

NAVEEN RAGIPINDI
Netsuite Functional Consultant / Administrator



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PROFESSIONAL SUMMARY

- Over 3 years of experience in NetSuite Administration and developing NetSuite customizations using NetSuite's JavaScript API and Suite Cloud platforms.
- Profound experience implementing workflow solutions using NetSuite Workflow Manager (Suite Flow), Suitelets, User Event scripts, Client scripts, Scheduled scripts, and Restlet.
- Experienced Senior NetSuite Administrator and Developer with a proven track record in managing users, customizing and configuring NetSuite, and providing technical support.
- Worked on custom email workflows sent to supervisors and managers without consuming NetSuite licenses.
- Configure NetSuite using forms, fields, custom records, customs lists, and saved searches.
- Expertise in creating custom workflows, searches, KPIs, reports, and dashboards.
- Demonstrated Basic expertise in Suite Script, JavaScript, SQL, and NetSuite Modules including SCM, CRM, HRMS, and Manufacturing.
- Adept at creating dashboards, developing custom code, and troubleshooting software issues to ensure seamless business operations.
- Strong background in collaborating with cross-functional teams to deliver tailored solutions and optimize system performance.
- Committed to continuous improvement and staying updated with the latest NetSuite features to drive business success.
- Worked on Advanced PDF / HTML Templates to design Print templates for different transactions like Invoices and Vendor Bill, Vendor Bill Payments.

WORK EXPERIENCE

- Present Worked as an Executive ERP in **Bambino Agro Industries Limited** from June 2025 to Present.
- Worked as a NetSuite Functional Consultant in **ITrend Solutions** from June 2024 to Dec 2024.
- Worked as a NetSuite Functional Consultant in **Amagi Media Labs Pvt. Ltd** Feb 2023 to June 2024.

SKILLS

- Suite Builder
- Suite Bundler
- Suite Flow Management
- Data Migration
- NetSuite Administrative Activities
- Dashboard Design
- P2P & O2C Processes
- Inventory Management
- Basics of Record to Report
- Creation of Saved Searches
- Role Creation & Access Management

NETSUITE MODULES

- NetSuite CRM
- NetSuite OneWorld
- NetSuite Inventory Management
- NetSuite Financials

EDUCATION

Bachelor of Computer Science

- Completed **Bachelor of Computer Science (B.Sc) in Computer Science and Engineering** from **Acharya Acharya Nagarjuna University**, From Guntur between 2020-2023.

PROJECTS

- Bambino Agro Industries Limited — **Executive ERP**
 - Day-to-day duties involving the configuration and maintenance of software are crucial for maximizing workflow efficiency and helping the company achieve its business objectives.
 - By ensuring the software runs smoothly and is properly aligned with business needs, companies can optimize processes, reduce downtime, and enhance productivity.
 - Setting up new users, assigning roles, and managing permissions.
 - Developing, testing, and deploying customizations, custom objects, and new workflow functionality.
 - Designing dashboards for user groups that include key performance indicators (KPIs), and performance data.
 - Helping users with the NetSuite application and ensuring system health and performance.
 - Troubleshooting and solving technical and operational issues.
 - Implemented and supported NetSuite ERP modules (Finance, Procurement, Inventory, Fixed Assets, Sales & Distribution).
 - Configured Chart of Accounts, Tax Rules, Approval Workflows, Custom Forms, Saved Searches, and Reports as per business needs.
 - Performed data migration activities via CSV imports for Customers, Vendors, Items, and Opening Balances.
 - Designed and optimized Saved Searches & SuiteAnalytics reports for customer-wise, vendor-wise, and transaction-based reporting.
 - Assisted finance teams in Month-End & Year-End Closing and reconciliations by generating GL, Trial Balance, and Intercompany reports.
 - Ensured compliance with statutory requirements (GST, TDS, Tax Codes) by configuring tax rules and validating reports.
- Intaleq Technology Consulting and Services, Qatar — Associate Oracle Netsuite
 - Developed and implemented NetSuite customizations to meet enhancement and maintenance requirements.
 - Worked on customization of NetSuite fields, page layouts, record types, reports, and dashboards
 - Maintained users, roles, security, profiles, and workflow rules.
 - Managed mass imports and exports of data.
 - Designed and built custom objects.
 - Lead and drive design review sessions with IT and business leads to obtain sign-off and deployment support.
- Global Leathers — Netsuite Functional Consultant
 - Found typical functional solutions to address system issues.
 - Created detailed ERP Implementation reports, provided training to business users, and offered support.
 - Evaluated, understood, and validated specific requirements for NetSuite implementation, configuration, and customization.
 - Created test plans with important metrics for testing both the native and custom NetSuite processes.
 - Carried out a gap analysis between processes before and after NetSuite Implementation.

- Created documentation of users' implementation of NetSuite functions.
- Worked on NetSuite ERP functions like NetSuite Custom Records, Role and Permissions Management, Workflows, Forms, Segments, Fields, Saved Searches, etc.
- Day to day administration tasks of NetSuite, user creations, role permissions, monitoring scheduled maintenance emails logs, data fixes in production.
- Good experience creating Custom Entity Fields, Custom Item Fields, Custom Transaction Body Fields, and Custom Transaction Column Fields in NetSuite.
- Experience in Supporting day to -day post-production issues, gathering new requirements and testing applications to meet the requirements. It includes documentation and user training on new processes.
- Creating new users and also resetting the password and 2FA setups.

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.