

**CIVIL CASE COVER SHEET ADDENDUM AND STATEMENT OF LOCATION**  
**(CERTIFICATE OF GROUNDS FOR ASSIGNMENT TO COURTHOUSE LOCATION)**

This form is required pursuant to Local Rule 2.3 in all new civil case filings in the Los Angeles Superior Court

**Step 1:** After completing the Civil Case Cover Sheet (Judicial Council form CM-010), find the exact case type in Column A that corresponds to the case type indicated in the Civil Case Cover Sheet.

**Step 2:** In Column B, check the box for the type of action that best describes the nature of the case.

**Step 3:** In Column C, circle the number which explains the reason for the court filing location you have chosen.

**Applicable Reasons for Choosing Courthouse Location (Column C)**

|  |  |
|--|--|
| 1. Class Actions must be filed in the Stanley Mosk Courthouse, Central District. | 7. Location where petitioner resides.  |
| 2. Permissive filing in Central District.  | 8. Location wherein defendant/respondent functions wholly.   |
| 3. Location where cause of action arose.   | 9. Location where one or more of the parties reside.   |
| 4. Location where bodily injury, death or damage occurred.                       | 10. Location of Labor Commissioner Office.   |
| 5. Location where performance required, or defendant resides.                    | 11. Mandatory filing location (Hub Cases – unlawful detainer, limited non-collection, limited collection). |
| 6. Location of property or permanently garaged vehicle.                          |  |

|   | A<br>Civil Case Cover<br>Sheet Case Type                             | B<br>Type of Action<br>(check only one)  | C<br>Applicable<br>Reasons (see<br>Step 3 above) |
|---|--|--|--|
| <b>Auto Tort</b>  | Auto (22)  | <input type="checkbox"/> 2201 Motor Vehicle – Personal Injury/Property Damage/Wrongful Death                                     | 1, 4   |
|   | Uninsured Motorist (46)  | <input type="checkbox"/> 4601 Uninsured Motorist – Personal Injury/Property Damage/Wrongful Death                                | 1, 4   |
| <b>Other Personal Injury/ Property<br/>Damage/ Wrongful Death</b> | Other Personal<br>Injury/ Property<br>Damage/ Wrongful<br>Death (23) | <input type="checkbox"/> 2301 Premise Liability (e.g., dangerous conditions of property, slip/trip and fall, dog attack, etc.)   | 1, 4   |
|   |  | <input type="checkbox"/> 2302 Intentional Bodily Injury/Property Damage/Wrongful Death (e.g., assault, battery, vandalism, etc.) | 1, 4   |
|   |  | <input type="checkbox"/> 2303 Intentional Infliction of Emotional Distress   | 1, 4   |
|   |  | <input type="checkbox"/> 2304 Other Personal Injury/Property Damage/Wrongful Death   | 1, 4   |
|   |  | <input type="checkbox"/> 2305 Elder/Dependent Adult Abuse/Claims Against Skilled Nursing Facility                                | 1, 4   |
|   |  | <input type="checkbox"/> 2306 Intentional Conduct – Sexual Abuse Case (in any form)  | 1, 4   |

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| SHORT TITLE | CASE NUMBER |
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|--|--|---|--|
|  |  | <input type="checkbox"/> 2307 Construction Accidents  | 1, 4   |
|  |  | <input type="checkbox"/> 2308 Landlord – Tenant Habitability (e.g., bed bugs, mold, etc.)   | 1, 4   |
| Other Personal Injury/<br>Property Damage/<br>Wrongful Death | Product Liability (24)                                   | <input type="checkbox"/> 2401 Product Liability (not asbestos or toxic/ environmental)  | 1, 4   |
|  |  | <input type="checkbox"/> 2402 Product Liability – Song-Beverly Consumer Warranty Act (CA Civil Code §§1790-1795.8) (Lemon Law)    | 1, 3, 5  |
|  | Medical Malpractice<br>(45)                              | <input type="checkbox"/> 4501 Medical Malpractice – Physicians & Surgeons   | 1, 4   |
|  |  | <input type="checkbox"/> 4502 Other Professional Health Care Malpractice  | 1, 4   |
| Non-Personal<br>Injury/Property<br>Damage/Wrongful Death     | Business Tort (07)                                       | <input type="checkbox"/> 0701 Other Commercial/Business Tort (not fraud or breach of contract)                                    | 1, 2, 3  |
|  | Civil Rights (08)  | <input type="checkbox"/> 0801 Civil Rights/Discrimination   | 1, 2, 3  |
|  | Defamation (13)  | <input type="checkbox"/> 1301 Defamation (slander/libel)  | 1, 2, 3  |
|  | Fraud (16)   | <input type="checkbox"/> 1601 Fraud (no contract)   | 1, 2, 3  |
|  | Professional<br>Negligence (25)                          | <input type="checkbox"/> 2501 Legal Malpractice   | 1, 2, 3  |
|  |  | <input type="checkbox"/> 2502 Other Professional Malpractice (not medical or legal)   | 1, 2, 3  |
|  | Other (35)   | <input type="checkbox"/> 3501 Other Non-Personal Injury/Property Damage Tort  | 1, 2, 3  |
| Employment   | Wrongful<br>Termination (36)                             | <input type="checkbox"/> 3601 Wrongful Termination  | 1, 2, 3  |
|  | Other Employment<br>(15)                                 | <input type="checkbox"/> 1501 Other Employment Complaint Case   | 1, 2, 3  |
|  |  | <input type="checkbox"/> 1502 Labor Commissioner Appeals  | 10   |
| Contract   | Breach of Contract /<br>Warranty (06)<br>(not insurance) | <input type="checkbox"/> 0601 Breach of Rental/Lease Contract (not unlawful detainer or wrongfule eviction)                       | 2, 5   |
|  |  | <input type="checkbox"/> 0602 Contract/Warranty Breach – Seller Plaintiff (no fraud/negligence)                                   | 2, 5   |
|  |  | <input type="checkbox"/> 0603 Negligent Breach of Contract/Warranty (no fraud)  | 1, 2, 5  |
|  |  | <input type="checkbox"/> 0604 Other Breach of Contract/Warranty (no fraud/ negligence)  | 1, 2, 5  |
|  |  | <input type="checkbox"/> 0605 Breach of Rental/Lease Contract (COVID-19 Rental Debt)  | 2, 5   |
|  | Collections (09)   | <input type="checkbox"/> 0901 Collections Case – Seller Plaintiff   | 5, 6, 11   |
|  |  | <input type="checkbox"/> 0902 Other Promissory Note/Collections Case  | 5, 11  |
|  |  | <input type="checkbox"/> 0903 Collections Case – Purchased Debt (charged off consumer debt purchased on or after January 1, 2014) | 5, 6, 11   |
|  |  | <input type="checkbox"/> 0904 Collections Case – COVID-19 Rental Debt   | 5, 11  |
|  | Insurance Coverage<br>(18)                               | <input type="checkbox"/> 1801 Insurance Coverage (not complex)  | 1, 2, 5, 8                                       |

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|---|---|--|--|
| <b>Contract</b><br>(Continued)          | Other Contract (37)                             | <input type="checkbox"/> 3701 Contractual Fraud<br><input type="checkbox"/> 3702 Tortious Interference<br><input type="checkbox"/> 3703 Other Contract Dispute (not breach/insurance/fraud/negligence)             | 1, 2, 3, 5<br>1, 2, 3, 5<br>1, 2, 3, 8, 9        |
| <b>Real Property</b>                    | Eminent Domain/<br>Inverse<br>Condemnation (14) | <input type="checkbox"/> 1401 Eminent Domain/Condemnation<br>Number of Parcels _____   | 2, 6   |
|   | Wrongful Eviction<br>(33)                       | <input type="checkbox"/> 3301 Wrongful Eviction Case   | 2, 6   |
|   | Other Real<br>Property (26)                     | <input type="checkbox"/> 2601 Mortgage Foreclosure<br><input type="checkbox"/> 2602 Quiet Title<br><input type="checkbox"/> 2603 Other Real Property (not eminent domain, landlord/tenant, foreclosure)            | 2, 6<br>2, 6<br>2, 6                             |
| <b>Unlawful Detainer</b>                | Unlawful Detainer – Commercial (31)             | <input type="checkbox"/> 3101 Unlawful Detainer – Commercial (not drugs or wrongful eviction)  | 6, 11  |
|   | Unlawful Detainer – Residential (32)            | <input type="checkbox"/> 3201 Unlawful Detainer – Residential (not drugs or wrongful eviction)   | 6, 11  |
|   | Unlawful Detainer – Post Foreclosure (34)       | <input type="checkbox"/> 3401 Unlawful Detainer – Post Foreclosure   | 2, 6, 11   |
|   | Unlawful Detainer – Drugs (38)                  | <input type="checkbox"/> 3801 Unlawful Detainer – Drugs  | 2, 6, 11   |
| <b>Judicial Review</b>                  | Asset Forfeiture (05)                           | <input type="checkbox"/> 0501 Asset Forfeiture Case  | 2, 3, 6  |
|   | Petition re Arbitration (11)                    | <input type="checkbox"/> 1101 Petition to Compel/Confirm/Vacate Arbitration  | 2, 5   |
|   | Writ of Mandate (02)                            | <input type="checkbox"/> 0201 Writ – Administrative Mandamus<br><input type="checkbox"/> 0202 Writ – Mandamus on Limited Court Case Matter<br><input type="checkbox"/> 0203 Writ – Other Limited Court Case Review | 2, 8<br>2<br>2                                   |
|   | Other Judicial Review (39)                      | <input type="checkbox"/> 3901 Other Writ/Judicial Review<br><input type="checkbox"/> 3902 Administrative Hearing<br><input type="checkbox"/> 3903 Parking Appeal   | 2, 8<br>2, 8<br>2, 8                             |
| <b>Provisionally Complex Litigation</b> | Antitrust/Trade Regulation (03)                 | <input type="checkbox"/> 0301 Antitrust/Trade Regulation   | 1, 2, 8  |
|   | Asbestos (04)                                   | <input type="checkbox"/> 0401 Asbestos Property Damage<br><input type="checkbox"/> 0402 Asbestos Personal Injury/Wrongful Death  | 1, 11<br>1, 11                                   |

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|--|--|---|--|
| Provisionally Complex<br>Litigation<br>(Continued) | Construction<br>Defect (10)                            | <input type="checkbox"/> 1001 Construction Defect                                   | 1, 2, 3  |
|  | Claims Involving<br>Mass Tort (40)                     | <input type="checkbox"/> 4001 Claims Involving Mass Tort                            | 1, 2, 8  |
|  | Securities Litigation<br>(28)                          | <input type="checkbox"/> 2801 Securities Litigation Case                            | 1, 2, 8  |
|  | Toxic Tort<br>Environmental (30)                       | <input type="checkbox"/> 3001 Toxic Tort/Environmental                              | 1, 2, 3, 8                                       |
|  | Insurance Coverage<br>Claims from<br>Complex Case (41) | <input type="checkbox"/> 4101 Insurance Coverage/Subrogation (complex case only)    | 1, 2, 5, 8                                       |
| Enforcement of<br>Judgment                         | Enforcement of<br>Judgment (20)                        | <input type="checkbox"/> 2001 Sister State Judgment                                 | 2, 5, 11   |
|  |  | <input type="checkbox"/> 2002 Abstract of Judgment                                  | 2, 6   |
|  |  | <input type="checkbox"/> 2004 Administrative Agency Award (not unpaid taxes)        | 2, 8   |
|  |  | <input type="checkbox"/> 2005 Petition/Certificate for Entry of Judgment Unpaid Tax | 2, 8   |
|  |  | <input type="checkbox"/> 2006 Other Enforcement of Judgment Case                    | 2, 8, 9  |
| Miscellaneous Civil<br>Complaints                  | RICO (27)  | <input type="checkbox"/> 2701 Racketeering (RICO) Case                              | 1, 2, 8  |
|  | Other Complaints<br>(not specified<br>above) (42)      | <input type="checkbox"/> 4201 Declaratory Relief Only                               | 1, 2, 8  |
|  |  | <input type="checkbox"/> 4202 Injunctive Relief Only (not domestic/harassment)      | 2, 8   |
|  |  | <input type="checkbox"/> 4203 Other Commercial Complaint Case (non-tort/noncomplex) | 1, 2, 8  |
|  |  | <input type="checkbox"/> 4204 Other Civil Complaint (non-tort/non-complex)          | 1, 2, 8  |
| Miscellaneous Civil Petitions                      | Partnership<br>Corporation<br>Governance (21)          | <input type="checkbox"/> 2101 Partnership and Corporation Governance Case           | 2, 8   |
|  | Other Petitions<br>(not specified<br>above) (43)       | <input type="checkbox"/> 4301 Civil Harassment with Damages                         | 2, 3, 9  |
|  |  | <input type="checkbox"/> 4302 Workplace Harassment with Damages                     | 2, 3, 9  |
|  |  | <input type="checkbox"/> 4303 Elder/Dependent Adult Abuse Case with Damages         | 2, 3, 9  |
|  |  | <input type="checkbox"/> 4304 Election Contest                                      | 2  |
|  |  | <input type="checkbox"/> 4305 Petition for Change of Name/Change of Gender          | 2, 7   |
|  |  | <input type="checkbox"/> 4306 Petition for Relief from Late Claim Law               | 2, 3, 8  |
|  |  | <input type="checkbox"/> 4307 Other Civil Petition                                  | 2, 9   |

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**Step 4: Statement of Reason and Address:** Check the appropriate boxes for the numbers shown under Column C for the type of action that you have selected. Enter the address, which is the basis for the filing location including zip code. (No address required for class action cases.)

|   |        |           |
|---|--------|-----------|
| REASON:<br><input type="checkbox"/> 1. <input type="checkbox"/> 2. <input type="checkbox"/> 3. <input type="checkbox"/> 4. <input type="checkbox"/> 5. <input type="checkbox"/> 6. <input type="checkbox"/> 7. <input type="checkbox"/> 8. <input type="checkbox"/> 9. <input type="checkbox"/> 10. <input type="checkbox"/> 11 |        | ADDRESS:  |
| CITY:   | STATE: | ZIP CODE: |

**Step 5: Certification of Assignment:** I certify that this case is properly filed in the \_\_\_\_\_ District of the Superior Court of California, County of Los Angeles [Code of Civ. Proc., 392 et seq., and LASC Local Rule 2.3(a)(1)(E)]

Dated: \_\_\_\_\_  
(SIGNATURE OF ATTORNEY/FILING PARTY)

**PLEASE HAVE THE FOLLOWING ITEMS COMPLETED AND READY TO BE FILED IN ORDER TO PROPERLY COMMENCE YOUR NEW COURT CASE:**

1. Original Complaint or Petition.
2. If filing a Complaint, a completed Summons form for issuance by the Clerk.
3. Civil Case Cover Sheet Judicial Council form CM-010.
4. Civil Case Cover Sheet Addendum and Statement of Location form LASC CIV 109 (01/23).
5. Payment in full of the filing fee, unless there is a court order for waiver, partial or schedule payments.
6. A signed order appointing a Guardian ad Litem, Judicial Council form CIV-010, if the plaintiff or petitioner is a minor under 18 years of age will be required by Court to issue a Summons.
7. Additional copies of documents to be conformed by the Clerk. Copies of the cover sheet and this addendum must be served along with the Summons and Complaint, or other initiating pleading in the case.