



100 Homeward Drive • Mortgagetown, ST 12345-9876



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Mrs. Julie Washburn  
9999 Donnelley Drive  
Mytown, ST 12345-6789



## MONTHLY MORTGAGE STATEMENT

Statement Date: October 15, 2011  
Loan Number: 99009900  
Payment Due Date: **10/30/11**  
Current Payment: **\$1,933.73**  
Payment Due after 10/30/11  
(add late charge of \$50.00): \$1,983.73

### Contact Customer Service:

Online: www.rrd.com  
Telephone: 800-555-1111  
TTY: 800-555-2222

### Send Payments to:

100 Homeward Drive  
PO Box 123  
Mortgagetown, ST 12345-9876

### SUMMARY

Payment (Principal and/or Interest, Escrow)	\$ 1,933.73
Optional Product(s)	\$0.00
<b>Current Monthly Payment</b>	<b>\$ 1,933.73</b>
Overdue Payments	\$ 0.00
Unpaid Late Charge(s)	\$ 0.00
Other Charges	\$ 0.00
<b>Total Payment</b>	<b>\$ 1,933.73</b>

### Property Address

9999 Donnelley Drive  
Mytown, ST 12345  
Unpaid Principal Balance \$247,782.00  
(Contact Customer Service for your payoff balance)  
Interest Rate 6.725%  
Interest Paid Year-to-Date \$13,955.00  
Taxes Paid Year-to-Date \$0.00  
Escrow Balance \$3,163.90



Julie, I have terrific information for you on a home equity line of credit. Call me at your earliest convenience so we can discuss how I can help you make your home equity work for you!

Linda Sample  
Linda Sample  
Mortgage Agent

### RECENT ACTIVITY

Date	Description	Total	Principal	Interest	Escrow	Late Charge	Other
10/18	Payment	\$1,933.73	\$227.46	\$1,389.88	\$316.39		

# MAXIMIZE YOUR CASH FLOW AND LET YOUR HOME'S EQUITY WORK FOR YOU!

Open a Universal Mortgage Home Equity Line of Credit today and take advantage of low interest rates. Fix up your home, take a vacation, or pay off high-interest credit cards. Speak with your mortgage agent, Linda Sample, for more information at **800-555-1111 ext. 22.**

▲ Detach and return form with your payment. ▲

☐ Check box and see reverse side for address correction.

Do not send cash. Questions?  
Call 1-800-555-1111

Loan Number: 99009900  
Payment Due Date: **10/30/11**  
Current Payment: **\$1,933.73**

Add \$50.00 Late Charge after 10/30/11

Monthly Payment(s)	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Late Charges	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Additional Principal*	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Additional Escrow*	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Charges	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Additional Principal*	\$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Amount Enclosed \$

(Do not send cash)

\*Any additional funds not specified will be applied first to any outstanding charges.



100 Homeward Drive  
Mortgagetown, ST 12345-9876



770 000099009900 00221475 00221475

## ONLINE RESOURCE

- Use our helpful online resource at [www.rrd.com](http://www.rrd.com) for assistance with all your statement concerns.
- Have your account number available to obtain information from our automated system.

## CORRESPONDENCE

Please use the following names, addresses and telephone numbers when contacting us so that we can process your inquiry quickly.

### Correspondence:

Universal Mortgage  
100 Homeward Drive  
Mortgagetown, ST  
12345-9876

### Payments:

If you do not have a coupon, include your loan number on your check and mail to:

Universal Mortgage  
100 Homeward Drive  
PO Box 123  
Mortgagetown, ST  
12345-9876

### Overnight Mail:

Universal Mortgage  
Attention Linda Sample  
101 Homeward Drive  
Mortgagetown, ST  
12345-9876

Make sure to include your name and loan number.

### Payoffs:

Overnight to:

Universal Mortgage  
Attn: Payoff Department  
100 Homeward Drive  
PO Box 124  
Mortgagetown, ST  
12345-9876

Make sure to include your name and loan number.

### Written Information:

Qualified written requests related to your mortgage loan should be sent to:

Universal Mortgage  
Attention Linda Sample  
101 Homeward Drive  
Mortgagetown, ST  
12345-9876

Universal Mortgage will never send emails asking for personal or account information such as passwords, Social Security numbers, Credit or Banking Card numbers, PINs, or other confidential information.

## PAYMENT REMINDERS

- Allow sufficient time for your payment to be received and processed.
- Enclose your check or money order (do not send cash) along with payment coupon payable to Universal Mortgage. Checks must be made payable in U.S. Dollars and be drawn on a U.S. Bank.
- Make sure your loan number and name are on the front of your check or money order.
- Indicate the total payment made in the "Total Amount Enclosed" section.

Address and Phone Number Change - Please be sure to check the box on the front of the payment coupon.

Borrower  
First Name

Borrower  
Last Name

Co-Borrower  
First Name

Co-Borrower  
Last Name

New Mailing  
Address

City  
State / Zip

Home  
Telephone

Work  
Telephone