-Board.
2. The E-Board shall be elected in the manners prescribed by Article V Section 4. They shall each hold office for one (1) year per election.
3. The Trip Leaders shall be appointed each semester by the E-Board in the manners prescribed by Article V Section 5.

Section 3:

1. President:
 - a. As Chief Executive of the OAC, shall oversee all general activities pertaining to the club.
 - b. Must lead two events per semester (an event hereby classified as any fundraiser, volunteer activity, or trip).
2. Vice President:
 - a. Shall preside over meetings in the absence of the President, oversee all general activities in cooperation with the President.
 - b. Must lead two events per semester.
3. Treasurer:
 - a. Shall be responsible for the financial records of the organization, the disbursements of funds, and preparing for budget hearings.
 - b. Must lead two events per semester.
4. Secretary:
 - a. Shall be responsible for the posting of notices of regular and special meetings to the listserv and maintaining the listserv
 - b. Must keep a permanent record (minutes) of meetings.
 - c. The Secretary shall be responsible for maintaining a current roster of members.
 - d. Must lead two events per semester.
5. Senior Trip Leader:
 - a. Shall be responsible for leading a trip leader meeting and making sure the trip leaders have the resources they need to plan trips.
 - b. Responsible for aiding trip leaders in completing trip planning tasks on time.
 - c. Must lead two events per semester.
 - d. In absence of a Senior Trip Leader, the Vice President will assume the duties of the position.
6. Trip Leaders:
 - a. Responsible for leading at least one trip (each) per month while maintaining active member status.

Section 4: Officer Duties

1. All officers must attend all general meetings and officer meetings unless approved by President or Vice-President.
2. Officers may not lead a backcountry trip without being Wilderness First Aid (WFA) certified unless accompanied by 2 other WFA certified participants as each backcountry trip must have 2 WFA certified participants.

Article V. Government

Section 1: Student Association

1. This club is classified as a "Hobby Club" and registers with the U.B. Student Association. The OAC is directly represented in the Student Association and Student Association decisions shall be binding upon this organization.

Section 2: Meetings

1. There are two types of meetings:
 - a. General membership meeting
 - b. Special meetings
2. General membership meetings:
 - a. Inform members of upcoming events and changes in the club
 - b. Must occur at least once a month
3. Special meetings
 - a. Include but not limited to amendment changes, vacant officer positions, impeachment hearings, re-elections, and/or elections
4. The club shall hold regular bi-weekly (a meeting every other week) or weekly E-Board meetings each month during the school year, with the exact date to be determined by the officers.
5. Notice of all meetings shall be publicized in any manner the Secretary deems proper.
6. Quorum for all regular meetings shall be set at six (6) officers plus ten (10) active members.
7. Bobby's Rules of Order shall govern the proceedings of all meetings for the organization.

Section 3: Programs

1. Regular meetings each month shall be primarily devoted to the discussion of future activities and club business.
2. All graduate students, faculty, staff and alumni must pay full price for any OAC trip or activity. Only part-time and full-time undergraduates are eligible to participate in a trip or activity for a discount or for free since the OAC is funded by mandatory undergraduate student activity fees.

Section 4: E-Board Elections

1. Only voting members of the Club may be allowed to nominate, run for office, and vote in the Club election.
 - a. It is strongly recommended that only students who can commit to the full term run for election of an Executive Board position
2. Officer elections MUST take place before the last day of classes of the spring semester of that year.
 - a. In the event an election is taken place after the last day of classes of the spring semester, the officers who were elected will remain as the officers for the summer, however, a new election must take place by the first of October of the upcoming fall semester.
3. A nomination period is to the discretion of the E-Board.
4. The election will preside in this order:
 - a. President
 - b. Vice-President
 - c. Treasurer
 - d. Secretary
 - e. Senior Trip Leader
5. The candidate will be elected based on most votes received. Therefore there will be no run-off votes.
6. Candidates may be nominated for multiple positions only if the club approves thir prior to the nomination period beginning
7. The newly elected E-board will take office after the last day of classes of the spring semester of that year.
8. All elections shall be by secret ballot.

Section 5: Trip Leader Appointment

1. An appointment process is to the discretion of the E-Board

Section 6: Impeachment/Removal Process

1. Grounds for removal of an officer are as follows:
 - a. Violation of the Undergraduate Student Association(SA) policies
 - b. Violation of the rules and regulation set forth in the current University student rules and regulations

- c. Failure to perform the duties of the office as set forth in the constitution and bylaws of the Club
 - d. Failure to uphold the provisions of this constitution and bylaws
- 2. The procedure to call for removal of a member of the E-Board is as follows:
 - a. The Club must notify their Council Coordinator as well as the Student Association Elections and Credential Chair.
 - b. A petition with at least twenty percent of the clubs voting membership signatures must be submitted to an executive board officer
 - c. The officer will call a special meeting which will occur one week after the petition has been submitted.
 - d. At this meeting the charges against the offending officer will be presented, as well the offending officer will present their defense either in person or in writing.
 - e. At the same meeting, the voting membership with a two-thirds (2/3) majority vote shall decide the removal of the offending officer.
 - f. If the offending officer is removed the guidelines in this constitution under officer vacancy are to be followed.
 - g. All documentation regarding the removal of the offending officer must be submit to the Student Association administration for further review.

Section 7: Resignation/Vacancy of Office

- 1. In the event an officer wishes to resign:
 - a. The resigning officer must inform the current executive board
 - b. The resigning officer must inform the Student Association administration so that officer information can be updated
- 2. In the event an officer position becomes vacant:
 - a. If the President position becomes vacant, such vacancy shall be filled by the Vice-President.
 - b. If the Vice-President, Treasurer, Secretary, and/or Senior Trip Leader position become vacant two options can be followed:
 - i. A special election will be called. The special election will follow the exact guidelines of Section 2: Elections
 - a. OR**
 - ii. The President may appoint the new officer with the approval of the voting membership.
 - 1. The nomination process will be as follows:
 - a. The President appointment must be a voting member of the Club.

- b. The President will call a special meeting within a week of the announcement of the appointment. Quorum must be met.
- c. The appointed position must gain at least fifty percent of the voting membership's approval.
- d. Upon approval the appointed position will be effective immediately.
- e. Upon disapproval the guidelines for a special election will be followed.

Article VI. Amendments

Section 1:

1. Any voting member may propose an amendment to the Club Constitution.
2. An amendment can be voted on after one week it has been presented.
3. A two-thirds vote must be gained for the amendment to be passed
4. The amendment will put into effect upon approval by SA
5. Amendments to this constitution may not violate any Student Association, University at Buffalo, Student Mandatory Activity Fee Guidelines, New York State, or Federal rules, regulations, or laws.
6. Once Passed amendments and an updated constitution must be turned into the Student Association Office and the Council Coordinator for review and approval.