

DocNum

1516057776

* If a wrong serial number is reported, indicate the correct serial number: _____

I RECEIVED THE ABOVE GOODS IN GOOD PHYSICAL CONDITION. CLAIMS, IF ANY, MUST BE LODGED WITHIN 3 DAYS OF DELIVERY.

FOR & ON BEHALF OF
Adventus Singapore Pte Ltd

PREPARED BY : _____

ISSUED BY : _____

DELIVERED BY * : _____

DELIVERY STATUS * : _____

CUSTOMER SIGNATURE & COMPANY STAMP

DATE :

RECIPIENT * :

DESIGNATION :

IC NO :

Supplies Page is **PRINTED/NOT PRINTED**

Reason: **Canon/ Others:** _____

Supplies/Part(s) are: (Choose one option)

☐ LOADED
LEFT ON SITE (Indicate Reasons below)

☐ Spare Toner
☐ Toner level is high
☐ No permission to enter
☐ Machine is not accessible
Reason: Room locked / Meeting / Others
☐ Customer request

☐ Others:
Cancelled (Indicate Reasons below)

☐ Toner level is high
☐ Unable to locate printer
☐ Wrong Machine Model reported
☐ Wrong Part reported
☐ Faulty Part
☐ Others:

Collected by:

Acknowledged by:

[] I acknowledged that the above Item(s) are

COLLECTED/ NOT COLLECTED

Choose one option above

Adventus Singapore Pte Ltd

Receive by Warehouse:

CUSTOMER SIGNATURE & COMPANY STAMP

DATE :

NAME :