

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DOMAIN	RECORD	
SB	STUDENT BASIC DATA RECORD	
DED#	DATA ELEMENT NAME	FORMAT
SB00	STUDENT-IDENTIFIER	X(9)
SB01	STUDENT-IDENTIFIER-STATUS	X(1)
SB02	STUDENT-NAME-PARTIAL	DELETED
SB03	STUDENT-BIRTH-DATE	9(8)
SB04	STUDENT-GENDER	X(1)
SB05	STUDENT-ETHNICITY	DELETED
SB06	STUDENT-CITIZENSHIP	X(1)
SB07	STUDENT-LANGUAGE	DELETED
SB08	STUDENT-ZIP-CODE	X(9)
SB09	STUDENT-RESIDENCE-CODE	X(5)
SB10	STUDENT-EMPLOYMENT-EXPECTATION	DELETED
SB11	STUDENT-EDUCATION-STATUS	X(5)
SB12	STUDENT-HIGH-SCHOOL-LAST	X(6)
SB13	STUDENT-COLLEGE-LAST	DELETED
SB14	STUDENT-EDUCATIONAL-GOAL	X(1)
SB15	STUDENT-ENROLLMENT-STATUS	X(1)
SB16	STUDENT-UNITS-EARNED-LOCAL	9999V99
SB17	STUDENT-UNITS-EARNED-TRANSFER	9999V99
SB18	STUDENT-UNITS-ATTEMPTED-LOCAL	9999V99
SB19	STUDENT-UNITS-ATTEMPTED-TRANSFER	9999V99
SB20	STUDENT-TOTAL-GRADE-POINTS-LOCAL	9999V99

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DOMAIN	RECORD	
SB	STUDENT BASIC DATA RECORD	
DED#	DATA ELEMENT NAME	FORMAT
SB21	STUDENT-TOTAL-GRADE-POINTS-TRANSFERRED	9999V99
SB22	STUDENT-ACADEMIC-STANDING	X(1)
SB23	STUDENT-APPRENTICESHIP-STATUS	X(1)
SB24	STUDENT-TRANSFER-CENTER-STATUS	X(1)
SB25	STUDENT-GAIN-STATUS	DELETED
SB26	STUDENT-WIA-STATUS	X(1)
SB27	STUDENT-CALWORKS-STATUS	DELETED
SB28	STUDENT-FIRST-NAME-PARTIAL	X(3)
SB29	STUDENT-MULTI-ETHNICITY	X(21)
SB30	STUDENT-BASIC-SKILLS-WAIVER-STATUS	X(1)
SB31	STUDENT-FIRST-NAME	X(30)
SB32	STUDENT-LAST-NAME	X(40)
SB33	STUDENT-PARENT/GUARDIAN-EDUCATION-LEVEL	X(2)
SB34	STUDENT-CCC-ID	X(8)
SB35	STUDENT-SS-ID	X(10)
SB36	STUDENT-TRANSGENDER	X(1)
SB37	STUDENT-SEXUAL-ORIENTATION	X(1)
SB38	STUDENT-EXPANDED-ETHNICITY	X(194)
SB39	STUDENT-DEPENDENTS	X(2)

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DOMAIN	RECORD	LENGTH
SB	STUDENT BASIC DATA RECORD	430
Reporting Domain		
<p>The following record layout indicates the format in which the districts report basic information for all students who met the reporting domain criteria for any of the other term-based student files (SC, SD, SE, SG, SM, SS, SV, SX). SB records must also be reported for any student who meets the reporting domain criteria for financial aid data (SF) in the term being reported.</p>		
<p>The file with these records is submitted within one month following the end of the term. This record is 430 characters long and the first two positions contain the record code "SB".</p>		

DED#	DATA ELEMENT NAME	FORMAT	POSITION
GI90	RECORD-CODE	"SB"	001-002
GI01	DISTRICT-COLLEGE-IDENTIFIER	X(3)	003-005
GI03	TERM-IDENTIFIER	X(3)	006-008
SB02	FILLER	X(3)	009-011
SB00	STUDENT-IDENTIFIER	X(9)	012-020
SB01	STUDENT-IDENTIFIER-STATUS	X(1)	021
SB03	STUDENT-BIRTH-DATE	9(8)	022-029
SB04	STUDENT-GENDER	X(1)	030
SB05	FILLER	X(2)	031-032
SB06	STUDENT-CITIZENSHIP	X(1)	033
SB07	FILLER	X(1)	034
SB08	STUDENT-ZIP-CODE	X(9)	035-043
SB09	STUDENT-RESIDENCE-CODE	X(5)	044-048
SB10	FILLER	X(1)	049
SB11	STUDENT-EDUCATION-STATUS	X(5)	050-054
SB12	STUDENT-HIGH-SCHOOL-LAST	X(6)	055-060
SB13	FILLER	X(6)	061-066
SB14	STUDENT-EDUCATIONAL-GOAL	X(1)	067
SB15	STUDENT-ENROLLMENT-STATUS	X(1)	068
SB16	STUDENT-UNITS-EARNED-LOCAL	9999V99	069-074
SB17	STUDENT-UNITS-EARNED-TRANSFER	9999V99	075-080
SB18	STUDENT-UNITS-ATTEMPTED-LOCAL	9999V99	081-086
SB19	STUDENT-UNITS-ATTEMPTED-TRANSFER	9999V99	087-092
SB20	STUDENT-TOTAL-GRADE-POINTS-LOCAL	9999V99	093-098
SB21	STUDENT-TOTAL-GRADE-POINTS-TRANSFERRED	9999V99	099-104
SB22	STUDENT-ACADEMIC-STANDING	X(1)	105
SB23	STUDENT-APPRENTICESHIP-STATUS	X(1)	106
SB24	STUDENT-TRANSFER-CENTER-STATUS	X(1)	107

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SB25	FILLER	X(1)	108
SB26	STUDENT-WIA-STATUS	X(1)	109
SB27	FILLER	X(1)	110
SB28	STUDENT-FIRST-NAME-PARTIAL	X(3)	111-113
SB29	STUDENT-MULTI-ETHNICITY	X(21)	114-134
SB30	STUDENT-BASIC-SKILLS-WAIVER-STATUS	X(1)	135
SB31	STUDENT-FIRST-NAME	X(30)	136-165
SB32	STUDENT-LAST-NAME	X(40)	166-205
SB33	STUDENT-PARENT/GUARDIAN-EDUCATION-LEVEL	X(2)	206-207
SB34	STUDENT-CCC-ID	X(8)	208-215
SB35	STUDENT-SS-ID	X(10)	216-225
SB36	STUDENT-TRANSGENDER	X(1)	226
SB37	STUDENT-SEXUAL-ORIENTATION	X(1)	227
SB38	STUDENT-EXPANDED-ETHNICITY	X(194)	228-421
SB39	STUDENT-DEPENDENTS	X(2)	422-423
	FILLER	X(7)	424-430

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Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB00	STUDENT-IDENTIFIER	X(09)
This element uniquely identifies a student for all terms and at all colleges. It occurs in all input documents which provide individual student data.		

Coding
For students with an officially assigned Social Security Number , report the nine-digit Social Security Number in this data element.
For a student who does not have or declines to give his/her Social Security Number, the college must assign a unique local identifier and report the locally assigned identifier in this data element.
The data element Student ID Status (SB01) must be coded to indicate which of the above methods is used to identify the student.

SB00 STUDENT-IDENTIFIER

Processing Edits	
FIELD CHECK	Greater than spaces.
INTEGRITY CHECK	If Student Identifier Status (SB01) is an "S", indicating there is an SSN, digits 1-3 cannot equal 000, 666 or be between 900-999, and digits 4-5 cannot equal 00, and digits 6-9 cannot equal 0000.

SB00 STUDENT-IDENTIFIER

Change History
Implement: 06/01/89

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Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB01	STUDENT-IDENTIFIER-STATUS	X
This element indicates the method used to code the Student Identifier (SB00.)		

Coding	Meaning
S	Student's Social Security Number reported in Student Identifier (SB00.)
C	Unique number assigned locally by the college reported in Student Identifier (SB00.)

SB01 STUDENT-IDENTIFIER-STATUS

Processing Edits	
FIELD CHECK	S or C
INTEGRITY CHECK	If this field is an "S", indicating an SSN, then the Student Identifier (SB00) must be in the SSN format.

SB01 STUDENT-IDENTIFIER-STATUS

Change History
Implement: 06/01/89

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Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB02	STUDENT-NAME-PARTIAL	X(03)
This data element contains the first three letters of the student's last name for confirmation of identity.		

DELETED

SB02 STUDENT-NAME-PARTIAL

Processing Edits – (DELETED)	
FIELD CHECK	Must be greater than spaces, 'XXX', or 'YYY'.

SB02 STUDENT-NAME-PARTIAL

Change History
Deleted: 08/01/11
Revision: 02/01/91 Changed coding (If the student's last name is less than 3 characters, left justify and space fill.)
Implement: 06/01/89

DELETED

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Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB03	STUDENT-BIRTH-DATE	9(08)
This element indicates the student's birth date.		

Coding	Meaning
YYYYMMDD	
YYYY	four-digit calendar year
MM	two-digit month, 01-12
DD	two-digit day, 01-31 (day must be valid for the given month)

SB03 STUDENT-BIRTH-DATE

Processing Edits	
FIELD CHECK	Valid Date Format: YYYYMMDD YYYY = four-digit calendar year MM = two-digit month code, 01-12 DD = two-digit day code, 01-31 or YYYYMM99 – unknown birthday or 99999999 – unknown birth date
	Birth date must not generate an age <0 or >115.
INTEGRITY CHECK	If Student Education Status (SB11) = 10000, then the student's computed age must be less than 22.

SB03 STUDENT-BIRTH-DATE

Change History
Revision: 6/30/98 Changed from 9(06) to 9(08) YYYYMMDD
Implement: 06/01/89

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Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB04	STUDENT-GENDER	X
This element indicates whether the student is female or male.		

Coding	Meaning
F	Female
M	Male
X	Unknown / non-respondent

SB04 STUDENT-GENDER

Processing Edits	
FIELD CHECK	M, F, or X

SB04 STUDENT-GENDER

Change History
Implement: 06/01/89

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Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB05	STUDENT-ETHNICITY	XX
This element indicates the student's self-declared ethnic background.		

DELETED

SB05 STUDENT- ETHNICITY

Processing Edits – (DELETED)	
FIELD CHECK	DELETED – This element has been replaced by SB29. There is no edit rules against this element.

SB05 STUDENT- ETHNICITY

Change History	
Deleted: 06/16/08	
Revision: 08/01/93 Changed Black, Non-Hispanic to African-American Non-Hispanic	
Revision: 09/30/92 Added PX = Other Pacific Islander	
Revision: 01/02/91 Added more codes (Asian Indian, Guamanian, Hawaiian, Samoan)	
Implement: 06/01/89	

DELETED

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Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB06	STUDENT- CITIZENSHIP	X
This element identifies the student's citizenship status.		

CITIZENSHIP STATUS CATEGORIES

United States Citizen

All persons born in the United States are, with rare exception, United States citizens. U.S. citizenship may also be acquired by naturalization through formal legal proceedings, or by virtue of birth abroad to U.S. citizen parents.

Non-U.S. citizen

Persons who are citizens of any country other than the United States, Guam, American Samoa, or the United States Virgin Islands are "aliens" in the United States. An alien may reside in the U.S. under one of the following status categories:

Permanent Residence Status - a person who has been admitted to the U.S. as an immigrant, and who has acquired permanent residency status through the appropriate legal processes.

Temporary Residence Status - a person who has been granted status as a temporary resident under provisions of the Immigration Reform and Control Act of 1986. Under this law, persons who had been residing illegally in the U.S. since January 1, 1982, could apply for legalization of their status under the "amnesty" provisions of the Act. Persons granted temporary residence status may apply for permanent residence status eighteen months later.

Refugee Status - a person who has been admitted to the U.S. as a refugee. Persons granted admission as refugees may apply for adjustment of status to that of permanent resident after one year.

Asylee Status - a person who has been allowed to remain in the U.S. after seeking asylum. An asylee may apply for adjustment of status to that of a permanent resident after one year.

Student Visa Status - a person who has been admitted to the U.S. to participate in a program of academic or vocational study at a specified educational institution. These persons travel to the U.S. under either an F-1 (academic) or M-1 (vocational) visa.

Other Status - a person who resides in the U.S. under some provision other than the above.

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SB06 STUDENT-CITIZENSHIP

Coding	Meaning
U.S. Citizen	
1	U.S. citizen
Non - U.S. Citizen	
2	Permanent Resident
3	Temporary Resident
4	Refugee / Asylee
5	Student Visa (F-1 or M-1 visa)
6	Other Status
Unknown	
X	Status Unknown / Uncollected

SB06 STUDENT-CITIZENSHIP

Processing Edits	
FIELD CHECK	1-6, X

SB06 STUDENT-CITIZENSHIP

Change History
Implement: 06/01/89

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Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB07	STUDENT-LANGUAGE	X
This element indicates the language the student speaks and writes most frequently.		

DELETED

SB07 STUDENT-LANGUAGE

Processing Edits – (DELETED)	
FIELD CHECK	

SB07 STUDENT-LANGUAGE

Change History
Deleted: 10/01/00
Implement: 02/01/91, E = English, N = NOT English, X = Unknown / uncollected

DELETED

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Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB08	STUDENT-ZIP-CODE	X(09)
This element indicates the ZIP code of the student's residence address.		

Coding
Enter the nine-digit ZIP code.
If the final four digits are unknown or not collected, left-justify the five-digit ZIP code and fill the last four positions with X's.
If the ZIP code is completely unknown, enter all X's.

SB08 STUDENT-ZIP-CODE

Processing Edits	
FIELD CHECK	nnnnnnnnnn or nnnnnXXXX (n is a numeric digit) or XXXXXXXXX
DATA QUALITY CHECK	Reject the submission if, out of all the CREDIT students: 5% or more are unknown ("XXXXXXXXXX").

SB08 STUDENT-ZIP-CODE

Change History
Revision: 11/13/12 Added quality check re submission rejection if 5% or more unknown zip codes.
Revision: 02/01/91 Took out note
Revision: 01/21/91 Added note (If the student's mailing address is a PO Box and another zip code is available which more closely identified the current residence report the residence zip code.
Implement: 06/01/89

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DED#	DATA ELEMENT NAME	FORMAT
SB09	STUDENT-RESIDENCE-CODE	X (05)
This element indicates the student's residence status for fee purposes.		
This element may only be coded with "XXXXX" if a student is exclusively enrolled in noncredit courses.		

Coding	Meaning
California District Resident	
50000	Student is a resident of California.
Out Of State	
600SS	If the student is a resident of a U.S. state other than California, or a possession, enter "600" in the first three positions followed by a two-letter or two-digit State / Possession code from Appendix F.
6XXXX	The state or possession is unknown.
Foreign Country	
8XXXX	The student is a resident of a foreign country.
Unknown	
XXXXX	The residence is completely unknown or the student is enrolled in noncredit courses only.

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Student Basic Data Elements

SB09 STUDENT-RESIDENCE-CODE

Processing Edits	
FIELD CHECK	50000, 6XXXX, 8XXXX, or XXXXX or if the first three characters are 600, then the field must be 600SS, where SS is equal to one of the State Codes defined in Appendix F.
DATA QUALITY CHECK	If more than 20% of credit students are out of state then reject the submission (SB09 – Residence Code)

SB09 STUDENT-RESIDENCE-CODE

Change History
Revision: 06/01/96 Note: This element may be coded with 'XXXXX' if a student is enrolled in noncredit courses only.
Revision: 02/01/91 Student is a resident of California.
Revision: 01/02/91 If student is a resident of a California Community College District, enter the 3 digit district code from Appendix. Added Note: If using the 3 digit zero ending district code for Community College district residence from Appendix A, right justify and space fill the left most digits. All other codes should contain 5 digits without spaces.
Implement: 06/01/89

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DED#	DATA ELEMENT NAME	FORMAT
SB10	STUDENT-EMPLOYMENT-EXPECTATION	X
This element indicates the student's expected hours of employment per week during the academic term and includes all paid hours of work.		

DELETED

SB10 STUDENT-EMPLOYMENT-EXPECTATION

Processing Edits – (DELETED)	
FIELD CHECK	

SB10 STUDENT-EMPLOYMENT-EXPECTATION

Change History
Deleted:
Implement: 10/01/89 N=None, A = 1-9, B = 10-19, C = 20-29, D = 30-39, E = 40 or more, X = employment expectation is unknown/uncollected.

DELETED

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Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB11	STUDENT-EDUCATION-STATUS	X (05)
This element identifies the student's highest level of education: whether high school or college.		

Coding	Meaning
The year in which the degree or status was achieved is entered in the last four positions.	
Not A High School Graduate	
00000	Not a graduate of, and no longer enrolled in high school.
10000	Special Admit student currently enrolled in K-12.
20000	Currently enrolled in adult school.
High School Graduate Without A College Degree	
"YYYY" = year received diploma or certificate	
3YYYY	Received High School Diploma.
4YYYY	Passed the GED, or received a High School Certificate of Equivalency / Completion.
5YYYY	Received a California High School Proficiency Certificate.
6YYYY	Foreign Secondary School Diploma / Certificate of Graduation.
College Degree	
"YYYY" = year received degree	
7YYYY	Received an Associate Degree.
8YYYY	Received a Bachelor degree or higher.
Unknown	
XXXXX	Unknown / unreported. If only the year is unknown, enter the appropriate value for the highest educational status attained followed by "XXXX".

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SB11 STUDENT-EDUCATION-STATUS

Processing Edits	
FIELD CHECK	00000, 10000, 20000
	If the year is known: 3YYYY, 4YYYY, 5YYYY, 6YYYY, 7YYYY, 8YYYY where "YYYY" is the applicable year.
	The year value cannot be greater than the reporting year.
	If the year is unknown: 3XXXX, 4XXXX, 5XXXX, 6XXXX, 7XXXX, 8XXXX
	If the education status is unknown: XXXXX.
INTEGRITY CHECK	If this field is coded as 7YYYY, 7XXXX, 8YYYY, or 8XXXX, then Student Enrollment Status (SB15) must not be coded as 1.
	If this field = 10000 (Special Admit in K-12), then Student Enrollment Status (SB15) must be coded as "Y" and the student's computed age (from Birth Date (SB03)) must be less than 22.
	If this field = 10000 (Special Admit in K-12) then Student High School Last (SB12) must be coded all "Y"s.
DATA QUALITY CHECK	If more than 25% of credit students have an unknown education status (SB11 – Education Status) then reject the submission. 50% or more of all credit students should be continuing.

SB11 STUDENT-EDUCATION-STATUS

Change History
Revision: 10/01/00 Changed from 3 digit to 5 digit.
Implement: 06/01/89

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Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB12	STUDENT-HIGH-SCHOOL-LAST	X (06)
This element identifies the high school from which the student graduated, or if the student did not graduate, the high school last attended. This data element is optional for students who are twenty-two years or older.		
Coding	Meaning	
No High School		
000000	Enter zeros if the student has NO high school experience.	
California		
HHHHHH	Enter the six-digit code of a California high school from CDE’s mapping system for California Institutions. Use the FIRST 6 of the LAST 7 digits of the CDS Code. Example: 04 63342 1234567 The website is at: http://www.cde.ca.gov/re/sd/index.asp	
CCXXXX	If the high school code is unavailable, report the two-digit County code from <u>Appendix E</u> where the high school is located, followed by four X's.	
Out of State		
6XXXXX	If the high school is in a U.S. state or possession other than California.	
Foreign Country		
8XXXXX	If the high school or equivalent is in a foreign country.	
Not Applicable		
YYYYYY	If the student is twenty-two years or older or is a Special Admit student (see Student Education Status (SB11)).	
XXXXXX	If the location is completely unknown, enter "XXXXXX".	
If the last high school is known and the student is twenty-two years of age or older, the last high school code or the “not applicable” code may be entered.		

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SB12 STUDENT-HIGH-SCHOOL-LAST

Processing Edits	
FIELD CHECK	Must be numeric or CCXXXX (CC = two-digit county code defined in Appendix E), or 6XXXXX, 8XXXXX, YYYYYY, XXXXXX
INTEGRITY CHECK	This element can be coded as Y's only if the age computed using data in Student Birth Date (SB03) is greater than 21 or Student Education Status (SB11) is coded as 10000 (Special Admit).
REFERENTIAL CHECK	Student High Scholl Last (SB12) and CDS Code Table should be equal. Note: if SB12 = '000000', 'CCXXXX', '6XXXXX', '8XXXXX', XXXXXX the check will be bypassed. If no match is found, then the record is rejected.

SB12 STUDENT-HIGH-SCHOOL-LAST

Change History
Revision: 03/11/03 Code YYYYYY take out Senior High Student
Revision: 07/30/02 Code hhhhhh = Add website http://www.cpec.ca.gov/secondpages/cdsmain.asp
Revision: 06/01/96 YYYYYY = If the student is twenty-two years or older, is a Special Admit or Senior High student (see SB11), enter 'YYYYYY' , XXXXXX If the location s is completely unknown, enter 'XXXXXX'. Add Notes
Implement: 06/01/89

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DED#	DATA ELEMENT NAME	FORMAT
SB13	STUDENT-COLLEGE-LAST	X(06)
This element indicates the college the student last attended (not necessarily where the student may have received a degree).		

DELETED

SB13 STUDENT-COLLEGE-LAST

Processing Edits – (DELETED)	
FIELD CHECK	

SB13 STUDENT-COLLEGE-LAST

Change History
Deleted: 10/01/00
Revision: 06/01/96 Added note: This element may be coded with 'XXXXXX' if a student is enrolled in noncredit courses only.
Revision: 02/01/91 000000 = Added Students returning to college after an absence should be coded with zeroes if they have enrolled in no college other than the reporting college.
Implement: 06/01/89

DELETED

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DED#	DATA ELEMENT NAME	FORMAT
SB14	STUDENT-EDUCATIONAL-GOAL	X
This element identifies the student's principal educational goal. The goal is not updated unless the student's enrollment lapses for at least an academic year.		

Coding	Meaning
A	Obtain an associate degree and transfer to a four-year institution
B	Transfer to a 4-year institution without an associate degree
C	Obtain a 2-year associate's degree without transfer
D	Obtain a 2-year vocational degree without transfer NO LONGER USED
E	Earn a vocational certificate without transfer
F	Discover / formulate career interests, plans, goals
G	Prepare for a new career (acquire job skills)
H	Advance in current job / career (update job skills)
I	Maintain certificate or license (e.g. Nursing, Real Estate)
J	Educational development (intellectual, cultural)
K	Improve basic skills in English, reading or math
L	Complete credits for high school diploma or GED
M	Undecided on goal
N	To move from noncredit coursework to credit coursework
O	4-year college student taking courses to meet 4-year college requirements
X	Uncollected / unreported
This goal is the initial, perhaps <u>uninformed</u> goal of the student. After a student has reviewed assessment results, received orientation or other services which expand a student's understanding of the requirements necessary to achieve the goal, goal data is collected again and reported in STUDENT-EDUCATIONAL-GOAL (SS01).	

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SB14 STUDENT-EDUCATIONAL-GOAL

Processing Edits	
FIELD CHECK	A – O, X
DATA QUALITY CHECK	Reject the submission if, out of all the CREDIT students: 70% or more are "X".

SB14 STUDENT-EDUCATIONAL-GOAL

Change History
Revision: 09/25/14 Marked 'D' as no longer used.
Changed goal data collection goes to SS01 rather than SM01.
Revision: 11/13/12 Added quality check re submission rejection if 70% or more credit are "X".
Revision: 07/07/06 Added Codes N = To move from noncredit coursework to credit coursework. O = 4 year college student taking courses to meet 4 year college requirements.
Revision: 08/01/94 Updated Coding A = Obtain an associate degree and transfer to a 4-year institution. B = Transfer to a 4-year institution without an associate degree.
Revision: 01/02/91 This element identifies the student's principal educational goal as reported by the student. This goal is not updated unless the student's enrollment lapses for at least an academic year. Note: This goal is the initial, perhaps uninformed, goal of the student. After a student has reviewed assessment results, received orientation or other services which expand a student's understanding of the requirements necessary to achieve the goal, goal is collected again and reported in the matriculation goal element SM01
Implement: 06/01/89

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DED#	DATA ELEMENT NAME	FORMAT
SB15	STUDENT-ENROLLMENT-STATUS	X
This element indicates the student's current standing with respect to attendance at the reporting college.		

Coding	Meaning
First-Time Student	
1	A Student enrolled in college for the first time after High School. The first time a student enrolls in a primary term, this element should be coded as '1', even if the student was previously enrolled in a summer or winter intersession. For example, if a student enrolls at the college for the first time during a summer term and subsequently enrolls during a fall term, the student should be coded as '1' for both terms.
First-Time Transfer Student	
2	A student enrolled at the reporting college for the first time and who transferred from another institution of higher education.
Returning Student	
3	A student enrolled at the reporting college after an absence of one or more primary terms.
Continuing Student	
5	A student enrolled in the current session and was enrolled in the previous regular session.
Not Applicable	
Y	A Special Admit student currently enrolled in K-12 (see Student Education Status SB11, code 10000).
Uncollected / Unreported	
X	Uncollected / Unreported / Unknown
This element may be coded with "X" if a student is enrolled in only noncredit courses.	

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SB15 STUDENT-ENROLLMENT-STATUS

Processing Edits	
FIELD CHECK	1, 2, 3, 5, Y, X
INTEGRITY CHECK	If Student Education Status (SB11) is coded as 7YYYY, 7XXXX, 8YYYY, 8XXXX, (indicating a degree), then SB15 must not be coded as "1" (first-time student).
	If Student Education Status (SB11) is coded as 10000 (special admit K-12), then this field must be coded as "Y" (special admit K-12).
DATA QUALITY CHECK	(SB15) Enrollment status for CREDIT students must have: At least 50% coded "5" (continuing). 10% or less coded "X" (uncollected / unreported / unknown).

SB15 STUDENT-ENROLLMENT-STATUS

Change History
Revision: 10/01/00 Move note #1 to 1 - First-time Student, Update 3 – Returning Student = A student enrolled at the reporting college after an absence of one or more primary terms. Delete code 4 = Returning Student.
Revision 06/01/96 Added note: This element may be coded with "X" if a student is enrolled in noncredit courses only.
Revision: 08/01/93 Added note: The first time a student enrolls in a primary term this element should be coded as '1', even if the student was previously enrolled in a summer session. For example, if a student enrolls at the college for the first time during a summer term and subsequently enrolls during a fall term the student should be coded as '1' for both terms.
Revision: 02/01/91 Added (see SB11 = 100)
Implement: 06/01/89

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB16	STUDENT-UNITS-EARNED-LOCAL	9999V99
This element indicates the cumulative total of earned <u>degree applicable units</u> at the reporting college. This is the student's cumulative total over as many terms as the student has been in attendance at the reporting college, including the current term being reported.		
The sum of the values in data elements SB16 and SB17 are used to establish the student's academic level at the reporting college.		

Coding
This is a numeric field with six digits, four before and two after the implied decimal point (accurate to the hundredths.) The decimal point itself must not be included in the field.
Reporting colleges on the quarter system are expected to report all unit fields (SB16-SB19) as quarter-based units.
Refer to Appendix J for a discussion on the distinction between Earned and Attempted Units.

SB16 STUDENT-UNITS-EARNED-LOCAL

Processing Edits	
FIELD CHECK	Any valid numeric value. Units cannot exceed 2000

SB16 STUDENT-UNITS-EARNED-LOCAL

Change History
Revision: 10/01/00 Changed the format from 999V99 to 9999V99
Revision: 02/01/91 Added: including the current term being reported.
Implement: 06/01/89

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB17	STUDENT-UNITS-EARNED-TRANSFER	9999V99
<p>This element represents the cumulative total of <u>degree applicable units</u> the student earned at another college and which have been accepted for transfer credit to become part of the student's academic record at the reporting college. Such transfers may have been made from more than one college and at more than one time during the student's career at the reporting college; this field represents the cumulative total of all such transfers.</p>		

Coding	Meaning
888888	Not a transfer student.
000000	<p>Transfer units are not available. Use this coding for:</p> <ul style="list-style-type: none"> 1) a "transfer" student whose transcript evaluation has resulted in zero transferable units 2) a "transfer" student who did not submit a transcript from a previous institution 3) a "transfer" student whose transcript has not yet been evaluated
<p>This is a numeric field with six digits, four before and two after the implied decimal point (accurate to hundredths). The decimal point itself must not be included in the field.</p>	
<p>Reporting colleges on the quarter system are expected to report all unit fields (SB16-SB19) as quarter-based units.</p> <p>It is also assumed that any units transferred from another institution on the semester system will be converted to quarter-based units when recorded at the reporting college and will be treated as such when reported in this data element.</p>	
<p>Refer to Appendix J for a discussion on the distinction between Earned and Attempted Units.</p>	

SB17 STUDENT-UNITS-EARNED-TRANSFER

Processing Edits	
FIELD CHECK	Any valid numeric value. Units cannot exceed 2000 – It can be reported as 888888, 000000

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

SB17 STUDENT-UNITS-EARNED-TRANSFER

Change History
Revision: 10/01/00 Changed the format from 999V99 to 9999V99
Revision: 02/01/91 Added 'degree applicable' to narrative
Implement: 06/01/89 Original

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB18	STUDENT-UNITS-ATTEMPTED-LOCAL	9999V99
This element indicates the cumulative total of <u>degree applicable units attempted</u> by the student at the reporting college. This is the student's cumulative total over as many terms as the student has been in attendance at the reporting college, including the current term being reported.		
Attempted units are added to the student's record only for those classes where the student is awarded a letter grade ("A", "B", "C", "D", or "F".)		
Attempted units are used together with Grade Points (see data elements SB20 and SB21) to compute the Grade Point Average of the student.		

Coding
This is a numeric field with six digits, four before and two after the implied decimal point (accurate to hundredths.) The decimal point itself must not be included in the field.
Reporting colleges on the quarter system are expected to report all unit fields (SB16-SB19) as quarter-based units.
Refer to Appendix J for a discussion on the distinction between Earned and Attempted Units.

SB18 STUDENT-UNITS- ATTEMPTED-LOCAL

Processing Edits	
FIELD CHECK	Any valid numeric value. Units cannot exceed 2000.

SB18 STUDENT-UNITS- ATTEMPTED-LOCAL

Change History
Revision: 10/01/00 Changed the format from 999V99 to 9999V99
Revision: 02/01/91 This element indicates the cumulative total of <u>degree applicable attempted units</u> by the student at the reporting college. This is the student's cumulative total over as many terms as the student has been in attendance at the reporting college, including the current term being reported.
Implement: 06/01/89

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB19	STUDENT-UNITS-ATTEMPTED-TRANSFER	9999V99
<p>This element represents the cumulative total of <u>degree applicable units attempted</u> by student at another college which have been accepted for transfer credit to become part of the student's academic record at the reporting college. Such transfers may have been made from more than one college and at more than one time during the student's career at the reporting college; this field represents the cumulative total of all such transfers. See data element SB18 regarding the meaning of "attempted units."</p>		

Coding	Meaning
888888	Not a transfer student
000000	<p>Transfer units are not available. Use this coding for:</p> <ol style="list-style-type: none"> 1) a "transfer" student whose transcript evaluation has resulted in zero transferable units 2) a "transfer" student who did not submit a transcript from a previous institution 3) a "transfer" student whose transcript has not yet been evaluated.
<p>This is a numeric field with six digits, four before and two after the implied decimal point (accurate to hundredths). The decimal point itself must not be included in the field.</p>	
<p>Reporting colleges on the quarter system are expected to report all unit fields (SB16-SB19) as quarter-based units. It is also assumed that any units transferred from another institution on the semester system will be converted to quarter-based units when recorded at the reporting college and will be treated as such when reported in this data element.</p>	
<p>Refer to Appendix J for a discussion on the distinction between Earned and Attempted Units.</p>	

SB19 STUDENT-UNITS-ATTEMPTED-TRANSFER

Processing Edits	
FIELD CHECK	Any valid numeric value – Units can't exceed 2000 – It can be reported as 888888, 000000

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT												
SB20	STUDENT-TOTAL-GRADE-POINTS-LOCAL	9999V99												
This element indicates the cumulative number of total grade points earned from <u>degree applicable units</u> by the student at the reporting college as reflected on the student's transcript. This is the student's cumulative total over as many terms as the student has been in attendance at the reporting college, including the current term being reported.														
Only five grades have grade points associated with them:														
<table><tr><th colspan="2"><u>GRADE POINTS PER UNIT</u></th></tr><tr><td>A</td><td>4.0</td></tr><tr><td>B</td><td>3.0</td></tr><tr><td>C</td><td>2.0</td></tr><tr><td>D</td><td>1.0</td></tr><tr><td>F</td><td>0.0</td></tr></table>			<u>GRADE POINTS PER UNIT</u>		A	4.0	B	3.0	C	2.0	D	1.0	F	0.0
<u>GRADE POINTS PER UNIT</u>														
A	4.0													
B	3.0													
C	2.0													
D	1.0													
F	0.0													
The student's grade-point average is computed as the ratio of grade points to units attempted (see data elements SB18-SB19.)														

Coding
<p>This is a numeric field with six digits, four before and two after the implied decimal point (accurate to hundredths.) The decimal point itself must not be included in the field.</p>

SB20 STUDENT-TOTAL-GRADE-POINTS-LOCAL

Processing Edits	
FIELD CHECK	Any valid numeric value. Grade points can't exceed 5000.

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

SB20 STUDENT-TOTAL-GRADE-POINTS-LOCAL

Change History
Revision: 10/01/00 Changed the format from 999V99 to 9999V99
Revision: 02/01/91 This element indicates the cumulative number of total grade points earned from <u>degree applicable units</u> by the student at the reporting college as reflected on the student's transcript. This is the student's cumulative total over as many terms as the student has been in attendance at the reporting college, including the current term being reported..
Implement: 06/01/89 Original

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB21	STUDENT-TOTAL-GRADE-POINTS-TRANSFER	9999V99
<p>This element indicates the grade points that the student earned from degree-applicable units at another college which were accepted for transfer credit by the reporting college. Such transfers may have been made from more than one college and at more than one time during the student's career at the reporting college; this field represents the cumulative total of all such transferred grade points. See data element Total Grade Points Local (SB20) for information on the meaning and use of grade points.</p>		

Coding	Meaning
888888	Not a transfer student
000000	<p>Transfer units are not available. Use this coding for:</p> <ul style="list-style-type: none"> 1) a "transfer" student whose transcript evaluation has resulted in 0 transferable units 2) a "transfer" student who did not submit a transcript from a previous institution 3) a "transfer" student whose transcript has not yet been evaluated.
<p>This is a numeric field with six digits, four before and two after the implied decimal point (accurate to hundredths). The decimal point itself must not be included in the field.</p>	

SB21 STUDENT-TOTAL-GRADE-POINTS-TRANSFER

Processing Edits	
FIELD CHECK	Any valid numeric value. Grade points can't exceed 5000, it can be reported as 888888, 000000

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

SB21 STUDENT-TOTAL-GRADE-POINTS-TRANSFER

Change History
Revision: 10/01/00 Changed the format from 999V99 to 9999V99
Revision: 02/01/91 This element indicates the grade points which are associated with <u>units the student earned from degree-applicable units</u> at another college which were accepted for transfer credit by the reporting college. Such transfers may have been made from more than one college and at more than one time during the student's career at the reporting college; this field represents the cumulative total of all such transferred grade points. See data element Total Grade Points Local (SB20) for information on the meaning and use of grade points.
Implement: 06/01/89 Original

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB22	STUDENT-ACADEMIC-STANDING	X
This element indicates the student's academic standing at the <u>end of the current term</u> (the term being reported.)		

Coding	Meaning
1	Academic Good Standing
3	Progress Probation (percent of withdrawals / incompletes)
4	Academic Probation (low grade point average)
5	Both Progress and Academic Probation
6	Progress Dismissal / Disqualification
7	Academic Dismissal / Disqualification
8	Progress and Academic Dismissal / Disqualification
X	Status unknown / uncollected
Y	Not Applicable: Student is not in 'Academic Good Standing' but has attempted less than 12 semester / 18 quarter units (Title 5, 55754, Standards for Probation.)
If a student falls into more than one of the above categories, use the highest value. For example, a student who is on both 'Academic Probation' and 'Progress Dismissal / Disqualification' should be reported as a '6' rather than a '4'.	

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

SB22 STUDENT-ACADEMIC-STANDING

Processing Edits	
FIELD CHECK	1, 3-8, X, Y
DATA QUALITY CHECK	Reject the submission if, out of all the CREDIT students: 50% have a value of "X" or 50% have a value of "Y" or 100% have a value of "1".

SB22 STUDENT-ACADEMIC-STANDING

Change History
Revision: 11/13/12 Added quality check re submission rejection.
Revision: 04/29/03 Added Code Y = Not Applicable: Student is not in 'Academic Good Standing' but has attempted less than 12 semester / 18 quarter units (Title 5, 55754, Standards for Probation.)
Revision: 02/01/91 Added note: If a student falls into more than one of the above categories, use the highest value. For example, a student who is on both 'Academic Probation' and 'Progress Dismissal / Disqualification' should be reported as a '6' rather than a '4'.
Implement: 06/01/89

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB23	STUDENT-APPRENTICESHIP-STATUS	X
This element identifies students who are registered apprentices.		

Coding	Meaning
0	NOT registered with the Department of Industrial Relations (DIR).
1	Registered with the DIR an approved apprenticeship program.
X	Apprenticeship status unknown / uncollected.
Y	College does not offer an apprenticeship program.

SB23 STUDENT-APPRENTICESHIP-STATUS

Processing Edits	
FIELD CHECK	0, 1, X, Y

SB23 STUDENT-APPRENTICESHIP-STATUS

Change History
Revision: 01/02/91 Added Code: Y = College does not offer an apprenticeship program.
Implement: 06/01/89

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB24	STUDENT-TRANSFER-CENTER-STATUS	X
This element indicates the student's status relative to services from a formal Transfer Center program (funded or unfunded.)		

Coding	Meaning
0	Student did not receive services in Transfer Center program.
1	Student did receive services in Transfer Center program
Y	No formal transfer center program.
A college is considered to have a formal Transfer Center program for the purposes of this element if the college provides transfer services in a location identified by a sign as a "Transfer Center".	

SB24 STUDENT-TRANSFER-CENTER-STATUS

Processing Edits	
FIELD CHECK	0, 1, Y

SB24 STUDENT-TRANSFER-CENTER-STATUS

Change History
Revision: 01/02/91 Add Note: A college is considered to have a formal Transfer Center program for the purposes of this element if the college provides transfer services in a location identified by a sign as a "Transfer Center".
Implement: 06/01/89

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB25	STUDENT-GAIN-STATUS	X
This element indicates the student's status in the GAIN program. This element is designed to record whether or not a student has a GAIN contract with the county for educational services in the community colleges and the kind of contract.		

DELETED

SB25 STUDENT-GAIN-STATUS

Processing Edits – (DELETED)	
FIELD CHECK	

SB25 STUDENT-GAIN-STATUS

Change History
Deleted: 06/01/99
Revision: 08/01/93
Revision: 01/02/91
Implement: 06/01/89

DELETED

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB26	STUDENT-WIA-STATUS	X
This element indicates whether the student is a participant in the Workforce Investment Act (WIA) program.		

Coding	Meaning
J	Student is a participant in the WIA program.
N	Student is not a participant in the WIA program.

SB26 STUDENT-WIA-STATUS

Processing Edits	
FIELD CHECK	J, N
DATA QUALITY CHECK	Reject the submission if, out of all the CREDIT students: 3.5% or more have a value of "J" (is a participant).

SB26 STUDENT-WIA-STATUS

Change History
Revision: 11/14/12 Added quality check about submission rejection of 3.5% or more participating.
Revision: 06/06/08 Changed JTPA to WIA
Revision: 9/30/92 New Data Element Student-JTPA-Status This element indicates whether the student is a participant in the Job Training Partnership Act (JTPA) programs. J – Student is a participant in the JTPA program, N - Student is not a participant in the JTPA program.
Revision: 02/01/91 (Space fill until defined in Phase II elements)
Implement: 06/01/89

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB27	STUDENT-CALWORKS-STATUS	X
This element indicates whether the student is an eligible participant who was provided services through the community college's CalWORKs program and is designed to record the CalWORKs participation status of the student.		

DELETED

SB27 STUDENT- CALWORKS-STATUS

Processing Edits – (DELETED)	
FIELD CHECK	

SB27 STUDENT- CALWORKS-STATUS

Change History
Deleted: 09/19/06
Revision: 06/08/06 Added Notes
Revision: 03/20/06 Removed Notes
Revision: 10/01/00
Implement: 11/01/98

DELETED

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB28	STUDENT-FIRST-NAME-PARTIAL	X(03)
This data element contains the first three letters of the student's first name.		

DELETED

SB28 STUDENT-FIRST-NAME-PARTIAL

Processing Edits – (DELETED)	
FIELD CHECK	

SB28 STUDENT-FIRST-NAME-PARTIAL

Change History
Deleted: 08/01/11
Revision: 06/09/08 (Mandatory)
Implement: 02/28/04 Data Element (Optional)

DELETED

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB29	STUDENT-MULTI-ETHNICITY	X(21)
This data element is used to report ALL the ethnicities with which a student identifies. Each position requires a value of 'Y' for Yes or 'N' for No to be reported. Position 1 (Hispanic, Latino), has three values 'Y', 'N' or 'X'. If the student does not select 'Y' or 'N', then 'X' is reported.		

Position	Meaning	Coding
1	Hispanic, Latino	Y, N or X
2	Mexican, Mexican-American, Chicano	Y or N
3	Central American	Y or N
4	South American	Y or N
5	Hispanic Other	Y or N
6	Asian Indian	Y or N
7	Asian Chinese	Y or N
8	Asian Japanese	Y or N
9	Asian Korean	Y or N
10	Asian Laotian	Y or N
11	Asian Cambodian	Y or N
12	Asian Vietnamese	Y or N
13	Filipino	Y or N
14	Asian Other	Y or N
15	Black or African American	Y or N
16	American Indian / Alaskan Native	Y or N
17	Pacific Islander Guamanian	Y or N
18	Pacific Islander Hawaiian	Y or N
19	Pacific Islander Samoan	Y or N
20	Pacific Islander Other	Y or N
21	White	Y or N

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

SB29 STUDENT-MULTI-ETHNICITY

Processing Edits	
FIELD CHECK	First position must be N, Y, or X.
	Position 2-21 must be N or Y.
DATA QUALITY CHECK	85% or more of all credit students should have a valid ethnicity reported.

SB29 STUDENT-MULTI-ETHNICITY

Change History
Implement: 06/16/08

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB30	STUDENT-BASIC-SKILLS-WAIVER-STATUS	X
This element indicates whether a waiver, per the provisions of Title 5, Section 55035(d), was in effect for this student during the reporting term.		

Coding	Meaning
W	A waiver was in effect for this student during the reporting term.
N	A waiver was not in effect for this student during the reporting term.

SB30 STUDENT-BASIC-SKILLS-WAIVER-STATUS

Processing Edits	
FIELD CHECK	N or W

SB30 STUDENT-BASIC-SKILLS-WAIVER-STATUS

Change History
Implement: 06/09/08

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB31	STUDENT-FIRST-NAME	X(30)
This data element contains the first thirty letters of the student's first name.		

Coding
If the student's first name is less than 30 characters, left justify and space fill.
If the student has no first name enter the three character value 'NFN'; left justify and space fill.

SB31 STUDENT-FIRST-NAME

Processing Edits	
FIELD CHECK	Cannot be all spaces, x's or y's

SB31 STUDENT-FIRST-NAME

Change History
Implemented: 08/01/11

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB32	STUDENT-LAST-NAME	X(40)
This data element contains the first forty letters of the student's last name.		

Coding

If the student's last name is less than 40 characters, left justify and space fill.

If the student has no last name enter the three character value 'NLN'; left justify and space fill.

SB32 STUDENT-LAST-NAME

Processing Edits	
FIELD CHECK	Cannot be all spaces, x's or y's

SB32 STUDENT-LAST-NAME

Change History
Implemented: 08/01/11

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB33	STUDENT-PARENT/GUARDIAN-EDUCATION-LEVEL	XX
This element indicates the education level of the student's parent(s) and/or guardian(s).		

Position 1 – Parent/Guardian 1:	
Coding	Meaning
1	Grade 9 or less
2	Grade 10, 11, or 12 but did not graduate
3	High school graduate
4	Some college but no degree
5	AA/AS degree
6	BA/BS degree
7	Graduate or professional degree beyond a BA/BS
Y	Not applicable, no first parent/guardian
X	Unknown / Unreported

Position 2 – Parent/Guardian 2:	
Coding	Meaning
1	Grade 9 or less
2	Grade 10, 11, or 12 but did not graduate
3	High school graduate
4	Some college but no degree
5	AA/AS degree
6	BA/BS degree
7	Graduate or professional degree beyond a BA/BS
Y	Not applicable, no second parent/guardian
X	Unknown / Unreported

SB33 STUDENT-PARENT/GUARDIAN-EDUCATION-LEVEL

Processing Edits	
FIELD CHECK	1, 2, 3, 4, 5, 6, 7, Y, X
QUALITY CHECK	If ALL SB33 values are "XX", the submission will be rejected (at least one record must have a value 1-7 or Y in Position 1 or 2, or the submission will be rejected).

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

SB33 STUDENT-PARENT/GUARDIAN-EDUCATION-LEVEL

Change History
Implement: Effective 8/24/2017 (this data was previously reported in SG09)

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB34	STUDENT-CCC-ID	X(8)
This element contains the California Community College ID (CCCID) for the student assigned during account creation in OpenCCC.		

Coding
For students with a California Community College ID assigned during account creation in OpenCCC, report the CCCID in this data element.
For a student who does not have a CCCID, report 'XXXXXXXX' in this data element.

SB34 STUDENT-CCC-ID

Processing Edits	
FIELD CHECK	Format must match valid CCC ID format (alpha-alpha-alpha-numeric-numeric-numeric-numeric-blank) OR 'XXXXXXXX'
DATA QUALITY CHECK	Submission will be rejected if more than 80% of all SB records submitted have a value of SB34 = 'XXXXXXXX'

SB34 STUDENT-CCC-ID

Change History
Revision: Summer 2023 updated syntax edit and added data quality edit
Implement: Summer 2018

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB35	STUDENT-SS-ID	X(10)
This element contains the California Department of Education (CDE) California Longitudinal Pupil Achievement Data System (CALPADS) Statewide Student ID (SSID) for the student assigned while the student was attending a public California K-12 school.		

Coding
For students with a CALPADS SSID, report the SSID in this data element.
For a student who does not have a CALPADS SSID, report 'XXXXXXXXXX' in this data element.

SB35 STUDENT-SS-ID

Processing Edits	
FIELD CHECK	Greater than spaces.

SB35 STUDENT-SS-ID

Change History
Implement: Summer 2018

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB36	STUDENT-TRANSGENDER	X
This element indicates the student's self-declared transgender status.		

Coding	Meaning
0	The student does not consider themselves transgender.
1	The student considers themselves transgender.
2	The student declined to state whether they consider themselves transgender.
X	Unknown / uncollected.

SB36 STUDENT-TRANSGENDER

Processing Edits	
FIELD CHECK	0, 1, 2, X

SB36 STUDENT-TRANSGENDER

Change History
Implement: Summer 2018

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB37	STUDENT-SEXUAL-ORIENTATION	X
This element indicates the student's self-declared sexual orientation.		

Coding	Meaning
1	Straight/Heterosexual
2	Gay or Lesbian/Homosexual
3	Bisexual
4	Other
5	Decline to state
X	Unknown / uncollected

SB37 STUDENT-SEXUAL-ORIENTATION

Processing Edits	
FIELD CHECK	0, 1, 2, 3, 4, 5, X

SB37 STUDENT-SEXUAL-ORIENTATION

Change History
Implement: Summer 2018

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB38	STUDENT-EXPANDED-ETHNICITY	X(194)
This data element is used to report all expanded ethnicities with which a student identifies. Each position requires a value of 'Y' for Yes or 'N' for No to be reported.		

Position	Meaning	Coding
1	Mexican	Y or N
2	Costa Rican	Y or N
3	Guatemalan	Y or N
4	Honduran	Y or N
5	Nicaraguan	Y or N
6	Panamanian	Y or N
7	Salvadoran	Y or N
8	Argentinean	Y or N
9	Bolivian	Y or N
10	Chilean	Y or N
11	Colombian	Y or N
12	Ecuadorian	Y or N
13	Peruvian	Y or N
14	Venezuelan	Y or N
15	Cuban	Y or N
16	Dominican (Dominican Republic)	Y or N
17	Puerto Rican	Y or N
18	Spanish	Y or N
19	Other Hispanic or Latino	Y or N
20	Cambodian	Y or N
21	Chinese	Y or N
22	Filipino	Y or N
23	Afghan	Y or N
24	Bangladeshi	Y or N
25	Burmese/Myanmar	Y or N
26	Indian	Y or N
27	Pakistani	Y or N
28	Sri Lankan	Y or N
29	Japanese	Y or N

California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

SB38 STUDENT-EXPANDED-ETHNICITY

Position	Meaning	Coding
30	Korean	Y or N
31	Laotian	Y or N
32	Hmong	Y or N
33	Indonesian	Y or N
34	Other Asian	Y or N
35	Taiwanese	Y or N
36	Thai	Y or N
37	Vietnamese	Y or N
38	Guamanian or Chamorro	Y or N
39	Native Hawaiian	Y or N
40	Fijian	Y or N
41	Other Pacific Islander	Y or N
42	Samoan	Y or N
43	Tongan	Y or N
44	Agua Caliente Band of Cahuilla Indians of the Agua Caliente Indian Reservation	Y or N
45	Alturas Indian Rancheria	Y or N
46	Augustine Band of Cahuilla Indians	Y or N
47	Aztec or Mixtec	Y or N
48	Bear River Band of the Rohnerville Rancheria	Y or N
49	Berry Creek Rancheria of Maidu Indians of California	Y or N
50	Big Lagoon Rancheria	Y or N
51	Big Pine Band Paiute Tribe of the Owens Valley	Y or N
52	Big Sandy Rancheria of Western Mono Indians of California	Y or N
53	Big Valley Band of Pomo Indians of the Big Valley Rancheria	Y or N
54	Bishop Paiute Tribe (previously listed as Paiute-Shoshone Indians of the Bishop Community of the Bishop Colony)	Y or N
55	Blue Lake Rancheria	Y or N
56	Bridgeport Indian Colony	Y or N
57	Buena Vista Rancheria of MeWuk Indians of California	Y or N
58	Cabazon Band of Mission Indians	Y or N
59	Cachil DeHe Band of Wintun Indians of the Colusa Indian Community of the Colusa Rancheria	Y or N
60	Cahuilla Band of Mission Indians of the Cahuilla Reservation	Y or N

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Position	Meaning	Coding
61	Cahto Indian Tribe of the Laytonville Rancheria	Y or N
62	California Valley Miwok Tribe	Y or N
63	Campo Band of Diegueño Mission Indians of the Campo Indian Reservation	Y or N
64	Capitan Grande Band of Diegueño Mission Indians of California:Barona Group of Capitan Grande Band of Mission Indians of the Barona Reservation; Viejas (Baron Long) Group of Capitan Grande Band of Mission Indians of the Viejas Reservation	Y or N
65	Cedarville Rancheria	Y or N
66	Chemehuevi Indian Tribe of the Chemehuevi Reservation	Y or N
67	Cher-Ae Heights Indian Community of the Trinidad Rancheria	Y or N
68	Cherokee	Y or N
69	Chicken Ranch Rancheria of Me-Wuk Indians of California	Y or N
70	Chippewa	Y or N
71	Cloverdale Rancheria of Pomo Indians of California	Y or N
72	Cold Springs Rancheria of Mono Indians of California	Y or N
73	Colorado River Indian Tribes of the Colorado River Indian Reservation (Arizona and California)	Y or N
74	Cortina Indian Rancheria of Wintun Indians of California	Y or N
75	Coyote Valley Band of Pomo Indians of California	Y or N
76	Death Valley Timbi-Sha Shoshone Tribe	Y or N
77	Dry Creek Rancheria of Pomo Indians	Y or N
78	Elem Indian Colony of Pomo Indians of the Sulphur Bank Rancheria	Y or N
79	Elk Valley Rancheria	Y or N
80	Enterprise Rancheria of Maidu Indians of California	Y or N
81	Ewiiapaayp Band of Kumeyaay Indians	Y or N
82	Federated Indians of Graton Rancheria	Y or N
83	Fort Bidwell Indian Community of the Fort Bidwell Reservation of California	Y or N
84	Fort Independence Indian Community of Paiute Indians of the Fort Independence Reservation	Y or N
85	Fort Mojave Indian Tribe (Arizona, California and Nevada)	Y or N
86	Greenville Rancheria	Y or N

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Position	Meaning	Coding
87	Grindstone Indian Rancheria of Wintun	Y or N
88	Guidiville Rancheria of California	Y or N
89	Habematolel Pomo of Upper Lake	Y or N
90	Hoopla Valley Tribe	Y or N
91	Hopland Band of Pomo Indians	Y or N
92	Inaja Band of Diegueño Mission Indians of the Inaja and Cosmit Reservation	Y or N
93	Ione Band of Miwok Indians of California	Y or N
94	Jackson Band of Miwuk Indians	Y or N
95	Jamul Indian Village of California	Y or N
96	Karuk Tribe	Y or N
97	Kashia Band of Pomo Indians of the Stewart's Point Rancheria	Y or N
98	Koi Nation of Northern California	Y or N
99	La Jolla Band of Luiseño Indians	Y or N
100	La Posta Band of Diegueño Mission Indians of the La Posta Indian Reservation	Y or N
101	Lone Pine Paiute	Y or N
102	Los Coyotes Band of Cahuilla & Cupeno Indians	Y or N
103	Lytton Rancheria of California	Y or N
104	Manchester Band of Pomo Indians of the Manchester Rancheria	Y or N
105	Manzanita Band of Diegueño Mission Indians of the Manzanita Reservation	Y or N
106	Mechoopda Indian Tribe of Chico Rancheria	Y or N
107	Mesa Grande Band of Diegueño Mission Indians of the Mesa Grande Reservation	Y or N
108	Middletown Rancheria of Pomo Indians of California	Y or N
109	Mooretown Rancheria of Maidu Indians of California	Y or N
110	Morongo Band of Cahuilla Mission Indians	Y or N
111	Navajo	Y or N
112	Northfork Rancheria of Mono Indians of California	Y or N
113	Pala Band of Luiseño Mission Indians of the Pala Reservation	Y or N
114	Paskenta Band of Nomlaki Indians of California	Y or N

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Position	Meaning	Coding
115	Pauma Band of Luiseño Mission Indians of the Pauma & Yuima Reservation	Y or N
116	Pechanga Band of Luiseño Mission Indians of the Pechanga Reservation	Y or N
117	Picayune Rancheria of Chukchansi Indians of California	Y or N
118	Pinoleville Pomo Nation (formerly the Pinoleville Rancheria of Pomo Indians of California)	Y or N
119	Pit River Tribe (includes XL Ranch, Big Bend, Likely, Lookout, Montgomery Creek and Roaring Creek Rancherias)	Y or N
120	Potter Valley Tribe (formerly the Potter Valley Rancheria of Pomo Indians of California)	Y or N
121	Quartz Valley Indian Community of the Quartz Valley Reservation of California	Y or N
122	Quechan Tribe of the Fort Yuma Indian Reservation (Arizona and California)	Y or N
123	Ramona Band of Cahuilla	Y or N
124	Redding Rancheria	Y or N
125	Redwood Valley or Little River Band of Pomo Indians of the Redwood Valley Rancheria California	Y or N
126	Resighini Rancheria	Y or N
127	Rincon Band of Luiseño Mission Indians of the Rincon Reservation	Y or N
128	Robinson Rancheria	Y or N
129	Round Valley Indian Tribes, Round Valley Reservation	Y or N
130	San Manuel Band of Serrano Mission Indians of the San Maual Reservation	Y or N
131	San Pasqual Band of Diegueño Mission Indians of California	Y or N
132	Santa Rosa Indian Community of the Santa Rosa Rancheria	Y or N
133	Santa Rosa Band of Cahuilla Indians (formerly the Santa Rosa Band of Cahuilla Mission Indians of the Santa Rosa Reservation)	Y or N
134	Santa Ynez Band of Chumash Mission Indians of the Santa Ynez Reservation	Y or N
135	Lipay Nation of Santa Ysabel (Previously listed as the Santa Ysabel Band of Diegueño Mission Indians of the Santa Ysabel Reservation)	Y or N

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Position	Meaning	Coding
136	Scotts Valley Band of Pomo Indians of California	Y or N
137	Sheep Ranch Rancheria of Me	Y or N
138	Sherwood Valley Rancheria of Pomo Indians of California	Y or N
139	Shingle Springs Band of Miwok Indians, Shingle Springs Rancheria (Verona Tract)	Y or N
140	Sioux	Y or N
141	Soboba Band of Luiseño Indians	Y or N
142	Susanville Indian Rancheria	Y or N
143	Sycuan Band of the Kumeyaay Nation (formerly the Sycuan Band of Diegueno Mission Indians of California)	Y or N
144	Table Mountain Rancheria of California	Y or N
145	Tejon Indian Tribe	Y or N
146	Tolowa Dee-ni' Nation	Y or N
147	Torres-Martinez Desert Cahuilla Indians	Y or N
148	Tule River Indian Tribe of the Tule River Reservation	Y or N
149	Tuolumne Band of Me	Y or N
150	Twenty-Nine Palms Band of Mission Indians of California	Y or N
151	United Auburn Indian Community of the Auburn Rancheria of California	Y or N
152	Upper Lake Band of Pomo Indians	Y or N
153	Utu Utu Gwaitu Paiute Tribe of the Benton Paiute Reservation	Y or N
154	Washoe Tribe (Carson Colony, Dresslerville Colony, Woodfords Community, Stewart Community and Washoe Ranches) (California and Nevada)	Y or N
155	Wilton Rancheria	Y or N
156	Wiyot Tribe (formerly the Table Bluff Reservation	Y or N
157	Yocha Dehe Wintun Nation	Y or N
158	Yurok Tribe of the Yurok Reservation	Y or N
159	Zapotec	Y or N
160	Other American Indian	Y or N
161	Other Alaska Native	Y or N
162	African American	Y or N
163	Subsaharan African: Ethiopian	Y or N
164	Subsaharan African: Kenyan	Y or N

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SB38 STUDENT-EXPANDED-ETHNICITY

Position	Meaning	Coding
165	Subsaharan African: Nigerian	Y or N
166	Subsaharan African: Somali	Y or N
167	Subsaharan African: South African	Y or N
168	Subsaharan African: Other Subsaharan African	Y or N
169	West Indian: Belizean	Y or N
170	West Indian: Haitian	Y or N
171	West Indian: Jamaican	Y or N
172	West Indian: Other West Indian	Y or N
173	Assyrian, Syriac or Chaldean	Y or N
174	Egyptian	Y or N
175	Iranian or Persian	Y or N
176	Iraqi	Y or N
177	Israeli	Y or N
178	Jordanian	Y or N
179	Lebanese	Y or N
180	Moroccan	Y or N
181	Palestinian	Y or N
182	Syrian	Y or N
183	Turkish	Y or N
184	Other Middle Eastern	Y or N
185	Other North African	Y or N
186	Armenian	Y or N
187	Australian	Y or N
188	Basque	Y or N
189	British Isles (UK or Ireland)	Y or N
190	Canadian	Y or N
191	European	Y or N
192	Russian	Y or N
193	Ukrainian	Y or N
194	Other White	Y or N

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Processing Edits	
FIELD CHECK	Position 1-194 must be N or Y.

SB38 STUDENT-EXPANDED-ETHNICITY

Change History	
Implement: Summer 2019 term 195, 196.	

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DED#	DATA ELEMENT NAME	FORMAT
SB39	STUDENT-DEPENDENTS	X(2)
This element identifies the number of legal dependents the student is supporting.		

Coding	Meaning
Position 1 – Legal dependents under 18 years old	
Coding	Meaning
0-9	Number of legal dependents under 18 years old. Use code 9 for cases where more than 9 legal dependents under 18 years old are supported.
A	Legal dependents under 18 years old exist, but number is unknown.
X	Unknown/unreported
Position 2 – Legal dependents 18 years old or older	
Coding	Meaning
0-9	Number of legal dependents 18 years old or older. Use code 9 for cases where more than 9 legal dependents 18 years old or older are supported.
A	Legal dependents under 18 years old or older exist, but number is unknown.
X	Unknown/unreported
"Legal dependent" is defined as an individual receiving more than half of their financial support from the enrolled student.	

SB39 STUDENT-DEPENDENTS

Processing Edits	
FIELD CHECK	Position 1 must be 0-9, A, X Position 2 must be 0-9, A, X

SB39 STUDENT-DEPENDENTS

Change History
Implement: Summer 2023