

**Raj, Sristi**

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**From:** Sinha, Ashish Kumar  
**Sent:** Wednesday, December 7, 2022 1:19 PM  
**To:** Pasupuleti, Sheetal; Raj, Sristi  
**Subject:** RE: RAJSR1 Sristi Raj 07Dec2022 - Provide NOC Inputs

Hi Sheetal,

Yes, this is aligned.

Regards,  
**Ashish Sinha**  
DMP – Data Engineering

M +91 7028028186  
[ashish\\_kumar.sinha@novartis.com](mailto:ashish_kumar.sinha@novartis.com)

**Novartis Business Services**  
**Data and Analytics Center of Excellence**  
Hyderabad, India

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**From:** Pasupuleti, Sheetal <[sheetal.pasupuleti@novartis.com](mailto:sheetal.pasupuleti@novartis.com)>  
**Sent:** Wednesday, December 7, 2022 1:16 PM  
**To:** Raj, Sristi <[sristi.raj@novartis.com](mailto:sristi.raj@novartis.com)>  
**Cc:** Sinha, Ashish Kumar <[ashish\\_kumar.sinha@novartis.com](mailto:ashish_kumar.sinha@novartis.com)>  
**Subject:** RE: RAJSR1 Sristi Raj 07Dec2022 - Provide NOC Inputs

Hello Sristi

Please submit the assets – I hope this is aligned with Ashish

Regards  
Sheetal

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**From:** Raj, Sristi <[sristi.raj@novartis.com](mailto:sristi.raj@novartis.com)>  
**Sent:** Wednesday, December 7, 2022 1:10 PM  
**To:** Pasupuleti, Sheetal <[sheetal.pasupuleti@novartis.com](mailto:sheetal.pasupuleti@novartis.com)>  
**Subject:** FW: RAJSR1 Sristi Raj 07Dec2022 - Provide NOC Inputs

Hi Sheetal,

As today is my last working day @ Novartis(NKC). Could you please let me know if I have the approvals mentioned below and can submit my laptops(IT assets)?

Thanks and Regards,  
Sristi Raj  
Solution Design Expert – Data Engineer  
Mail: [sristi.raj@novartis.com](mailto:sristi.raj@novartis.com)

**From:** Novartis Flexi Payroll <[no.reply@adp.com](mailto:no.reply@adp.com)>  
**Sent:** Friday, December 2, 2022 10:53 PM  
**To:** Raj, Sristi <[sristi.raj@novartis.com](mailto:sristi.raj@novartis.com)>  
**Subject:** RAJSR1 Sristi Raj 07Dec2022 - Provide NOC Inputs

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Dear **Sristi Raj**,

Your Separation request is approved. To complete the process, Kindly complete the Associate Separation NOC through the [\(ADP\) portal](#).

Associate should provide/update all personal mandatory details like (Email ID, contact number, alternate number, communication details etc.)

Further, associate should confirm and furnish/submit details relating to leave encashment, Gratuity declaration (if applicable), outstanding advance and expenses, Income Tax Investment proofs, Credit card outstanding details, reimbursement pending details etc.

It is the responsibility of the associate to return Company assets, if any, and obtain clearances from each of the Functions, on or before the last working day.

**Below is Location wise NOC Stakeholders list who are responsible for providing NOC Clearances**

Base Location	Finance	IT	H2R	Admin	Division HR	Retiral
HYD - NKC & GV	Manash Ranjan Sahoo (SAHOOMA6) Gidugu Ganesh Karthik (KARTHGI1)	Pooja Bansal (BANSAP01) Rayala Hara Kishore (KISHORA5) PVBK Chandan Verma (CHANDPV1) Ravikiran Deyyala (DEYYARA1)	Vasudeva Reddy Singam (SINGAVA3) Anusha Chinthakunta (CHINTAN5) Sindhuja Srinivasan (SRINISI1) Juganaru Roxana (ROXANJU1) Ciuchi Ionut (IONUTC11) Vrabie Raluca (RALUCVR1) Movilescu Laura (MOVILLA1)	Monica Fernandez (FERNAMO6)	G Vasavi Reddy (REDDYGV1) Urvi Thakkar (THAKKUR1)	Vishal Ganapathy (GANAPVI3) Mangesh Kale (KALEMA2)
Mumbai - BKC	Srinivas Avula (AVULASR2) Arnab Chakraborty (CHAKRARI) Santosha Kumari K (KKAC) Narender Sunkari (SUNKANA3)	EJAZ AHMED KHAN (KHANEJ3) Ansari Ashfahan (ANSARAS2) Raees Ansari (ANSARRA1)	Vasudeva Reddy Singam (SINGAVA3) Anusha Chinthakunta (CHINTAN5) Sindhuja Srinivasan (SRINISI1) Juganaru Roxana (ROXANJU1) Ciuchi Ionut (IONUTC11) Vrabie Raluca (RALUCVR1) Movilescu Laura (MOVILLA1)	Shailaja Hajare (HAJARSH1)	Sandesh Nirgude (SANDENI3) HEERANK KARGUTKAR (KARGUHE1) Anis Shaikh (SHAIKAN1)	Vishal Ganapathy (GANAPVI3) Mangesh Kale (KALEMA2)
Sandoz (Kalwe & BKC)	Shweta Bajaj (BAJAJSH1) Madhavi Kadem (MADHAKA1) Saraswathi Mamidi (MAMIDSA2)	Edward Louis (LOUISED1) Abhijit Ainapure (AINAPAB1)	Vasudeva Reddy Singam (SINGAVA3) Anusha Chinthakunta (CHINTAN5) Sindhuja Srinivasan (SRINISI1)	Aparna Swapnil Shinde (MOREAP1)	Pallavi Gawas (GAWASPA1) Rahul Ramchandra Satoskar (SATOSRA1)	Vishal Ganapathy (GANAPVI3) Mangesh Kale (KALEMA2)

		Juganaru Roxana (ROXANJU1) Ciuchi Ionut (IONUTCI1) Vrabie Raluca (RALUCVR1) Movilescu Laura (MOVILLA1)		
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**Note:** Associate is required to reach out to concerned OPM and P&O Partner for NOC Clearances

Please raise your request on [One Novartis Services Portal](#) should you need any further information or clarifications.

This is an auto generated message; please do not reply to this message.

Best regards,  
People & Organization Services

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