

CD Declaration Website Privacy Policy

Privacy Policy

We are committed to safeguarding the privacy of our website visitors; this policy sets out how we will treat your personal information.

Our website uses cookies. By using our website and agreeing to this policy, you consent to our use of cookies in accordance with the terms of this policy.

(1) Credit

The legal template upon which this privacy policy is based is available for download from www.website-law.co.uk.

(2) What information do we collect?

We may collect, store and use the following kinds of personal information:

- (a) information about your computer and about your visits to and use of this website (including [your IP address, geographical location, browser type and version, operating system, referral source, length of visit, page views, website navigation and [details]]);]
- (b) information relating to any information uploaded or inputted into the site or conversations carried out between you and us on or in relation to this website
- (c) information that you provide to us for the purpose of registering with us
- (d) information that you provide to us for the purpose of subscribing to our website services, email notifications and/or newsletters
- (e) any other information that you choose to send to us; and]

(3) Cookies

A cookie consists of information sent by a web server to a web browser, and stored by the browser. The information is then sent back to the server each time the browser requests a page from the server. This enables the web server to identify and track the web browser.

We may use both "session" cookies and "persistent" cookies on the website. We will use the session cookies to: keep track of you whilst you navigate the website; We will use the persistent cookies to: enable our website to recognise you when you visit.

Session cookies will be deleted from your computer when you close your browser. Persistent cookies will remain stored on your computer until deleted, or until they reach a specified expiry date.

We may use Google Analytics to analyse the use of this website. Google Analytics generates statistical and other information about website use by means of cookies, which are stored on users' computers. The information generated relating to our website is used to create reports about the use of the website. Google will store this information. Google's privacy policy is available at: <http://www.google.com/privacypolicy.html>.

Our advertisers/payment services providers may also send you cookies.

Most browsers allow you to reject all cookies, whilst some browsers allow you to reject just third party cookies. For example, in Internet Explorer you can refuse all cookies by clicking "Tools", "Internet Options", "Privacy", and selecting "Block all cookies" using the sliding selector. Blocking all cookies will, however, have a negative impact upon the usability of many websites.

(4) Using your personal information

Personal information submitted to us via this website will be used for the purposes specified in this privacy policy or in relevant parts of the website.

We may use your personal information to:

- (a) administer the website;
- (b) improve your browsing experience by personalising the website;
- (c) enable your use of the services available on the website;
- (d) send you general (non-marketing) commercial communications;
- (e) send you email notifications which you have specifically requested;
- (f) provide third parties with statistical information about our users – but this information will not be used to identify any individual user;
- (g) deal with enquiries and complaints made by or about you relating to the website; and
- (h) provide reports, graphs and lists of data you have supplied to your local Accountable officer who is required to obtain such information under Regulation 12 of The Controlled Drugs (Supervision of Management and Use) Regulations 2006

(5) Disclosures

We may disclose information about you to any of our employees, officers, agents, suppliers or subcontractors insofar as reasonably necessary for the purposes as set out in this privacy policy.

In addition, we may disclose your personal information:

- (a) to the extent that we are required to do so by law;
- (b) in connection with any legal proceedings or prospective legal proceedings;
- (c) in order to establish, exercise or defend our legal rights (including providing information to others for the purposes of fraud prevention and reducing credit risk);
- (e) to any person who we reasonably believe may apply to a court or other competent authority for disclosure of that personal information where, in our reasonable opinion, such court or authority would be reasonably likely to order disclosure of that personal information.

Except as provided in this privacy policy, we will not provide your information to third

parties.

(6) International data transfers

Information that we collect may be accessible from, stored and processed in and transferred between any of the countries in which we or other sub-contractors (such as IT support, maintenance and development) operate in order to enable us to use the information in accordance with this privacy policy.

Information which you provide may be transferred to countries including India which do not have data protection laws equivalent to those in force in the European Economic Area. We undertake not to transfer the personal data/information out of the EEA unless such a transfer is under a contract based on the standard contractual clauses approved by the European Commission (EC model clauses). The Information Commissioner has authorised the use of these revised contractual clauses adopted in May 2010 for transfers from controller to processor which will be used forthwith.

You expressly agree to such transfers of personal information.

(7) Security of your personal information

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

We will store all the personal information you provide on our secure (password- and firewall- protected) servers. All electronic transactions you make to or receive from us will be encrypted using SSL technology.

Of course, data transmission over the internet is inherently insecure, and we cannot guarantee the security of data sent over the internet.

You are responsible for keeping your password and user details confidential. We will not ask you for your password (except when you log in to the website).

(8) Policy amendments

We may update this privacy policy from time-to-time by posting a new version on our website. You should check this page occasionally to ensure you are happy with any changes.

We may also notify you of changes to our privacy policy by email.

(9) Your rights

You may instruct us to provide you with any personal information we hold about you. In most instances you may access this information yourself from your user profile.

We may withhold such personal information to the extent permitted by law.

You may instruct us not to process your personal information for marketing purposes by email at any time. In practice, you will usually either expressly agree in advance to our use of your personal information for marketing purposes, or we will provide you with an opportunity to opt-out of the use of your personal information for marketing purposes.

(10) Third party websites

The website contains links to other websites. We are not responsible for the privacy

policies or practices of third party websites.

(11) Updating information

Please let us know if the personal information which we hold about you needs to be corrected or updated. In most instances you may update this information yourself from your user profile.

(12) Contact

If you have any questions about this privacy policy or our treatment of your personal information, please write to us by post to The Medicines Management Partnership, The Office, Haycroft Lane, Fleet, Nr Holbeach, Lincolnshire, PE12 8LB.

(13) Data controller

The data controller responsible in respect of the information collected on this website is The Medicines Management Partnership.

Our data protection registration number is currently in process.