

# NAVEEN RAGIPINDI

## Netsuite Functional Consultant / Administrator



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### PROFESSIONAL SUMMARY

- Over 3 years of experience in NetSuite Administration and developing NetSuite customizations using NetSuite's JavaScript API and Suite Cloud platforms.
- Profound experience implementing workflow solutions using NetSuite Workflow Manager (Suite Flow), Suitelets, User Event scripts, Client scripts, Scheduled scripts, and Restlet.
- Experienced Senior NetSuite Administrator and Developer with a proven track record in managing users, customizing and configuring NetSuite, and providing technical support.
- Worked on custom email workflows sent to supervisors and managers without consuming NetSuite licenses.
- Configure NetSuite using forms, fields, custom records, customs lists, and saved searches.
- Expertise in creating custom workflows, searches, KPIs, reports, and dashboards.
- Demonstrated Basic expertise in Suite Script, JavaScript, SQL, and NetSuite Modules including SCM, CRM, HRMS, and Manufacturing.
- Adept at creating dashboards, developing custom code, and troubleshooting software issues to ensure seamless business operations.
- Strong background in collaborating with cross-functional teams to deliver tailored solutions and optimize system performance.
- Committed to continuous improvement and staying updated with the latest NetSuite features to drive business success.
- Worked on Advanced PDF / HTML Templates to design Print templates for different transactions like Invoices and Vendor Bill, Vendor Bill Payments.

### WORK EXPERIENCE

- Present Worked as an Executive ERP in **Bambino Agro Industries Limited** from June 2025 to Present.
- Worked as a NetSuite Functional Consultant in **ITrend Solutions** from June 2024 to Dec 2024.
- Worked as a NetSuite Functional Consultant in **Amagi Media Labs Pvt. Ltd** Feb 2023 to June 2024.

### SKILLS

- Suite Builder
- Suite Bundler
- Suite Flow Management
- Data Migration
- NetSuite Administrative Activities
- Dashboard Design
- P2P & O2C Processes
- Inventory Management
- Basics of Record to Report
- Creation of Saved Searches
- Role Creation & Access Management

### NETSUITE MODULES

- NetSuite CRM
- NetSuite OneWorld
- NetSuite Inventory Management
- NetSuite Financials

## EDUCATION

### Bachelor of Computer Science

- Completed **Bachelor of Computer Science (B.Sc)** in **Computer Science and Engineering** from **Acharya Acharya Nagarjuna University**, From **Guntur** between 2020-2023.

## PROJECTS

- **Bambino Agro Industries Limited — Executive ERP**
  - Day-to-day duties involving the configuration and maintenance of software are crucial for maximizing workflow efficiency and helping the company achieve its business objectives.
  - By ensuring the software runs smoothly and is properly aligned with business needs, companies can optimize processes, reduce downtime, and enhance productivity.
  - Setting up new users, assigning roles, and managing permissions.
  - Developing, testing, and deploying customizations, custom objects, and new workflow functionality.
  - Designing dashboards for user groups that include key performance indicators (KPIs), and performance data.
  - Helping users with the NetSuite application and ensuring system health and performance.
  - Troubleshooting and solving technical and operational issues.
  - Implemented and supported NetSuite ERP modules (Finance, Procurement, Inventory, Fixed Assets, Sales & Distribution).
  - Configured Chart of Accounts, Tax Rules, Approval Workflows, Custom Forms, Saved Searches, and Reports as per business needs.
  - Performed data migration activities via CSV imports for Customers, Vendors, Items, and Opening Balances.
  - Designed and optimized Saved Searches & SuiteAnalytics reports for customer-wise, vendor-wise, and transaction-based reporting.
  - Assisted finance teams in Month-End & Year-End Closing and reconciliations by generating GL, Trial Balance, and Intercompany reports.
  - Ensured compliance with statutory requirements (GST, TDS, Tax Codes) by configuring tax rules and validating reports.
- **Intaleq Technology Consulting and Services, Qatar — Associate Oracle Netsuite**
  - Developed and implemented NetSuite customizations to meet enhancement and maintenance requirements.
  - Worked on customization of NetSuite fields, page layouts, record types, reports, and dashboards
  - Maintained users, roles, security, profiles, and workflow rules.
  - Managed mass imports and exports of data.
  - Designed and built custom objects.
  - Lead and drive design review sessions with IT and business leads to obtain sign-off and deployment support.
- **Global Leathers — Netsuite Functional Consultant**
  - Found typical functional solutions to address system issues.
  - Created detailed ERP Implementation reports, provided training to business users, and offered support.
  - Evaluated, understood, and validated specific requirements for NetSuite implementation, configuration, and customization.
  - Created test plans with important metrics for testing both the native and custom NetSuite processes.
  - Carried out a gap analysis between processes before and after NetSuite Implementation.

- Created documentation of users' implementation of NetSuite functions.
- Worked on NetSuite ERP functions like NetSuite Custom Records, Role and Permissions Management, Workflows, Forms, Segments, Fields, Saved Searches, etc.
- Day to day administration tasks of NetSuite, user creations, role permissions, monitoring scheduled maintenance emails logs, data fixes in production.
- Good experience creating Custom Entity Fields, Custom Item Fields, Custom Transaction Body Fields, and Custom Transaction Column Fields in NetSuite.
- Experience in Supporting day to -day post-production issues, gathering new requirements and testing applications to meet the requirements. It includes documentation and user training on new processes.
- Creating new users and also resetting the password and 2FA setups.

#### DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.