## **PROGRESS REPORT – MINUTES OF MEETING**

# *week : 10.11.21 – 10.17.21 | meeting organizer: Srikar Uddadi*

# Meeting attendees: Hari Deep, Sravan Kumar

# Meeting 1 date & time: 08 OCTOBER,11:00 A.M

# Meeting 2 date & time: 10 OCTOBER,11:00 A.M

# Meeting note-taker: Hari Dee

# meeting modality : virtual (Teams)

## **TASKS TO BE PERFORMED THIS WEEK:**

**project phase: 2**

**Task Name(s) :**

name of task(s): Laundry Website Development service page

member name(s): hari deep,srikar,sravankumar

**Number of hours allocated:**

Actual hours put in : Harideep– 8 hrs.

Srikar - 8 hrs.

SravanKumar – 8 hrs.

**MileStones achieved in previous week:**

name of task(s): Got the complete Understanding of the Laundry System and how it should be implemented.

member name(s): hari deep,srikar,sravankumar

**Backlogs:**

name of task(s) : 0

member name(s) : hari deep,srikar,sravankumar

**Plan to address Backlogs:**

**Are all members equally contributing: Yes**

**If no, please specify reasons:**

**Comments by Note-Taker:**

**We met and discussed how to design a website for a laundry management system and understand the problem statement. What are the criteria to be included We designed the website for the Laundry Statement.**

**Meeting 1 Start:11:00 A.M 11 OCT Meeting 1 End:3:00 P.M 11 OCT**

**Meeting 2 Start:11:00 A.M 13 OCT Meeting 1 End:3:00 P.M 13 OCT**

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