**Architect's Report Framework after site visit**

* Location
* ~~Client name~~
* Type of soil
* Site measurements
* Topography (slope)
* Infrastructure (Electricity, water, security)
* Note (Input box for extra notes and general comments)
* ***The technical director should approve this before proceeding to the next step. The QS also has access to edit this report (but the audit trail should show who changed what in the document)***

**Documents Architect Should Attach with the report**

* Title deed
* Deed plan
* KRA pin
* Land rates
* ID
* Survey map

-***For this we will remove it from the client onboarding stage and make it mandatory because this are the documents used during approvals stage***

**KYC docs for Agent**Signed agreement

* ID
* Next of kin
* Bank/Mpesa details

**Roles**

* Track payments
* Track progress