

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

Further information can be found from First Call Contract Services Ltd.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

### GENERAL INFORMATION

<b>Name of employment business:</b>	First Call Contract Services Ltd
<b>Name of Employer (if different):</b>	Hive360 Ltd
<b>Type of contract you will be engaged under:</b>	Contract for Services
<b>Who will be responsible for paying you (if different from your employer):</b>	Hive360 Ltd
<b>How often you will be paid:</b>	You will be paid weekly in arrears
<b>Expected or minimum rate of pay:</b>	You will be paid at least the National Minimum Wage or National Living Wage: 23 and over: £9.50 21-22: £9.18 18-20: £6.83 Under 18: £4.81 Apprentice: 4.81
<b>Deductions from your pay required by law:</b>	Income Tax, National Insurance,
<b>Any other deductions or costs from your pay (to include amounts or how they are calculated):</b>	Pension contributions
<b>Any fees for goods or services:</b>	Not applicable
<b>Holiday entitlement and pay:</b>	5.6 weeks of paid holiday each year, calculated on a pro-rata basis, according to the hours you work
<b>Additional benefits:</b>	Not applicable

### EXAMPLE PAY

<b>Example rate of pay:</b>	37.5 hours x £9.50 = £356.25 weekly
<b>Deductions from your wage required by law:</b>	£22.90 Income Tax £22.03 National Insurance
<b>Any other deductions or costs from your wage:</b>	£7.08 Pension employee contribution
<b>Any fees for goods or services:</b>	Not applicable
<b>Example net take home pay:</b>	£304.24