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Sukriti Srivastava
Lead Consultant

SUMMARY

Rich Industry experience and proven track record in Business Analysis, business operations, client management, new business development, Project Management and UAT. Recognized as a visionary and creative thinker with strong analytical skills adept at conceptualizing solutions that align advanced analytics with business strategy, to meet business objectives within acceptable levels of risk. Equipped with excellent communication skills, work ethics, and possesses a strong sense of leadership with a commendable record of accomplishment. Proficient in Waterfall and Scrum/Agile development environments and well-versed with hands-on experience in MS office suite, Tableau, Looker.

KEY SKILLS

• **Data Visualization • SDLC • UML • Agile Methodology • Scrum • Kanban • SWOT Analysis • Documentation • Data Analysis • Stakeholder Management • Project Management • Quality Assurance • Leadership & Training • Process Improvement • Team Incubation • Problem Solving • Business Process Modelling**

TECHNICAL SKILLS

Tools/Languages: SQL, Tableau, Google Analytics, Python, JIRA, Looker, Encompass, Confluence, SharePoint, MS Excel, Balsamiq, HubSpot

KEY PROJECTS

Domain: Ed-Tech| JIRA, Excel, Zeplin, Postman, HubSpot, Cawemo, Trever.io| Mar '22 - Present
- Objective: Develop, negotiate and finalize user stories & Work with product and engineering to reproduce and help resolve bugs
- Key Achievement: Go-live of Alpha phase ensuring maximum quality

Domain: Banking| Looker, JIRA, Tableau, Encompass | Jun '20 - Mar' 22
- Objective: Mortgage process to find ways to streamline, simplify, and deliver a radically transparent experience
- Key Achievement: Increased number of files reviewed in my team by 12% and created dashboard for Realtor data

Domain: Pharmaceutical| JIRA, IBM Doors, confluence, SharePoint| Jul '18 - Jun '20
- Objective: Preparation of validation plans Risk assessment, User Requirement specification, UAT (OQ/PQ) and change control
- Key Achievement: Accelerated average QA testing turn-around time by 25% or more, allowing team to accept more testing projects without increasing manpower

PROFESSIONAL EXPERIENCE

Lead Consultant | Business Analyst
GenLeap

Mar '22 - Present
Gurgaon, IN

- Prepared a prioritized backlog of work with Product Owner, UX and Engineering team to achieve **110%** productivity.
- Coacted with business personnel to identify requirement changes and communicate the changes to **design and development teams.**
- Tailored requirement gathering and **documenting** the specifications as per the requirement.
- Performed **project management** activities like project scoping, planning, estimating, scheduling, organizing and controlling.
- Aligned in all the **scrum activities** – sprint planning, daily stand-up, sprint demo, and retrospective.
- Directed detailed specifications for the product features so they are clearly understood by the development teams.

Special Circumstances Analyst
Better Mortgage

Jun '20 - Mar '22
Gurgaon, IN

- Monitored various team during Final review of the conventional loan product to increase **target by 120**%.
- Constructed **Tableau** / **Looker** dashboards for marketing and product effectiveness, and business trends/drivers and job aids to reduce errors.
- Analyzed & calculated the **assets, Credit & income** as per Fannie Mae guidelines.

Validation Analyst & Workflow Specialist

Tata Consultancy Services

Jul '18 - Jun '20

Gurgaon, IN

- Fashioned a business intelligence dashboard using **Tableau Desktop**, to deliver the complete business Reports.
- Organizing projects through status meetings, weekly reports, identifying the **risks**, and **tracking issues**.
- Performed SQL queries for retrieving data, from the database, generating **ad-hoc reports**, and conducting data validation testing.
- Created **BRD**, **FRD**, Process Flow Diagrams, and Generating reports.
- Managed requirement traceability matrices in excel to track requirements and correlate them with the conducted test cases
- Involved in various phases of software development by collaborating with designers, developers and testers for requirement mapping and coverage under phases such as Use-Case mapping, Test Strategy, Functional Testing, UAT & Business Process Testing.

EDUCATION

Bachelors of Technology (B. Tech) in Information Technology

Banasthali University

Jul '14 - Jun '18

Tonk, IN

Specialization: Information Technology

- Secured 75%

CERTIFICATIONS

- Business Analyst Expert Certification| LinkedIn
- Salesforce Essential Training | LinkedIn
- Data Analytics for Business Professional | LinkedIn
- Google Analytics | Google Analytics for Business
- Tableau Analyst | Tableau Software
- Project Management foundations Certification | PMI
- ISTQB Agile Testing Certification | Udemy

Achievements

- Received Customer Appreciation certificate for extraordinary work in Projects | TCS | Better Mortgage
- Two times On the Spot Award winner | TCS

ADDITIONAL INFORMATION

- Campus Ambassador of eDC, BECon'18 IIT Delhi| Exodia, IIT Mandi | AAHVAAN'18, DTU | Kashiyatra, IIT BHU Internshala Student Partner (ISP 9.0)
- NCC & NSS
- State Level Basket Ball Player
- Volunteer at TCS Maitree, Nihar Shanti Amla Pathshala and Leaders for Tomorrow