

Room Name/ID:

Location Address:

Date of Scouting:

Scouted by:

Room Layout Sketch Attached

## **Photographic Documentation:**

**Wide-angle Photos**

**Close-up Photos**

**Video Walkthrough**

## **2. Exterior Details**

Entry/Exit Door Count and Size:

Equipment Accessibility:

Parking Capacity:

Distance to Filming Location:

Staging Area Availability

Number of Windows:

Window Direction:

Type of Natural Light:

Number of Fixtures:

Color Temperature:

Control Options:

**Fixture Type:**

**Overhead**

**Sconce**

**Lamp**

**LED**

**Fixture Position:**

**Ceiling**

**Wall**

**Table**

## 4. Acoustic Evaluation

Ambient Noise Present

Noise Source Details:

Room Acoustics:

## 5. Power and Network Infrastructure

Wall Colors and Finishes:

Flooring Type:

Architectural Details:

Condition of Flooring:

Furniture Present

Ease of Moving Furniture

## 7. Compliance and Permissions

Zoning Regulations Confirmed

Ownership Confirmed

Permission to Film Secured

Owner/Contact Name:

Contact Information:

## 8. Final Documentation

**Detailed Report Compiled and Attached**

**Entered into Location Database**

**Additional Notes:**