



# Soumya Ranjan Patra

## BUSINESS ANALYST

8249478985

soumyapatra1701@gmail.com

<http://www.linkedin.com/in/sranjanpatra>

### CAREER SUMMARY

A results-driven Business Analyst with experience in Software development and Automation projects, adept at optimizing business processes, conducting in-depth market research, and implementing agile methodologies. Skilled in requirement gathering, vendor coordination, and test case development, with expertise in performing Data analysis using Python and Power BI to drive informed decision-making and operational efficiency.

#### KEY SKILLS

Business Analysis  
Requirement Elicitation  
BRD / FRD / SRS / RTM  
SDLC (Software Development Life Cycle)  
Strategic Planning  
UAT (User Acceptance Testing)  
Agile / Scrum  
Microsoft Projects  
Jira/Visio / Draw.io  
Power BI  
Design and Wireframes  
Power BI Dashboards  
Process Flow Mapping

#### PROFESSIONAL EXPERIENCE

Shyam Metalics and energy limited   Business Analyst	Jun'24 to present
<ul style="list-style-type: none"><li>Collaborated with development teams to deliver end-to-end application solutions, including writing user stories, acceptance criteria, and test cases, while contributing to the product backlog for two in-house applications and Power-BI projects.</li><li>Managed and tracked project deliverables using Microsoft projects, maintaining transparency, accountability, and alignment with business objectives throughout the development lifecycle.</li><li>Actively participated in Scrum sprint ceremonies and review meetings, ensuring clear communication, stakeholder alignment, and precise definition of project requirements, including Business Requirements Document (BRD) and Functional Requirements Document (FRD) creation.</li><li>Provided inputs to UI/UX teams for designing wireframes and mock-ups using Figma, ensuring user-centric interfaces aligned with business and functional requirements.</li></ul>	

### PRIOR EXPERIENCE : INTERN (FIELD - DATA SCIENCE & IT)

#### Data Science Intern at Agora Imperium India Private Limited (May – July 2023)

Conducted sales trend analysis using Python, collaborated on CRM implementation, and developed a real-time sales dashboard to enable data-driven decision-making and optimize sales strategies.

#### IT intern at Hindustan Aeronautics Limited (June – July 2022)

Designed a prototype online onboarding form using Visual Basic to streamline the intern application process, automate data collection, and enhance HR efficiency by reducing manual tasks.

#### EDUCATION

PGPM, Business Analytics & Marketing	KIIT ,BBSR	2022-2024
B. Tech, Information Technology	OUTR, BBSR	2017-2021

#### CERTIFICATION

**Business Analysis** Course Certification  
**Project Management Essentials** Certification from Management and Strategy Institute  
**Python** Certification from LTLT Institute  
**Prompt Engineering** Certification

#### AWARDS AND RECOGNITIONS

Joint Coordinator of **NSS (National Service Scheme)** Wing of KSOM, 2022-24  
**Technical Coordinator** in four major business events, including the 4th Business Analytics Konclave 2023, the 13th and 14th National Marketing Conclave, and KONFLUENCE (A Mega Corporate Konclave)