

Dhamini Ramachandra

Bachelor of Commerce

Contact: +91 6361924415

Email: dhaminir6338@gmail.com

CAREER OBJECTIVE

I am a hardworking and dedicated person and would want to work towards improving my skills and learn all the necessary aspects in the position that I will be allotted to. I am looking forward to get the best training and support from the management and give my best and scale up the ladder to my success

EDUCATION

Period	Degree	School/University
(2018-2021)	B.Com	NMKRV college
(2016-2018)	PUC	NMKRV college
(2015-2016)	S.S.L.C.	Apollo Convent

SKILLS

- Communication skills.
- General Accounting.
- Client relationship management.
- Basics to Advance, MS Excel
- Tally ERP 9
- Basics of MS Power point
- Basics of MS Word

OTHER COURSES AND CERTIFICATION

- SOF INTERNATIONAL ENGLISH OLYMPIAD
- Basic to Advance , MS Excel

STRENGTHS

- Positive thinking.
- Fast learner.
- Smart Working.
- Co-operative.
- Punctual.

CO-CURRICULAR ACTIVITIES

- Certified Internship at Think PC Tech & received LOR (letter of Recommendation)
- Have won various prizes at school, in sports
- Taken part in PU college activities like English Olympiad, Carol singing.
- And taken part in degree college activities like marathon, painting.

PERSONAL DETAILS

Name: Dhamini Ramachandra

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Current Address: No 2420, Savrabha 4th C Main B Sector 3rd Phase, near Arikatte Park, Yelahanka new Town, Bengaluru - 560064

Place of birth: Bengaluru

Languages known: English, Kannada and Telugu

DECLARATION

I hereby declare that the above provided information is true to the best of my knowledge.

Place: Bangalore

Dhamini Ramachandra