

Room Name/ID:

Location Address:

Date of Scouting:

Scouted by:

Room Layout Sketch Attached

Photographic Documentation:

Wide-angle Photos

Close-up Photos

Video Walkthrough

2. Exterior Details

Entry/Exit Door Count and Size:

Equipment Accessibility:

Parking Capacity:

Distance to Filming Location:

Staging Area Availability

Number of Windows:

Window Direction:

Type of Natural Light:

Number of Fixtures:

Color Temperature:

Control Options:

Fixture Type:

Overhead

Sconce

Lamp

LED

Fixture Position:

Ceiling

Wall

Table

4. Acoustic Evaluation

Ambient Noise Present

Noise Source Details:

Room Acoustics:

5. Power and Network Infrastructure

Wall Colors and Finishes:

Flooring Type:

Architectural Details:

Condition of Flooring:

Furniture Present

Ease of Moving Furniture

7. Compliance and Permissions

Zoning Regulations Confirmed

Ownership Confirmed

Permission to Film Secured

Owner/Contact Name:

Contact Information:

8. Final Documentation

Detailed Report Compiled and Attached

Entered into Location Database

Additional Notes: